

**\* BASED ON CERTIFIED TAX INFORMATION \***

(Calhoun)

In accordance with Local Govt. Code Section 102.009

This budget will raise more revenue from property taxes than last year's budget by an amount of \$241,764 which is a 5.94% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$51,455 .

**Property Tax Comparison:**

	<u>FY 2021</u>	<u>FY 2022</u>
Adopted and Proposed Tax Rate	0.7944	0.7944
No-New-Revenue Tax Rate	0.7393	0.7458
No-New-Revenue Maintenance & Operations Tax Rate	0.9444	0.6848
Voter-Approval Tax Rate	0.8181	0.8606
Debt Tax Rate	0.0660	0.0636

The total amount of municipal debt obligation secured by property taxes for the City of Port Lavaca is \$4,425,935.00

<b><u>Record Vote on Tax Rate:</u></b>	Adopted 9/1/2020 1st Reading	Adopted 9/20/2020 2nd Reading
Councilman Smith	Absent	AYE
Councilman Dent	AYE	AYE
Councilman Tippit	AYE	AYE
Councilwoman Padron	AYE	AYE
Councilman Ward	AYE	AYE
Councilman Barr	AYE	AYE



August 13, 2021

Honorable Mayor and City Council Members  
City of Port Lavaca  
202 N. Virginia Street  
Port Lavaca, TX 77979

Honorable Mayor and City Council Members,

The City staff is pleased to present for your review and consideration, the Proposed Annual Operating Budget for fiscal year beginning October 1, 2021 and ending September 30, 2022. The combined expenditures of the General, Debt Service, Enterprise and Hotel/Motel Tax funds amount to \$34,434,540, which represents an increase of 27%, or \$7,416,321 from the FY 2020-21 adopted budget. This increase is primarily due to an increase in capital expenditures in the Port Revenue fund, which is supported by corresponding grant revenue. As always, we strive to operate the City in a conservative manner, while continuing to deliver an excellent level of service to our citizens.

With recovery from Hurricane Harvey and the many repair/re-construction projects almost complete, the City's department heads, division superintendents and various consultants remain cognizant of the necessity to maintain our investments in infrastructure. During this year's budget kick-off, emphasis was placed on the necessity to maintain our existing assets and infrastructure.

Departments were asked to focus on the maintenance of completed projects as well as increase other maintenance projects which may have suffered while re-construction efforts were prioritized over the last four years. Emphasis was also placed upon critical thinking with identification of problem areas to be recognized with solutions presented simultaneously. Furthermore, a focus was placed upon the Information Technology infrastructure creating a proactive plan, rather than a reactive approach.

#### **ECONOMIC OUTLOOK**

Total ad valorem values have seen modest growth with an average increase of approximately 5% over the last several years, while we continue to see our exempt property amount to 31% of total ad valorem value. Total taxable values are expected to increase by \$37,448,582, or 7% for this year as compared to the latest supplement for fiscal year 2021. New improvements values added to the tax roll for FY 2022 amounted to \$6,477,250.

The City's sales tax revenue has seen a considerable rebound from the economic effects of the pandemic. The City began fiscal year 2021 with a 34% decrease in sales tax collections when compared to the previous fiscal year, however current collections have made great gains and trends indicate this will continue. We have projected an extremely conservative estimate of 1.5% growth for the FY 2022 budget.



Average home values in the City continue to increase as new investments are being made in the community. This year, the City has seen average home values increase from \$121,277 to \$126,836 for the fiscal year beginning October 1, 2021, which is a 5% increase in the average market value.

Unemployment for our Metropolitan Statistical Area is 4.9% which is 1.3% lower in comparison to the 6.2% unemployment rate in the Victoria-Port Lavaca Combined Statistical Area.

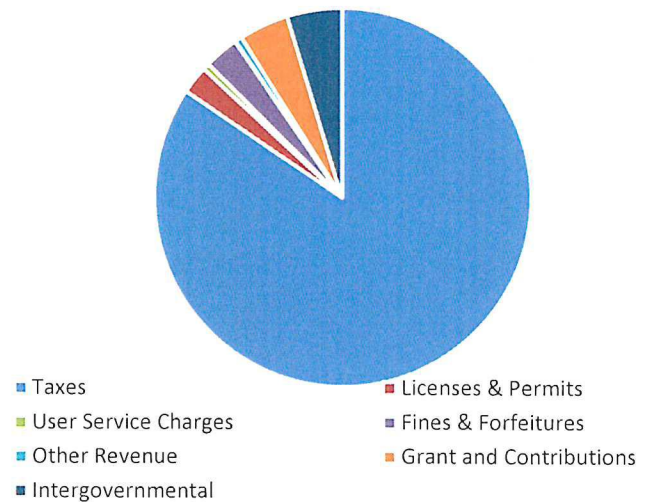
## GENERAL FUND

The General Fund revenue of \$9,436,193 can be categorized into seven (7) major sources of revenue as follows:

Taxes	7,968,424
Licenses & Permits	227,745
User Service Charges	52,500
Fines & Forfeitures	281,000
Other Revenue	56,000
Grant and Contributions	407,050
Intergovernmental	443,473

This year's revenue represents a modest increase over last year's budget of 1.01%, or \$94,272. This is primarily due to growth in Tax, License & Permit, and User & Service Charges.

At certification, taxable ad valorem values for FY 2021-2022 are estimated at \$522,6680,632. This includes \$36,331,452 still under ARB review as of certification. The values represent a 7% increase from FY 2020-21 as of the latest supplemental adjustment. Some of this can be attributed to \$6,477,250 in new improvements. Other factors to the increase are a result of re-valuations of existing property.



The tax rate for FY 2021-22 is proposed to remain the same at \$0.7944 per \$100 valuation. The proposed tax rate is greater than the No-New-Revenue tax rate of \$0.7458, but less than the Voter-Approval tax rate of \$0.8059. The tax rate, if approved by the City Council, will be divided so that \$0.7308 will be utilized in the General Fund for maintenance and operations (M&O) and the remaining \$0.0636 will be reserved for debt service (I & S). General Fund Ad Valorem tax collections are estimated to be \$3,969,424 (including penalties and delinquent taxes) or 42% of total general fund revenues.

Sales tax revenue is estimated at \$3,290,000 which is an 11.8% increase over the FY2020-21 fiscal year budget, but only a 1.5% increase over actual collections for FY20. It is estimated that the City will well exceed the FY2020-21 budget projection for sales tax. The estimate for fiscal year 2021-22 is based upon current trends and economic forecasts within the local and the greater metropolitan statistical area with direct knowledge of planned commercial activity within the City Limits.

The total FY 2021-22 General Fund expenditures are planned to be \$11,898,741, a decrease of almost 11% from the FY 2020-21 budget and primarily due to a decrease in capital expenditures. Revenues in the General Fund

are projected to exceed operating expenditures by \$111,859, with one-time capital expenditures utilizing existing unassigned reserves of \$2,574,407. The City Charter and Budgetary & Financial Management Policies allow for unassigned resources to be appropriated for one-time expenditures, such as capital purchases, and not for ongoing operating expenditures. It is anticipated that the General Fund will begin the fiscal year with fund balance (cash on hand) of \$11,156,360, a part of which is available to fund excess capital and one-time expenditures. A 180-day fund balance reserve, or \$4,598,302 is classified as "assigned." The fund balance is only expected to decrease by \$327,165 from the budgeted ending fund balance for FY2020-21. The projected ending fund balance for FY2021-22 is anticipated to be \$8,693,812 or total reserves for 340 days of operations.

## **GENERAL FUND – PROPOSED REQUESTS:**

In addition to the capital expenditures funded by the General Fund, a total of \$555,304 in one-time projects, equipment and technology expenditures are being proposed. Reoccurring expenses, which are supported by the operating revenue of the General Fund, amount to \$601,005. Of this amount, \$321,030 can be attributed to the salary addition of three (3) firefighters and one additional police officer to support mental health intervention are also being proposed. An additional \$217,466 in re-occurring expenditures is reserved for merit increases based upon performance evaluations of existing personnel.

The City plans to engage Enterprise Fleet Management, as previously discussed with City Council, to facilitate a fleet replacement program to meet the needs of the City's aging fleet. This program will encompass vehicles in all funds of the City, but the majority will include the General Fund. The final arrangements will be brought before City Council within the next several weeks.

## **PUBLIC UTILITY FUND**

The Public Utility Fund provides for the overall public health needs by providing clean drinking water, collection and treatment of wastewater and sanitary solid waste collection services to the citizens and businesses in Port Lavaca. The public utility fund has experienced some difficulties this past year while recovering from the cyber-attack which affected the Utility Billing department, failing water meters and large unexpected repairs due to the winter freeze event and other system failures. This year, revenues are anticipated to be \$6,060,681, which reflects a complete meter replacement within eight (8) months. This is a 1.28% increase over FY 2020-21 budgeted revenues, but 14% greater than the actual anticipated revenue for FY21.

The City is in the process of a utility rate study, and it is anticipated that adjustments to the rates will be necessary to facilitate the operations of the water and sewer utilities upon completion of the study.

Expenditures in the Public Utility Fund are proposed at \$6,284,887, which will leave a surplus of \$1,595,342, or 97 working days. The available fund balance is presented in a working capital basis, which nets the current assets against current liabilities. The fund balance is expected to increase by 275% from the fiscal year 2020-21 budget, which represents an increase of \$2,508,472 in fund balance reserves.

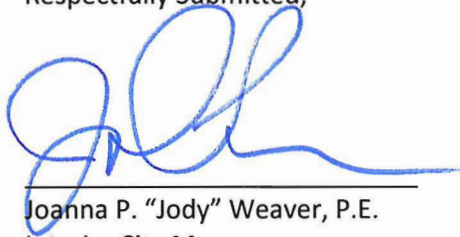
We estimate additional funding needs will be necessary through the issuance of a capital government loan in order to facilitate approximately \$2,400,000 in necessary replacement of water meter infrastructure needs.

