



CITY OF PORT LAVACA

JOB TITLE: Street Maintenance Worker
DEPARTMENT: Public Works
JOB CODE: 6050

JOB DEFINITION:

Under basic supervision, performs unskilled and semi-skilled general labor, maintenance, and repair work for the City; maintains City streets, infrastructure, facilities, and grounds, in accordance with all safety regulations and procedures.

ESSENTIAL FUNCTIONS:

Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties and responsibilities. This list is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and duties performed by incumbents of this class. Essential duties and responsibilities may include, but are not limited to, the following:

- Performs a variety of unskilled and semi-skilled labor tasks for the Public Works Department (PWD) in order to maintain streets, roadway, storm sewers, infrastructure, parks, grounds, traffic controls, and facilities; duties may vary according to job assignment and individual skills.
- Performs manual labor tasks in the construction, maintenance, and repair of streets and roadway; assists in resurfacing, patching, sweeping, grading, and shaping roads; digs and fills holes; clears and repairs roadway, shoulders, storm drains, and adjoining areas; clears trash, brush, weeds, and debris from roadways.
- Repairs and replaces street signs.
- Cleans and maintains City buildings and facilities.
- Follows all safety rules and regulations, and City procedures.
- Performs work in compliance with PWD quality standards and safety regulations.
- Utilizes proper safety precautions in all work performed; reports problems and emergency situations; recognizes, avoids, and reports unsafe acts, conditions, accidents, and injuries.
- Learns to operate a variety of equipment and vehicles.
- Maintains and cleans vehicles, equipment, work shop, and PWD maintenance yard.
- Supports the relationship between the City and the general public by demonstrating courteous and cooperative behavior when interacting with clients, visitors, and City staff; maintains absolute confidentiality of work-related issues, client records, and City information; performs related duties as assigned or required.

KNOWLEDGE AND SKILLS REQUIRED:

Knowledge of:

- City policies and procedures.
- Tools and equipment used in City construction, repair, and maintenance projects.
- Basic traffic and safety regulations.
- City geography, traffic patterns, streets, landmarks, and facility locations

Skill in:

- Using and maintaining power and hand tools.
- Safe and efficient operation and maintenance of tools and equipment according to standard operating and safety procedures.
- Following and maintaining safety standards.
- Closely following verbal and written instructions and procedures.
- Establishing and maintaining cooperative working relationships with co-workers.
- Communicating effectively verbally and in writing.

MINIMUM QUALIFICATIONS:

One year of construction or maintenance experience; OR an equivalent combination of education, training and experience.

- Valid Texas Commercial Motor Vehicle Operators License with Air Brake Endorsement or ability to obtain in one year

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

Work is performed at City facilities and work sites; requires constant physical efforts, and ability to lift and move items weighing up to one hundred pounds; may be exposed to safety hazards and dangerous tools and equipment.