## **PUBLIC UTILITY FUND – PROPOSED REQUESTS:**

In addition to the capital expenditures funded by the Public Utility fund, a total of \$5,000 in one-time technology expenditures are being proposed. Reoccurring expenses, which are supported by the operating revenue of the Public Utility fund, amount to \$284,051. Of this amount, \$42,891 can be attributed to the salary addition of one maintenance worker to replace the two meter technicians being moved from Utility Maintenance into the Utility Billing department. An additional \$32,560 in re-occurring expenditures is reserved for merit increases based upon performance evaluations of existing personnel.

We believe the efforts of all involved have resulted in a sound financial plan that aligns the ever increasing demands with the City's limited financial resources. This budget also provides flexibility should economic or natural disasters occur. One-time purchases of larger items such as vehicles can always be stalled, which provides flexibility should conditions warrant changes to our current budget plan. The cooperation and commitment of the City Council and employees is greatly appreciated in preparing this financial plan.

Respectfully Submitted,



Joanna P. "Jody" Weaver, P.E.  
Interim City Manager

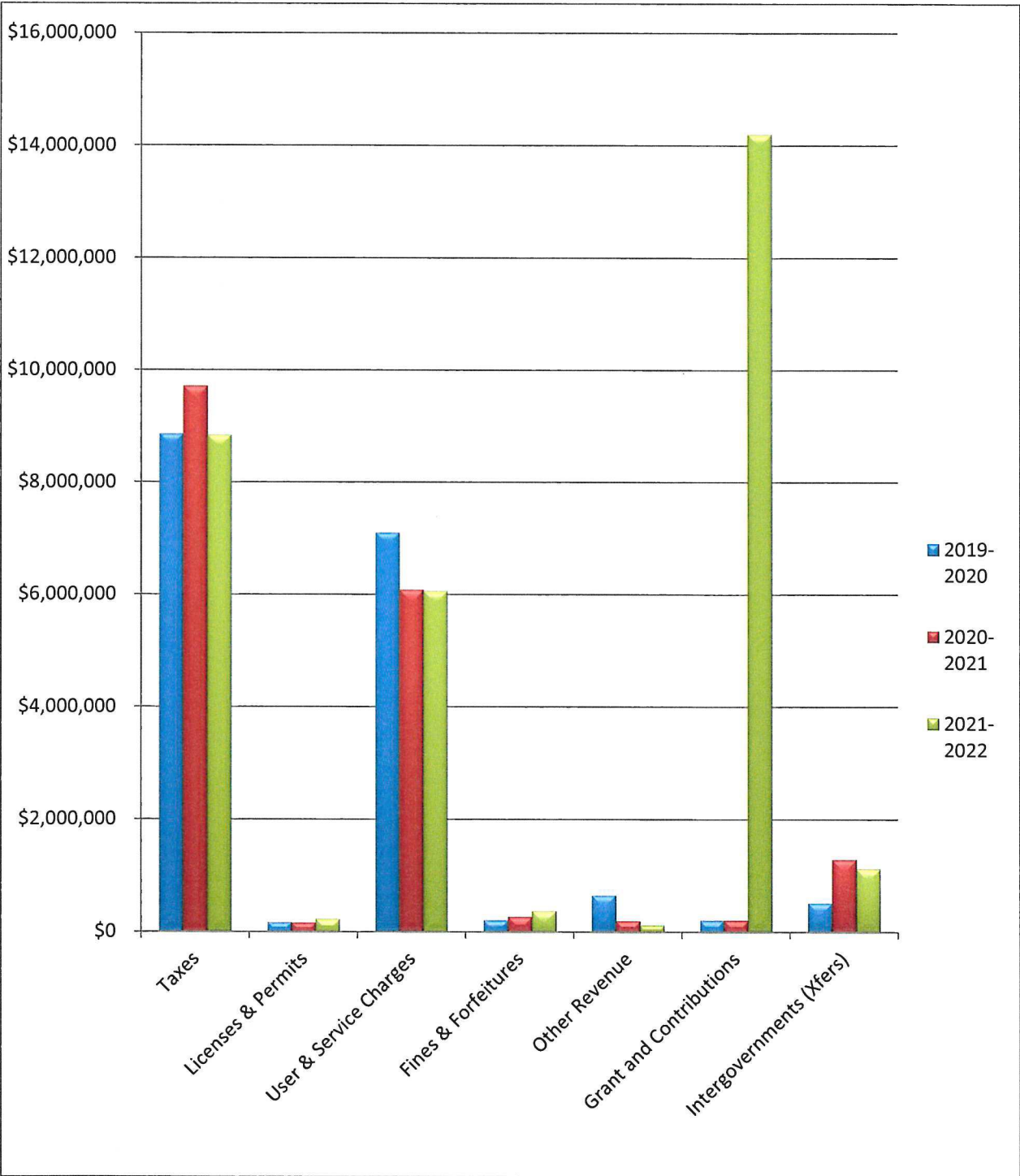


City of Port Lavaca  
Annual Budget  
FY 2022-2020

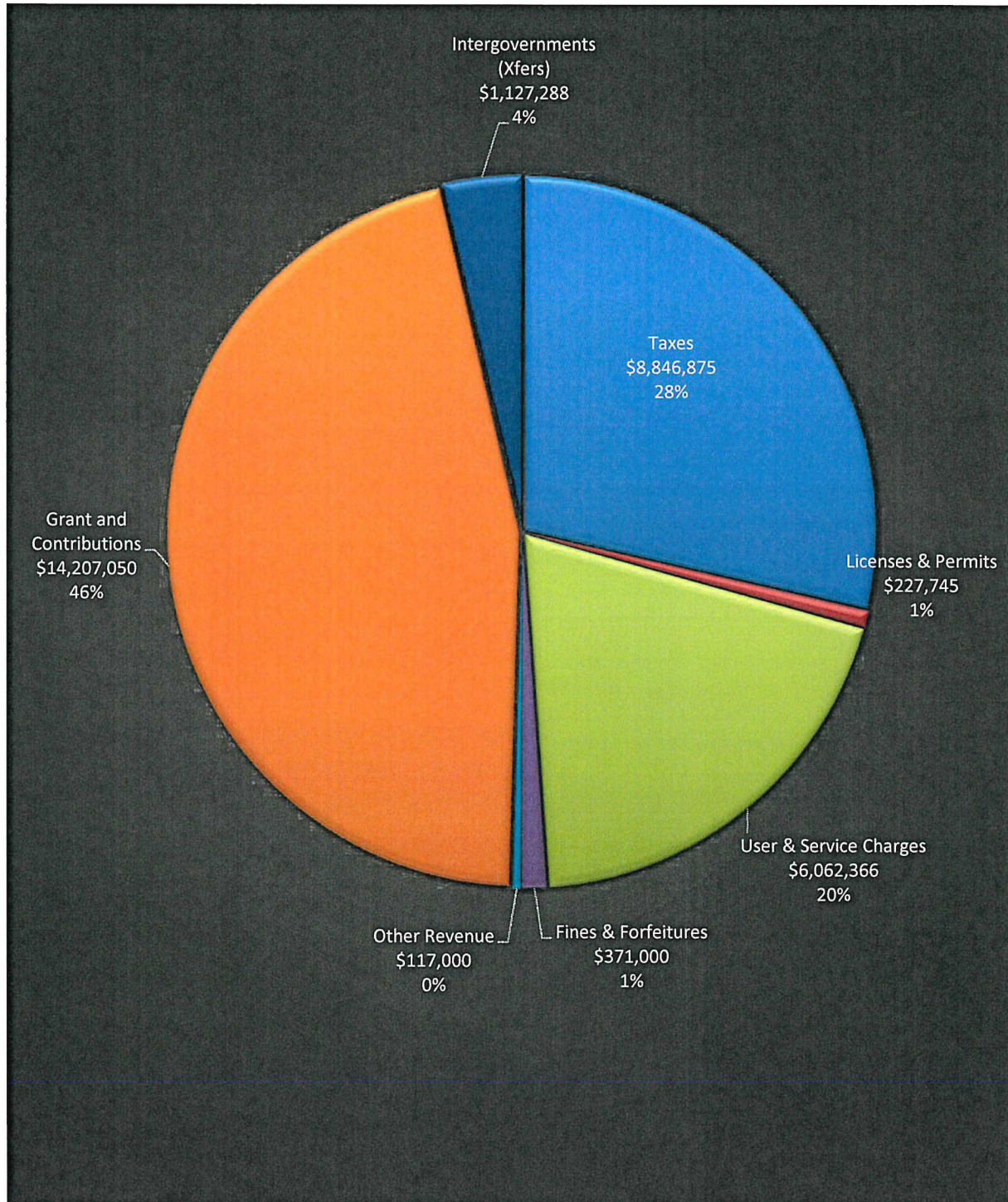
Combined Revenues and Expenditures  
General, Debt Service, PUF, Beach, Port and Hotel/Motel Funds  
For the Fiscal Year ending September 30, 2022

Revenues Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Budget 2021-2022
Taxes	\$8,864,778	\$8,395,166	\$9,718,592	\$8,846,875
Licenses & Permits	\$174,243	\$118,700	\$164,193	\$227,745
User & Service Charges	\$7,103,236	\$6,715,400	\$6,083,264	\$6,062,366
Fines & Forfeitures	\$213,204	\$352,000	\$273,308	\$371,000
Other Revenue	\$655,034	\$1,563,626	\$198,245	\$117,000
Grant and Contributions	\$207,155	\$257,800	\$207,050	\$14,207,050
Intergovernmental (Xfers)	\$516,062	\$1,287,484	\$1,287,484	\$1,127,288
<b>Total Revenues</b>	<b>\$17,733,712</b>	<b>\$18,690,176</b>	<b>\$17,932,136</b>	<b>\$30,959,325</b>
<b>Expenditures</b>				
Salaries & Benefits	\$5,304,574	\$6,482,936	\$5,787,582	\$7,103,680
Materials & Supplies	\$295,664	\$377,690	\$378,564	\$418,996
Services	\$4,101,135	\$4,637,606	\$4,910,552	\$5,242,274
Maintenance	\$1,146,306	\$1,793,468	\$1,892,057	\$1,969,173
Sundry	\$4,722,362	\$8,573,599	\$6,741,831	\$858,517
Capital Expenditures	\$2,791,292	\$3,774,200	\$2,526,225	\$17,461,507
<b>Subtotal Expenditures</b>	<b>\$18,361,333</b>	<b>\$25,639,499</b>	<b>\$22,236,811</b>	<b>\$33,054,147</b>
Debt Service	\$323,746	\$322,606	\$322,606	\$331,262
Debt Service - Public Utility	\$798,680	\$795,785	\$795,785	\$791,410
Debt Service - Port Revenue	\$257,189	\$260,329	\$260,329	\$257,721
	\$1,379,615	\$1,378,720	\$1,378,720	\$1,380,393
<b>Total Expenditures</b>	<b>\$19,740,948</b>	<b>\$27,018,219</b>	<b>\$23,615,531</b>	<b>\$34,434,540</b>
<b>Net Change In Fund Balance</b>	<b>(\$2,007,236)</b>	<b>(\$8,328,043)</b>	<b>(\$5,683,395)</b>	<b>(\$3,475,215)</b>
<b>Beginning Fund Balance</b>	<b>\$23,330,792</b>	<b>\$21,323,556</b>	<b>\$21,323,556</b>	<b>\$15,640,161</b>
<b>Ending Fund Balance</b>	<b>\$21,323,556</b>	<b>\$12,995,513</b>	<b>\$15,640,161</b>	<b>\$12,164,946</b>

Revenue Trends Based on Past Performance



FY 2021-2022 Revenue Chart



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Summary of Personnel  
(Full-time Equivalent Positions)

Fund/Department Position Title	Budget 2019-2020	Actual 2020-2021	Budget 2021-2022	Percent + / (-)
<u>GENERAL FUND:</u>				
<u>City Manager (001-0020)</u>				
City Manager	1	1	1	
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>	
Subtotal	2	2	2	0%
<u>City Secretary (001-0030)</u>				
City Secretary	1	1	1	
Assistant City Secretary	<u>1</u>	<u>1</u>	<u>1</u>	
Subtotal	2	2	2	0%
<u>Human Resource (001-0035)</u>				
Finance/Human Resource Specialist	<u>0</u>	<u>0</u>	<u>0</u>	
Subtotal	0	0	0	0%
<u>Municipal Court (001-0060)</u>				
Municipal Court Judge - Exempt	1	1	1	
Municipal Court Clerk	1	2	2	
Municipal Court Assistant	<u>1</u>	<u>0</u>	<u>0</u>	
Subtotal	3	3	3	0%
<u>Economic Development (001-0075)</u>				
Economic Development, Engineering, Planning	<u>1</u>	<u>1</u>	<u>1</u>	
Subtotal	1	1	1	0%
<u>Finance (001-0080)</u>				
Finance Director	1	1	1	
Senior Accountant	1	1	1	
Accountant	1	1	1	
Accounting Clerk	<u>1</u>	<u>1</u>	<u>1</u>	
Subtotal	4	4	4	0%
<u>City Hall (001-0090)</u>				
Part-time - Janitor	0.5	0.5	0.5	
Contract Service Position	<u>0</u>	<u>0</u>	<u>0</u>	
Subtotal	0.5	0.5	0.5	0%



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Summary of Personnel  
(Full-time Equivalent Positions)

Fund/Department Position Title	Budget 2019-2020	Actual 2020-2021	Budget 2021-2022	Percent + / (-)
<u>Police (001-0110)</u>				
Police Chief	1	1	1	
Police Lieutenant - Exempt	2	2	2	
Patrol Sergeants	2	2	2	
Patrol Corporals	4	4	4	
Patrol Officers	8	6	8	
Police Detectives	2	2	3	
Administrative Assistant / Lead	1	1	1	
Dispatchers	4	4	4	
Part-time Dispatchers	0.45	0.45	0.45	
Record's Clerk	1	1	1	
Subtotal	25.45	23.45	26.45	4%
<u>Fire (001-0120)</u>				
Fire Chief - Exempt	1	1	1	
Fire Captain	3	3	3	
Fire Lietenant	3	3	3	
Firefighter / App. Operator	9	9	12	
Volunteers	0.25	0.25	0.25	
Subtotal	16.25	16.25	19.25	18%
<u>Animal Control (001-0210)</u>				
Animal Control Officers	2	2	2	
Subtotal	2	2	2	0%
<u>Planning/Building/Code Enforcement (001-0320)</u>				
Code Enforcement Officer	1	1	1	
Permit Technician	1	1	1	
Part-time Intern	0	0.25	0.25	
Subtotal	2	2.25	2.25	13%
<u>Streets (001-0410)</u>				
Public Works Director *	0.5	0.5	0.5	
Administrative Assistant *	0.5	0.5	0.5	
Maintenance Superintendent	1	1	1	
Street Foreman	0	1	0	
Heavy Equipment Operators	4	2	4	
Maintenance Workers	4	3	4	
Temporary Workers (Summer)	1.15	0	1.15	
Subtotal	11.15	8	11.15	0%
<u>Parks &amp; Recreation (001-0501)</u>				
Lead Parks Maintenance Worker	1	1	1	
Maintenane Workers	4	4	4	
Temporary Worker (Summer)	0.23	0.23	0.23	
Subtotal	5.23	5.23	5.23	0%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Summary of Personnel  
(Full-time Equivalent Positions)

Fund/Department Position Title	Budget 2019-2020	Actual 2020-2021	Budget 2021-2022	Percent +/-
<u>Bauer Center (001-0502)</u>				
Maintenance Lead	0	1	1	
Maintenance Workers	2	1	1	
Subtotal	2	2	2	0%
Total General Fund	<u>76.58</u>	<u>71.68</u>	<u>80.83</u>	6%
Public Utility Fund:				
<u>Utility Billing (501-5132)</u>				
Customer Service Supervisor	0	0	1	
Customer Service Specialist	2	2	2	
Account Billing Clerk	1	1	0	
Meter Technician	0	0	2	
Subtotal	3	3	5	67%
<u>Maintenance (501-5133)</u>				
Public Works Director *	0.5	0.5	0.5	
Administrative Assistant *	0.5	0.5	0.5	
Utility Superintendent	1	1	1	
Utility Operator	1	1	1	
Crew Leader	0	0	1	
Heavy Equipment Operator	3	1	2	
Utility Maintenance Workers	4	4	3	
Subtotal	10	8	9	-10%
<u>Wastewater (501-5134)</u>				
Wastewater Operator	1	1	2	
Utility Operator	2	0	1	
Maintenance Worker	1	2	1	
Subtotal	4	3	4	0%
Total Public Utility Fund	<u>17</u>	<u>14</u>	<u>18</u>	6%
Beach Operating fund				
<u>Operations (503-1000)</u>				
Camp Host	0	0	1	
Subtotal	0	0	1	100%
Total Beach Operations Fund	<u>0</u>	<u>0</u>	<u>1</u>	100%
Port Revenue Fund				
<u>Operations (504-1000)</u>				
Harbor Master	1	1	1	
Temporary Maintenance Worker	0	0	0	
Subtotal	1	1	1	0%
Total Port Revenue Fund	<u>1</u>	<u>1</u>	<u>1</u>	
Total All Funds	94.58	86.68	100.83	7%
Full-time Positions:				98.00
Part-time Positions:				2.83
TOTAL FULL-TIME EQUIVALENTS:				100.83

\* Position funded by two departments

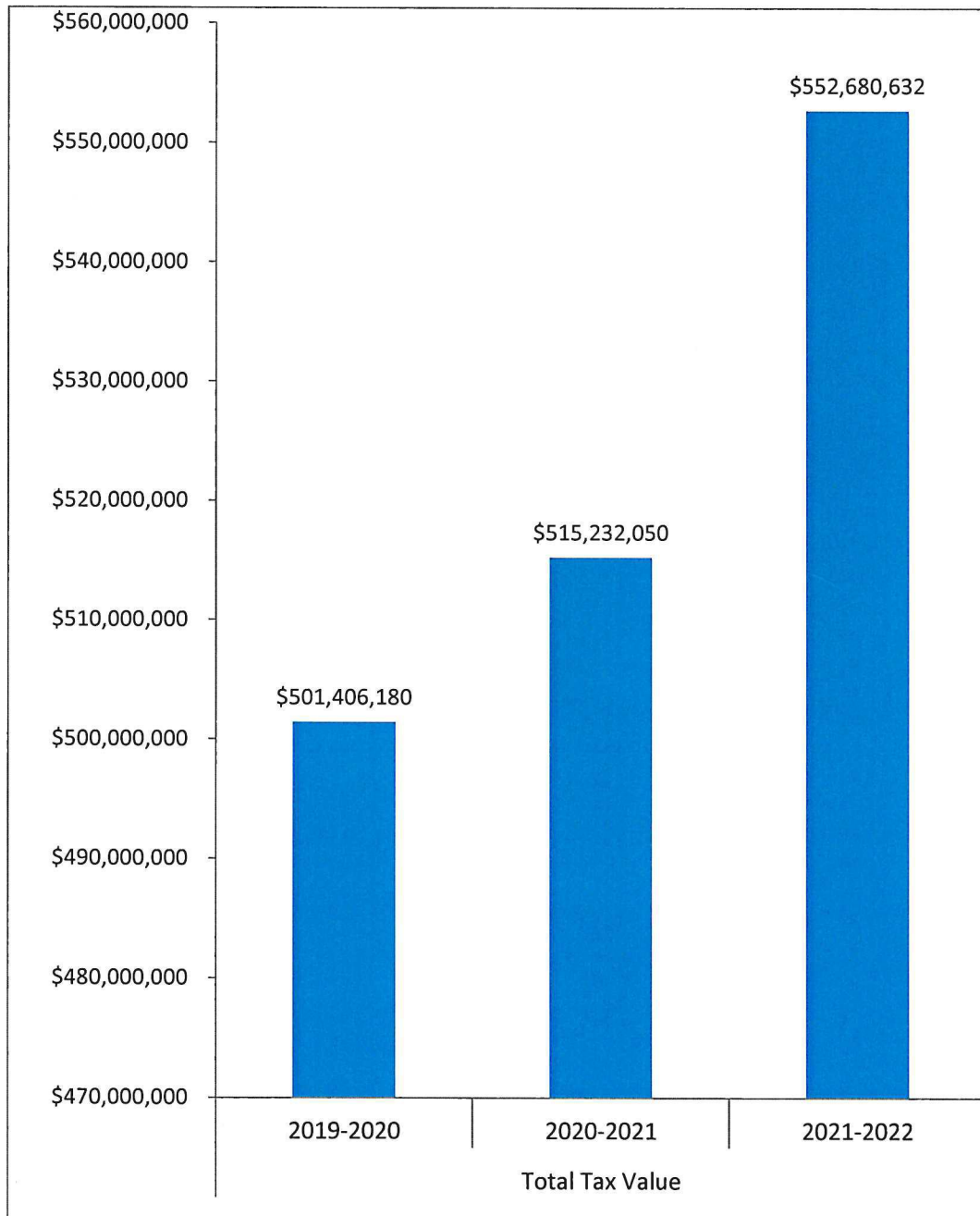
City of Port Lavaca  
Annual Budget  
FY 2021-2022

Tax Revenue and Distribution

	Actual 2019-2020		At Certification 2020-2021		Estimate 2020-2021		Budget 2021-2022	
Real Estate	\$606,042,361		\$616,850,047	2%	\$640,883,118	6%	\$647,943,652	1%
Personal Property	\$95,599,550		\$96,974,300		\$97,162,610		\$102,044,230	
Total Tax Roll	\$701,641,911		\$713,824,347	2%	\$738,045,728	5%	\$749,987,882	2%
Homestead cap adj.	\$5,802,838		\$4,653,587		\$4,692,314		\$5,865,567	
Exempt Property	\$98,508,777		\$127,127,303		\$128,015,588		\$130,770,389	
Productivty Loss	\$10,664,240		\$10,258,871		\$10,495,841		\$12,999,401	
Disabled	\$4,832,089		\$4,356,728		\$4,412,985		\$3,638,419	
Over 65	\$80,427,787		\$74,190,921		\$75,196,950		\$80,364,926	
Disaster Exemption								
Misc. Exemptions								
Total Exemptions	\$200,235,731	29%	\$220,587,410	31%	\$222,813,678	30%	\$233,638,702	31%
Under ARB Review	\$0		\$29,053,332		\$0		\$36,331,452	
Total Tax Value	\$501,406,180		\$522,290,269	4%	\$515,232,050	3%	\$552,680,632	7%
Tax Rate per \$100	0.79440		0.79440		0.79440		0.79440	
Est. Tax Levy	\$3,983,171		\$4,149,074		\$4,093,003		\$4,390,495	
% of Collections	96%		96%		96%		96%	
Est. Collections	\$3,823,844		\$3,983,110.94		\$3,929,283		\$4,214,875	
Delinquent Collections	\$87,000		\$90,000		\$116,549		\$100,000	
Est. Funds	\$3,910,844		\$4,073,111		\$4,045,832		\$4,314,875	
M & O Revenue	\$3,578,048		\$3,734,710		\$3,709,698		\$3,969,424	
Debt Service	\$332,796		\$338,400		\$336,134		\$345,451	
Port Revenue	\$257,189		\$260,329		\$260,329		\$257,721	
Utility Revenue	\$798,680		\$795,785		\$795,785		\$791,410	
M & O Rate	0.7268		0.7284		0.7284		0.7308	
Debt Service Rate	0.0676		0.0660		0.0660		0.0636	

City of Port Lavaca  
Annual Budget  
FY 2022-2020

Total Tax Value Chart



City of Port Lavaca  
Annual Budget  
FY 2021-2022

General Fund  
Revenues and Expenditures

		Actual 2019-2020	Budget * 2020-2021	Estimate 2020-2021	Base 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
<b>REVENUE</b>								
411.01	Property Tax-Current	\$3,983,279	\$3,946,060	\$4,197,465	\$3,969,424		\$3,969,424	
411.02	Property Tax-Delinquent	\$87,432	\$90,000	\$116,549	\$100,000		\$100,000	
412.01	Sales Tax Revenue	\$3,287,440	\$2,943,000	\$3,240,508	\$3,290,000		\$3,290,000	
413.01	Natural Gas Franchise	\$44,802	\$40,000	\$48,764	\$48,000		\$48,000	
413.02	Electrical Franchise	\$341,527	\$340,000	\$345,350	\$342,000		\$342,000	
413.03	Telephone Franchise Tax	\$31,823	\$35,000	\$31,242	\$32,000		\$32,000	
413.04	Cable TV Franchise Tax	\$48,055	\$58,000	\$49,134	\$50,000		\$50,000	
413.05	Waste Collection Franchise	\$102,427	\$95,000	\$106,827	\$107,000		\$107,000	
413.90	Other Franchise Tax	\$635	\$500	\$0	\$0		\$0	
414.01	Alcoholic Beverage Tax	\$29,113	\$25,000	\$29,804	\$30,000		\$30,000	
415.15	Intergovernmental Revenue	\$0	\$0	\$683,815	\$0		\$0	
	<b>Total Taxes</b>	<b>\$7,956,533</b>	<b>\$7,572,560</b>	<b>\$8,849,458</b>	<b>\$7,968,424</b>		<b>\$7,968,424</b>	<b>5.23%</b>
421.01	Electrical Licenses	\$400	\$0	\$0	\$0		\$0	
421.02	Builder Licenses	\$9,800	\$5,000	\$9,950	\$10,000		\$10,000	
422.01	Electrical Permits	\$12,826	\$7,500	\$12,434	\$13,000		\$13,000	
422.02	Building Permits	\$56,264	\$60,000	\$62,662	\$95,000		\$95,000	
422.03	Plumbing Permits	\$10,780	\$7,500	\$11,037	\$18,873		\$18,873	
422.04	Mechanical Permits	\$12,000	\$10,000	\$11,036	\$18,872		\$18,872	
422.05	Foundation Permits	\$0	\$0	\$0	\$0		\$0	
423.01	Trailer Permits	\$0	\$0	\$0	\$0		\$0	
423.02	Food Handler's Permits	\$2,187	\$1,000	\$2,295	\$2,200		\$2,200	
423.03	Liens	\$5,780	\$0	\$1,864	\$500		\$500	
423.9	Other Permits & Fees	\$59,741	\$25,000	\$50,000	\$65,000		\$65,000	
424.01	Alcoholic Beverage Permits	\$4,230	\$2,500	\$2,500	\$4,000		\$4,000	
425.01	Animal Licenses & Fees	\$140	\$200	\$390	\$200		\$200	
426.01	Alarm Fees	\$95	\$0	\$25	\$100		\$100	
	<b>Total Licenses &amp; Permits</b>	<b>\$174,243</b>	<b>\$118,700</b>	<b>\$164,193</b>	<b>\$227,745</b>		<b>\$227,745</b>	<b>91.87%</b>
435.06	Bauer Center Rentals	\$33,195	\$35,000	\$37,535	\$50,000		\$50,000	
435.07	Bayfront Rentals	\$150	\$0	\$0	\$0		\$0	
439.01	Police Services	\$2,089	\$1,000	\$1,000	\$2,000		\$2,000	
439.05	Police Training Fees	\$0	\$0	\$525	\$500		\$500	
	<b>Total User &amp; Service Charges</b>	<b>\$35,434</b>	<b>\$36,000</b>	<b>\$39,060</b>	<b>\$52,500</b>		<b>\$52,500</b>	<b>45.83%</b>
441.01	Penalties & Interest	\$77,655	\$80,000	\$90,660	\$90,000		\$90,000	
411.02	Tax Attorney Fees	\$36,045	\$30,000	\$45,846	\$45,000		\$45,000	
443.01	Court Fines	\$76,758	\$125,000	\$85,741	\$120,000		\$120,000	
443.02	Muni Court- Collection	\$10,569	\$13,000	\$9,818	\$12,000		\$12,000	
443.03	Local Time Payment Fee	\$3,633	\$4,000	\$2,716	\$5,000		\$5,000	
449.02	Arrest Fees	\$8,530	\$10,000	\$7,126	\$9,000		\$9,000	
449.03	Cash Over-MC	\$0	\$0	\$0	\$0		\$0	
449.05	Recovery Adjustment Fee	\$14	\$0	\$36	\$0		\$0	
	<b>Total Fines &amp; Forfeitures</b>	<b>\$213,204</b>	<b>\$262,000</b>	<b>\$241,943</b>	<b>\$281,000</b>		<b>\$281,000</b>	<b>7.25%</b>
451.01	Interest Income	\$108,658	\$60,000	\$7,152	\$7,000		\$7,000	
455.01	Other Financing Source	\$0	\$0	\$0	\$0		\$0	
459.02	Photo Copies	\$744	\$500	\$504	\$500		\$500	
459.05	Donation- Police (JEDLIC	\$0	\$9,540	\$9,540	\$0		\$0	
459.07	Donation- Fire (JEDLIC	\$0	\$9,540	\$9,540	\$0		\$0	
459.10	Donations	\$4,283	\$11,549	\$11,549	\$0		\$0	
459.11	Auction/Sale Proceeds	\$0	\$0	\$0	\$32,000		\$32,000	
459.12	TML Reimbursements	\$34,703	\$8,531	\$21,864	\$0		\$0	
459.15	Hurricane	\$0	\$0	\$0	\$0		\$0	
459.17	Fire Training Reimburs	\$0	\$0	\$2,450	\$2,000		\$2,000	
459.90	Miscellaneous Income	\$133,177	\$13,691	\$19,630	\$10,000		\$10,000	
459.91	Tower of Tex Usage Rig	\$4,500	\$6,000	\$4,500	\$4,500		\$4,500	
459.92	Equity Balance Forward	\$0	\$0	\$0	\$0		\$0	
	<b>Total Other Revenue</b>	<b>\$286,065</b>	<b>\$119,351</b>	<b>\$86,729</b>	<b>\$56,000</b>		<b>\$56,000</b>	<b>-53.08%</b>

		Actual 2019-2020	Budget * 2020-2021	Estimate 2020-2021	Base 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
482.01	State Grant - Parks	\$0	\$0	\$0		\$200,000	\$200,000	
484.53	Operation Stone Garden	\$0	\$0	\$0	\$0		\$0	
484.54	Contribution LEOSE-PD	\$1,907	\$1,800	\$1,800	\$1,800		\$1,800	
484.59	Calhoun County-Fire	\$150,498	\$185,000	\$150,500	\$150,500		\$150,500	
484.60	Calhoun County Animal	\$48,750	\$65,000	\$48,750	\$48,750		\$48,750	
484.61	Point Comfort-Animal	\$6,000	\$6,000	\$6,000	\$6,000		\$6,000	
	Total Grant and Contributions	\$207,155	\$257,800	\$207,050	\$207,050		\$407,050	57.89%
492.01	Xfer In- 504 Port Comm	\$28,932	\$35,583	\$35,583	\$42,371		\$42,371	
492.02	Xfer In- 501 Utility Fund	\$244,130	\$238,775	\$238,775	\$0		\$0	
492.04	Xfer In- 503 Beach Fund	\$6,982	\$10,310	\$10,310	\$5,208		\$5,208	
493.85	Xfer In- FD 134 Justice	\$0	\$0	\$0	\$0		\$0	
493.87	Xfer In- FD 161 Bayfront	\$0	\$0	\$0	\$0		\$0	
493.88	Xfer In- 206 FARF Fund	\$43,068	\$413,700	\$413,700	\$115,000		\$115,000	
493.89	Xfer In- 101 Hotel/Motel	\$192,950	\$277,142	\$277,142	\$280,895		\$280,895	
493.90	Xfer In- Other	\$0	\$0	\$0	\$0		\$0	
	Total Intergovernmental	\$516,062	\$975,510	\$975,510	\$443,473		\$443,473	-54.54%
	Total Revenues	\$9,388,696	\$9,341,921	\$10,563,943	\$9,236,193	\$200,000	\$9,436,193	1.01%
<b>EXPENDITURES</b>								<b>% of Total</b>
0010	City Council	\$32,668	\$33,110	\$33,210	\$32,687	\$100	\$32,787	0.28%
0020	City Manager	\$232,643	\$243,321	\$264,716	\$232,635	\$0	\$232,635	1.96%
0030	City Secretary	\$171,335	\$202,130	\$190,677	\$222,389	(\$5,750)	\$216,639	1.82%
0035	Human Resources	\$19,661	\$22,075	\$35,840	\$17,050	\$0	\$17,050	0.14%
0060	Municipal Court	\$134,184	\$164,463	\$145,833	\$164,720	(\$550)	\$164,170	1.38%
001	Technology Services	\$178,443	\$275,115	\$269,974	\$227,955	\$151,248	\$379,203	3.19%
0075	Economic Development	\$470,680	\$426,133	\$256,769	\$550,943	\$1,500	\$552,443	4.64%
0080	Finance	\$266,004	\$264,903	\$280,899	\$301,929	(\$2,500)	\$299,429	2.52%
0090	City Hall	\$69,882	\$153,225	\$127,694	\$104,571	\$299,000	\$403,571	3.39%
0110	Police	\$2,035,594	\$2,527,626	\$2,023,858	\$2,517,824	\$87,685	\$2,605,509	21.90%
0120	Fire	\$1,383,564	\$1,423,696	\$1,813,247	\$1,632,585	\$345,960	\$1,978,545	16.63%
0210	Animal Control	\$129,261	\$245,835	\$190,663	\$272,672	(\$280)	\$272,392	2.29%
0320	Code Enforcement/Inspect	\$160,408	\$199,782	\$165,204	\$218,016	\$62,620	\$280,636	2.36%
0410	Streets	\$2,766,946	\$4,202,249	\$3,845,797	\$1,341,622	\$562,680	\$1,904,302	16.00%
0501	Parks & Recreation	\$961,879	\$1,294,221	\$874,333	\$1,442,931	\$125,200	\$1,568,131	13.18%
0502	Bauer Center	\$214,485	\$515,791	\$169,205	\$345,975	(\$15,080)	\$330,895	2.78%
9800	Non-Departmental	\$770,541	\$1,076,400	\$1,668,794	\$646,203	\$14,202	\$660,405	5.55%
XXXX	Planning	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	Total Expenditures	\$9,998,178	\$13,270,075	\$12,356,714	\$10,272,706	\$1,626,035	\$11,898,741	-10.33%
	Less Capital Expenditures	\$1,393,604	\$2,315,200	\$1,398,433	\$1,921,579	\$652,828	\$2,574,407	11.20%
	Operating Expenditures	\$8,604,574	\$10,954,875	\$10,958,281	\$8,351,127	\$973,207	\$9,324,334	-14.88%
	Operating Revenue Over/(Under) Exp	\$784,122	(\$1,612,954)	(\$394,338)	\$885,066		\$111,859	
	Total Revenue Over/(Under) Expense	(\$609,482)	(\$3,928,154)	(\$1,792,771)	(\$1,036,513)	(\$1,426,035)	(\$2,462,548)	
	Prior Year Balance	\$13,558,613	\$12,949,131	\$12,949,131	\$11,156,360		\$11,156,360	
	Anticipated Balance	\$12,949,131	\$9,020,977	\$11,156,360	\$10,119,847		\$8,693,812	-3.63%
	Actual Ending Fund Balance							
	Less Fund Balance Reserve	\$4,243,352	\$5,402,404	\$5,404,084	\$4,118,364		\$4,598,302	
	Remaining for Capital Projects	\$8,705,779	\$3,618,573	\$5,752,276	\$6,001,483		\$4,095,510	
	Fund Bal as % of Op Exp	49.32%	49.32%	49.32%	49.32%		49.32%	
	Reserve Fund Bal in Days	180	180	180	180		180	
	Total Fund Bal in Days	549	301	372	442		340	

\* as amended



## CITY COUNCIL

### **Our Mission**

The Port Lavaca City Council is committed to making Port Lavaca a desirable place to live through quality services, responsible use of public resources and a progressive attitude toward community development. With enthusiasm, integrity and vision, we will maintain a safe environment and continually improve the quality of life for all citizens.

### **Description of our Services**

The City Council is the governing and lawmaking body of the City Government, and they shall have and exercise all powers granted by the City Charter, State Law and the State Constitution. The Council also provides legislative leadership in establishing ordinances, resolutions and policies.



### **Our Leadership Philosophy**

*The City Council of Port Lavaca will lead...*

- By setting the example
- With integrity
- As a servant to the citizens
- By being a part of the community
- By knowing what the citizens want
- By relating to the citizens
- With vision
- With pride
- With unity
- By communicating
- By taking action without a private agenda
- With understanding and compassion
- By being responsive
- By taking responsibility



#### Strategic Plan Area Dimensions

- Governance
- Infrastructure
- Quality of Life
- Community Development
- Business Development

#### 2021-2022 Goal Statements

- Port Lavaca residents are well informed and involved with the affairs of local city government.
- Port Lavaca residents enjoy new streets, sidewalks and other improvements year after year.
- Port Lavaca is known for creating a business development program that is responsive to existing business needs.
- Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities.
- Port Lavaca residents enjoy a safe community with great amenities and affordable living.

City of Port Lavaca  
Annual Budget  
FY 2021-2022

City Council  
Expenditure Detail

General Fund  
Account: 001-0010

	Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01	Salaries & Wages	\$29,100	\$28,800	\$28,800	28,400		\$28,400	-1.39%
512.5	Social Security	\$2,226	\$2,210	\$2,210	\$1,786		\$1,786	-19.20%
512.30	Worker's Compensation	\$84	\$100	\$100	\$84		\$84	-15.79%
521.01	Office Supplies	\$558	\$500	\$600	\$500	\$100	\$600	20.00%
521.02	Printing						\$0	0.00%
528.03	Non-Capitalized Assets						\$0	0.00%
531.01	Travel & Training		\$750	\$750	\$750		\$750	0.00%
531.04	Dues, Subscr. & Publi						\$0	0.00%
536.02	Telephone	\$700	\$750	\$750	\$750		\$750	0.00%
	Total Expenditures	\$32,668	\$33,110	\$33,210	\$32,687	\$100	\$32,787	-0.97%

Expenditures By Category

Salaries & Benefits	\$31,410	\$31,110	\$31,110	\$30,687	\$0	\$30,687	-1.36%
Materials & Supplies	\$558	\$500	\$600	\$500	\$100	\$600	20.00%
Services	\$700	\$1,500	\$1,500	\$1,500	\$0	\$1,500	0.00%
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

# CITY MANAGER

## **Our Mission**

To provide planning, control, direction, support and coordination to the activities and functions of all City Departments based on City Council Policy, Charter, Codes and State Law.

## **Description of our Services**

The City Manager exercises leadership in maintaining effective communication between the City Council, City employees and the citizens of Port Lavaca. As the City's Chief Executive Officer, the City Manager performs financial monitoring, presents the annual budget, prepares City Council agendas, provides citizen assistance, is responsible for the implementation of the Action Plan of the City's adopted Comprehensive Plan, and works on economic and community development opportunities. The City Manager works with the Port Commission on activities and improvements for the ports and waterfront properties of the City. This office prepares agendas and minutes to the Port Commission and provides general administrative assistance to other programs. This office also monitors and posts information to the City's Facebook page and website, as well as the City's [www.ClearGov.com](http://www.ClearGov.com) transparency portal.



## **Strategic Focus**

### **Governance**

Port Lavaca residents are well informed and involved with the affairs of local city government.

### **Infrastructure**

Port Lavaca residents enjoy new streets, sidewalks, park amenities, and other water and sewer improvements year after year.

### **Business Development**

Port Lavaca is known for creating a business development program that is responsive to existing business needs.

### **Community Development**

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities.

### **Quality of Life**

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

### 2021-2022 Business Plans (Objectives)

- Establish a Visioning Committee comprised of members of various boards and members of the community to help guide and prioritize community development activities and the Comprehensive Plan action plan.
- Complete a Master Plan Study of the Bayfront properties of the City
- Complete the Improvements to the Southern Pacific Train Depot building and grow Depot Days
- Complete Draft 2 of the City Zoning Ordinance
- Establish a Projects page in [www.cleargov.com](http://www.cleargov.com) for all Capital Improvement Projects
- Post the City Financials on [www.cleargov.com](http://www.cleargov.com) and promote the resource in one Utility Billing
- Contribute to at least one (1) feature article about the City of Port Lavaca in the Port Lavaca Wave and the Victoria Advocate
- Attend at least 5 Commissioners Court meetings, to stay informed and improve the working relationship with Calhoun County Commissioners Court
- Establish the scope of one joint project with the Calhoun County Historical Society to promote the unique history of Port Lavaca and promote tourism
- Keep the public informed with monthly informative posts on Facebook about the City of Port Lavaca, it's history and other assets and valuable information
- Hold a City-wide Family Picnic Day to provide an opportunity for comradery between departments
- Send personal messages to employees on Employee Appreciation Day
- Send birthday cards to employees on their birthdays
- Perform annual review of the Comprehensive Plan
- Closeout FEMA Public Assistance Hurricane Harvey Grant projects.

### 2020-2021 Accomplishments of Prior Year Business Plans

- Implemented the Transparency Software [www.Cleargov.com](http://www.Cleargov.com) to track CIP, City budget and more
- Completed a new Salary Survey for City employees
- Established the Department of Development Services (Building, Code, and Planning) and hired a director
- Hired a new Finance Director
- Filed FEMA paperwork to facilitate fund reimbursement for rehabilitation work
- Completed the reconstruction of the Lighthouse Beach Fishing Pier
- Completed a new bulkhead and walkway near Scully's Restaurant and repairs to the Low Docks at City Harbor
- Completed Asbestos pigeon feces abatement and window glass replacement at the Old City Hall/ Fire Station building on Mahan Street.
- Awarded \$13.5 M CDBG-MIT Coastal Resiliency Grant project for a Living Shoreline breakwater to protect the Bayfront area
- Established a good relationship with the Port Lavaca Wave, Victoria Advocate and Channel 25 and enjoyed several articles and features on the news regarding the City of Port Lavaca and local activities.
- Conducted a Community Meeting with citizens in District 1 to discuss the CDBG-DR street improvement project and other issues
- Submitted 17 written Update Reports to City Council on various projects ongoing in the City

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
City Manager	1	1	1	1
Administrative Assistant	1	1	1	1
<b>Total - FTE'S</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

City of Port Lavaca  
Annual Budget  
FY 2021-2022

City Manager  
Expenditure Detail

General Fund  
Account: 001-0020

	Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01	Salaries & Wages	\$155,174	\$95,643	\$143,252	194,737		\$194,737	103.61%
512.5	Social Security	\$12,076	\$7,323	\$10,796	4,609		\$4,609	-37.06%
512.10	Employer-T.M.R.S.	\$9,493	\$5,904	\$8,386	11,928		\$11,928	102.03%
512.20	Group H/D Ins Premiums	\$9,586	\$6,727	\$9,422	12,218		\$12,218	81.63%
512.30	Worker's Compensation	\$420	\$284	\$200	542.93		\$543	91.17%
512.31	Other Benefits	\$0	\$0	\$0	\$0		\$0	0.00%
521.01	Office Supplies	\$259	\$500	\$1,000	\$500		\$500	0.00%
521.02	Printing						\$0	0.00%
521.03	Postage	\$70	\$100	\$160	\$100		\$100	0.00%
528.03	Non-Capitalized Assets						\$0	0.00%
529.01	Certificates, Awards,						\$0	0.00%
531.01	Travel & Training	\$1,581	\$2,500	\$500	\$2,500		\$2,500	0.00%
531.02	Employee Development						\$0	0.00%
531.04	Dues, Subscr. & Publi	\$855	\$2,000	\$2,000	\$2,000		\$2,000	0.00%
531.07	Public & Employee Rela						\$0	0.00%
533.14	Contracted Services	\$39,251	\$119,340	\$85,000	\$500		\$500	-99.58%
536.01	Electricity						\$0	0.00%
536.02	Telephone	\$3,878	\$3,000	\$4,000	\$3,000		\$3,000	0.00%
	Total Expenditures	\$232,643	\$243,321	\$264,716	\$232,635	\$0	\$232,635	-4.39%

Expenditures By Category

Salaries & Benefits	\$186,749	\$115,881	\$172,056	\$224,035	\$0	\$224,035	93.33%
Materials & Supplies	\$329	\$600	\$1,160	\$600	\$0	\$600	0.00%
Services	\$45,565	\$126,840	\$91,500	\$8,000	\$0	\$8,000	-93.69%
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%



# CITY SECRETARY

## Our Mission

To provide support, assistance and information to the City Council and City Manager so that they have the resources required to efficiently and effectively conduct the business of the City and its citizens; to preserve City documents so that the City Council, City employees and citizens of Port Lavaca may stay informed by having timely and convenient access to City records. This office also conducts and monitors City elections in strict compliance with all applicable laws, in the most efficient and effective manner possible; and keeps elected officials, staff and the general public well informed regarding elections and election procedures.

## Description of our Services

The Office of the City Secretary is responsible for the preparation of agendas and minutes for all City Council meetings; ensuring compliance with the Public Information Act for Texas Open Meetings and Public Records request; maintains all official records of the City, including minutes, contracts, ordinances, resolutions and deeds; oversees processing of all open records requests; attests the signature of the Mayor and affixes the City seal on all official documents. This office also prepares and posts all required documentation for the administration of City elections.



## Strategic Focus

### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

#### 2021-2022 Business Plans (Objectives)

- Assist with 2020 Redistricting Project
- Recovery program for historical documents not recoverable from LaserFiche system
- Perform a Legal Review of the city's Code of Ordinances from 2010 to present

#### 2020-2021 Accomplishments of Prior Year Business Plans

- Other Completed Goals:
- E Streamlined Public Records Requests Process through MCCi's "JustFOIA" program
- Uploaded documents into MuniDocs for online use in City Website for transparency
- Established online Records Management research through website
- Initiated the online Agenda and Meeting Management system



## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
City Secretary	1	1	1	1
Assistant City Secretary	1	1	1	1
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Performance Measures

<i>Our Workload</i>	Actual FY 2019-2020	Budget FY 2020-2021	Estimated FY 2020-2021	Budget FY 2021-2022
Number of Agendas/Meetings/Mins.	34	34	34	34
Number of requests for Public Info.	111	275	275	350
Number of new Ordinances approved	7	10	10	10
Number of closed sessions	12	12	12	12
Number of public hearings	8	8	8	8
Number of Proclamations	16	12	12	12
Number of resolutions approved	28	30	30	30
Number of elections prepared for	1	1	1	1
<b><i>Measuring our Effectiveness</i></b>				
% of Agendas posted 72 hours prior to meeting	100%	100%	100%	100%
% of Minutes approved as written the first time	100%	100%	100%	100%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

City Secretary  
Expenditure Detail

General Fund  
Account: 001-0030

	Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01	Salaries & Wages	\$113,742	\$116,205	\$127,636	131,692		\$131,692	13.33%
511.07	Salaries & Wages - Overtime	\$1,297	\$0	\$536	1,700		\$1,700	100.00%
512.5	Social Security	\$8,473	\$8,909	\$9,036	10,074		\$10,074	13.08%
512.10	Employer-T.M.R.S.	\$7,040	\$7,138	\$7,661	8,066		\$8,066	13.00%
512.20	Group H/D Ins Premiums	\$25,919	\$41,979	\$26,848	29,209		\$29,209	-30.42%
512.30	Worker's Compensation	\$277	\$339	\$250	832		\$832	145.35%
521.01	Office Supplies	\$1,113	\$1,000	\$1,200	1,200	\$300	\$1,500	50.00%
521.03	Postage	\$9	\$60	\$10	60	(\$50)	\$10	-83.33%
528.03	Non-Capitalized Assets	\$0	\$500	\$500	500		\$500	0.00%
531.01	Travel & Training	\$65	\$2,000	\$500	2,000	(\$1,000)	\$1,000	-50.00%
531.04	Dues, Subscr. & Publi	\$1,305	\$500	\$500	500		\$500	0.00%
531.10	Election Cost	\$7,487	\$7,500	\$0	7,500		\$7,500	0.00%
533.14	Contracted Services	\$2,962	\$15,000	\$15,000	\$15,000	(\$5,000)	\$10,000	-33.33%
533.15	Contracted Serv. - IT	\$0	\$0	\$0	\$13,056		\$13,056	100.00%
536.02	Telephone	\$858	\$1,000	\$1,000	\$1,000		\$1,000	0.00%
542.03	R & M - Building		\$0	\$0	\$0		\$0	0.00%
544.50	R & M - Furniture & Equ	\$788	\$0	\$0	\$0		\$0	0.00%
	Total Expenditures	\$171,335	\$202,130	\$190,677	\$222,389	(\$5,750)	\$216,639	7.18%

Expenditures By Category

Salaries & Benefits	\$156,748	\$174,570	\$171,967	\$181,573	\$0	\$181,573	4.01%
Materials & Supplies	\$1,122	\$1,560	\$1,710	\$1,760	\$250	\$2,010	28.85%
Services	\$12,677	\$26,000	\$17,000	39,056	(\$6,000)	\$33,056	27.14%
Maintenance	\$788	\$0	\$0	\$0	\$0	\$0	0.00%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

## HUMAN RESOURCE

### Our Mission

To provide information regarding policies, procedures, employment and employee benefits to the City staff and all employees; and to support the City's efforts to attract, develop and retain a diverse, a well-qualified and productive workforce that will provide quality services to the citizens of Port Lavaca.

### Description of our Services

The Human Resource Department provides services to City employees; processes all hiring and termination of employees; maintains personnel and medical files on all employees; processes worker compensation claims; unemployment claims; resolves retirement fund issues; and health/dental insurance coverage issues. This department works closely with department heads, payroll and the safety committee in all matters involving employees of the City.



### Strategic Focus

#### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

#### 2021-2022 Business Plans (Objectives)

- Update and Revise HR and Workplace Policies Manual last updated Oct 2016
- Review the City Employee Safety Plan
- Expand use of TML resources to provide training and reduce the number of risk and work related injuries
- Continue to improve the applicant recruiting effort using Texas Municipal League resources
- Continue on a downward trend for TML Loss Claims
- Update the department's website page

#### 2020-2021 Accomplishments of Prior Year Business Plans

- Completed a new Salary Survey
- Updated job descriptions
- Began enforcing the 8 visits per month requirement for the YMCA Fitness Center Benefit
- Provided awareness to department heads of TML Safety training resources
- Implemented department wide health & fitness challenges
- Utilized TML resources for applicant recruiting
- Reduced overall claim count and Loss from previous year

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Finance/Human Resource Specialist	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

General Fund  
Account: 001-0035

### Expenditures By Category

Salaries & Benefits	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
Materials & Supplies	\$2,779	\$1,075	\$1,000	\$800	\$0	\$800	-25.58%
Services	\$16,882	\$21,000	\$34,840	\$16,250	\$0	\$16,250	-22.62%
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%



# MUNICIPAL COURT

## Our Mission

To serve the public in a fair, impartial, efficient and accountable manner for matters related to Class "C" offenses filed within the city limits of the City of Port Lavaca.

## Description of our Services

The Municipal Court provides administrative support for the City of Port Lavaca's municipal court proceedings. Municipal Court is responsible for the collection of fines and fees, court scheduling, issuing, tracking and clearing warrants, maintaining court records and reporting to state agencies.



## Strategic Focus

### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

#### 2021-2022 Business Plans (Objectives)

- Implement Content Manager Imaging System Enhancements for the Court
- Have the Judge's Secure by means of a Secure Signature (Fingerprint)
- Implement Digital Cameras for Defendant ID photo for integration with warrant issuance/execution
- Court staff to continue mandated education and training for knowledge of legal processing
- Coordinate with Police Dept in tracking and clearing warrants

#### 2020-2021 Accomplishments of Prior Year Business Plans

- Recovered historical data lost in cyber attack and updated in each case jacket
- Implemented Digital Court Case Retention Schedule
- Implemented higher level of knowledge through court certification programs

## Budgeted Personnel

<b>Position</b>	<b>FY 19-20 Actual</b>	<b>FY 20-21 Budget</b>	<b>FY 20-21 Actual</b>	<b>FY 21-22 Budget</b>
Municipal Court Judge - Exempt	1	1	1	1
Municipal Court Clerk	1	1	2	2
Municipal Court Assistant	1	1	0	0
<b>Total – FTE'S</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Performance Measures

<i>Our Workload</i>	Actual FY 2019-2020	Budget FY 2020-2021	Estimated FY 2020-2021	Budget FY 2021-2022
Number of citations filed	<b>630</b>	<b>1000</b>	<b>1,000</b>	<b>1000</b>
Number of warrants issued	<b>180</b>	<b>500</b>	<b>450</b>	<b>500</b>
Number of juvenile citations filed	<b>36</b>	<b>40</b>	<b>30</b>	<b>40</b>
Number of property/evidence hearing cases	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Measuring our Effectiveness</i>				
# of case files created within 24 hours of citation receipt	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>
# Of warrants issued within 30 days of failure to appear	<b>97%</b>	<b>97%</b>	<b>97%</b>	<b>97%</b>



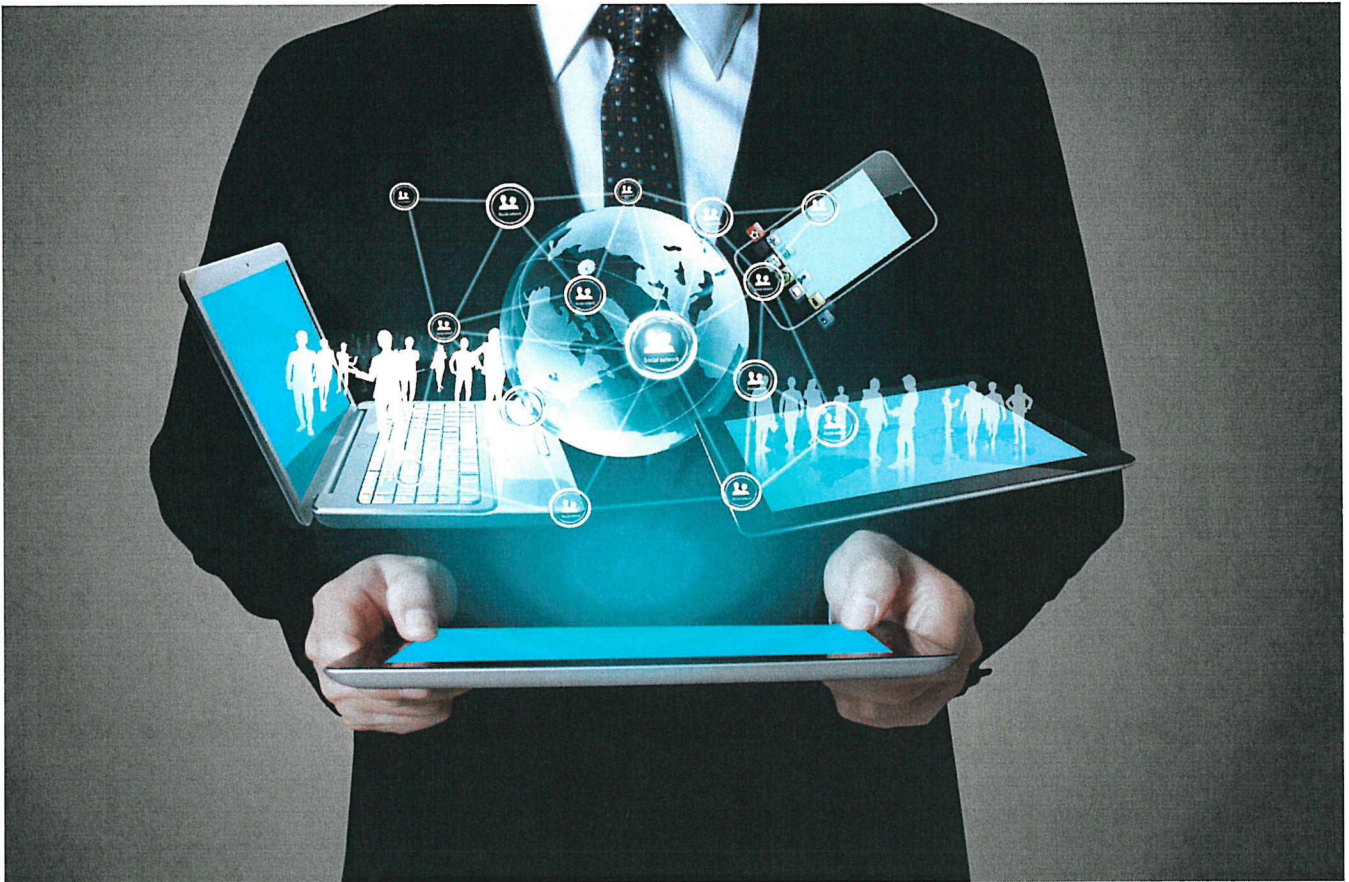
City of Port Lavaca  
Annual Budget  
FY 2021-2022

Municipal Court  
Expenditure Detail

General Fund  
Account: 001-0060

		Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01	Salaries & Wages	\$81,054	\$84,471	\$87,680	97,248		\$97,248	15.13%
511.07	Salaries & Wages - Overtime	\$1,010	\$0	\$260			\$0	0.00%
512.5	Social Security	\$5,906	\$6,470	\$6,308	7,439.45		\$7,439	14.98%
512.10	Employer-T.M.R.S.	\$3,959	\$4,000	\$4,132	5,956.42		\$5,956	48.91%
512.20	Group H/D Ins Premiums	\$23,140	\$47,781	\$25,145	27,304.96		\$27,305	-42.85%
512.30	Worker's Compensation	\$197	\$241	\$170	271.13		\$271	12.50%
521.01	Office Supplies	\$894	\$1,000	\$900	\$1,000		\$1,000	0.00%
521.03	Postage	\$447	\$750	\$700	\$750		\$750	0.00%
531.01	Travel & Training	\$656	\$2,000	\$800	\$2,000		\$2,000	0.00%
531.04	Dues, Subscr. & Publi	\$80	\$200	\$238	\$200		\$200	0.00%
531.5	Advertising & Legal No	\$0	\$50	\$0	\$50	(\$50)	\$0	-100.00%
533.12	Scofflaw-TxDOT	\$0	\$1,000	\$0	\$1,000	(\$500)	\$500	-50.00%
533.12	Collection Atty Fee	\$11,137	\$15,000	\$13,000	\$15,000		\$15,000	0.00%
536.02	Telephone	\$1,280	\$1,500	\$1,500	\$1,500		\$1,500	0.00%
544.50	R & M - Furniture & Equ	\$0	\$0	\$0	\$0		\$0	0.00%
544.51	Maintenance Contracts	\$0	\$0	\$0	\$0		\$0	0.00%
553.10	Xfer Out - FD 112 Juv C	\$0	\$0	\$0	\$0		\$0	0.00%
554.01	Cash Over/Short	\$0	\$0	\$0	\$0		\$0	0.00%
554.91	Credit Card Fees - On L	\$4,424	\$0	\$5,000	\$5,000		\$5,000	100.00%
	Total Expenditures	\$134,184	\$164,463	\$145,833	\$164,720	(\$550)	\$164,170	-0.18%
<u>Expenditures By Category</u>								
	Salaries & Benefits	\$115,266	\$142,963	\$123,695	\$138,220	\$0	\$138,220	-3.32%
	Materials & Supplies	\$1,341	\$1,750	\$1,600	\$1,750	\$0	\$1,750	0.00%
	Services	\$13,153	\$19,750	\$15,538	\$19,750	(\$550)	\$19,200	-2.78%
	Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
	Sundry	\$4,424	\$0	\$5,000	\$5,000	\$0	\$5,000	0.00%
	Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

## TECHNOLOGY SERVICES



## TECHNOLOGY SERVICES

This department accounts for all software and hardware purchases City-wide

General Fund  
Account: 001-0070

### Expenditures By Category

Salaries & Benefits	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Services	\$14,600	\$18,050	\$14,498	\$18,050	\$0	\$18,050	0.00%
Maintenance	\$163,843	\$257,065	\$255,476	\$209,905	\$151,248	\$361,153	40.49%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

## ECONOMIC DEVELOPMENT

### Our Mission

To promote, develop and enhance community and business development.

### Description of our Services

The Economic Development Department will design, coordinate, manage and promote Economic Development initiatives. Primary focus will be on new business attraction, building relationships with existing industry, tourism development as well as waterfront and downtown development.



### Strategic Focus

#### Business Development

Port Lavaca is known for creating a business development program that is responsive to existing business needs.

#### Community Development

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities.

#### 2021-2022 Business Plans (Objectives)

- Continue to work with TCEQ on Restore funding to remove the sunken barges in the bay -CP Action Item 2
- Pursue GLO/FEMA/other funding opportunities for Living Shoreline protection project(s) – CP Action Item 2/14
- Construct New Gateway sign and Landscaping at Hwy 35 & 87– CP Action Item 11
- Continue to work with Claret Crossing developer to promote the development for affordable housing – CP Action Item 13
- Create the Vision Committee to establish objectives and milestones for economic development projects including Main Street and Downtown improvements - CP Action Item 14
- Outreach from city staff to conduct neighborhood discussion and meetings.
- Facilitate a small business seminar sponsored by University of Houston Victoria

#### 2020-2021 Accomplishments of Prior Year Business Plans



- Prepared construction documents for Parks Dept. and completed the renovation of the Wilson Park Concession Stand – CP Action Item 4
- Worked with Contracted engineering firm to prepare construction documents for drainage and parking improvements at Wilson Park – CP Action Item 4
- Worked with TPWL for approval to start on Bayfront Improvement projects to be paid with local funds. – CP Action Item 4
- Completed gutter/downspout and windows and asbestos and pigeon excrement abatement of Old Fire Station – CP Action Item 6
- Approved Final Plat of Claret Crossing including a dedicated pocket park – CP Action Item 10
- Working with FEMA and TDEM, all Hurricane Harvey recovery projects are now obligated by FEMA.
- Moved the Planning Board regular meeting date to one week prior to the Council meeting to provide for more prompt action of platting and development issues.

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Economic Dev./Engineering/Planning	1	1	1	1
<b>Total – FTE'S</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Performance Measures

	Actual FY 2019-2020	Budget FY 2020-2021	Estimated FY 2020-2021	Budget FY 2021-2022
<b><i>Our Workload</i></b>				
# Of Commercial Projects/plats Approved		26	25	35
# Of new business inquires		9	10	11
<b><i>Measuring our Effectiveness</i></b>				
# of businesses started of committed to come into Port Lavaca/Calhoun County		4	8	10



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Economic Development  
Expenditure Detail

General Fund  
Account: 001-0075

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$89,570	\$92,430	\$104,519	102,495		\$102,495	10.89%
512.5 Social Security	\$7,071	\$7,394	\$7,737	7,841		\$7,841	6.04%
512.10 Employer-T.M.R.S.	\$5,481	\$5,936	\$5,979	6,278		\$6,278	5.76%
512.20 Group H/D Ins Premiums	\$5,896	\$6,085	\$7,979	10,168		\$10,168	67.10%
512.30 Worker's Compensation	\$235	\$288	\$259	286		\$286	-0.78%
521.01 Office Supplies	\$340	\$500	\$500	\$500		\$500	0.00%
521.02 Printing	\$0	\$500	\$200	\$500		\$500	0.00%
524.01 Uniforms	\$0	\$0	\$0	\$0		\$0	0.00%
528.03 Non-Capitalized Assets	\$0	\$0	\$0	\$0		\$0	0.00%
531.01 Travel & Training	\$107	\$2,500	\$500	\$2,500		\$2,500	0.00%
531.04 Dues, Subscr. & Publi	\$1,112	\$2,500	\$2,000	\$2,500		\$2,500	0.00%
531.07 Public & Employee Rela	\$260	\$500	\$330	\$500		\$500	0.00%
533.14 Contracted Services	\$0	\$0	\$67,649	\$0		\$0	0.00%
536.02 Telephone	\$1,271	\$2,000	\$1,300	\$1,300		\$1,300	-35.00%
544.50 R & M - Furniture & Equ	\$0	\$500	\$0	\$500	\$1,500	\$2,000	300.00%
544.51 Maintenance Contracts	\$0	\$0	\$0	\$0		\$0	0.00%
554.97 Façade Grants	\$10,890	\$25,000	\$0	\$25,000		\$25,000	0.00%
554.98 Business Development G	\$0	\$0	\$0	\$0		\$0	0.00%
561.02 CE - Land & Improvement	\$326,285	\$0	\$0	\$0		\$0	0.00%
562.03 CE - Building & Improve	\$0	\$130,000	\$57,817	240,575		\$240,575	85.06%
563.05 CE - Infrastructure	\$22,162	\$150,000	\$0	150,000		\$150,000	0.00%
Total Expenditures	\$470,680	\$426,133	\$256,769	\$550,943	\$1,500	\$552,443	29.64%

Expenditures By Category

Salaries & Benefits	\$108,253	\$112,133	\$126,473	\$127,068	\$0	\$127,068	13.32%
Materials & Supplies	\$340	\$1,000	\$700	\$1,000	\$0	\$1,000	0.00%
Services	\$2,750	\$7,500	\$71,779	\$6,800	\$0	\$6,800	-9.33%
Maintenance	\$0	\$500	\$0	\$500	\$1,500	\$2,000	300.00%
Sundry	\$10,890	\$25,000	\$0	\$25,000	\$0	\$25,000	0.00%
Capital Expenditures	\$348,447	\$280,000	\$57,817	\$390,575	\$0	\$390,575	39.49%

Capital Expenditures:

Southern Pacific Depot	190,575
Repairs to Old Fire Station	50,000
	<u>240,575</u>

Upper Deck - City Harbor 150,000

# FINANCE

## Our Mission

To provide an efficient accounting system for City government while ensuring financial accountability to our citizens.

## Description of our Services

The Finance Department is responsible for the administration and supervision of all financial affairs of the City, the timely recording of revenue and the disbursement of City funds in accordance with State Law, City policies and Generally Accepted Accounting Principles. The Finance Department assists in enforcing budgetary control and performs internal audit functions as needed.



## Strategic Focus

### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

### Infrastructure

Port Lavaca residents enjoy new streets, sidewalks, and other improvements year after year.

### 2021-2022 Business Plans (Objectives)

- Earn the Distinguished Presentation Budget Award from GFOA
- Earn the Texas Comptroller of Public accounts Transparency Star Award
- Earn the Certificate of Achievement for Excellence in Financial Reporting Award from GFOA
- Ensure employees receive financial and budget training either on-the-job or classroom
- Successful implementation of “hosted” environment to ensure continuity of city business environment in case of natural or man-made disasters
- Acceptance of Staff into Certified Government Finance Officer (CGFO) certification program
- All Finance employees will achieve minimum National Incident Management System (NIMS) training
- Train staff and implement Content Manager

### 2020-2021 Accomplishments of Prior Year Business Plans

- Cross trained new employees as utility billing customer service clerks
- Earned the Distinguished Presentation Budget Award from GFOA for fiscal year 2019-2020
- Continued to improve the budget document to create an easy, understandable format for our citizens by adding more notes and comments of explanation
- Assisted in city wide recovery effort due to cyber attack
- Replaced failed UPS battery back up on City Hall servers to stabilize and prevent further damage to IT infrastructure
- Repaired walk-in vault to be used for safekeeping of city assets
- Implemented proper and more efficient cash handling practices for cashiers

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Finance Director	1	1	1	1
Senior Accountant	1	1	1	1
Accountant	1	1	1	1
Accounting Clerk	1	1	1	1
<b>Total – FTE'S</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Performance Measures

<i>Our Workload</i>	Actual FY 2019-2020	Budget FY 2020-2021	Estimated FY 2020-2021	Budget FY 2021-2022
Average number of invoices processed	4,650	4,675	4,675	4750
Average number of vendor checks issued	2,180	2,190	2,190	2200
Average number of payroll checks/ACH issued	2,711	2,715	2,715	2750
Number of manual journal entries	2,720	2,720	2,720	2800
<b>Measuring our Effectiveness</b>				
GFOA's Distinguished Budget Presentation Award received	Yes	Yes	No	Yes
GFOA's Excellence in Financial Reporting Award received	No	Yes	No	Yes
Texas Comptroller's Leadership Circle Award	No	Yes	No	Yes
Transparency Stars: Traditional Finance Award	Yes	Yes	Yes	Yes
Audit receives a clean opinion	Yes	Yes	Yes	Yes
Employees accepted into CGFO program	0	0	0	2
Employees with CGFO designation	0	0	1	1
Employees with minimum NIMS training	0	0	1	4
Employees with advanced NIMS training	0	0	1	1
Conversion of Hosted application complete	N/A	N/A	N/A	Yes
Successful implementation of Content Manager	N/A	N/A	N/A	Yes

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Finance  
Expenditure Detail

General Fund  
Account: 001-0080

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$185,530	\$190,406	\$208,388	217,958		\$217,958	14.47%
511.07 Salaries & Wages - Overtime	\$7,317	\$2,568	\$2,876	2,568		\$2,568	0.00%
512.5 Social Security	\$14,925	\$14,763	\$15,726	16,870		\$16,870	14.27%
512.10 Employer-T.M.R.S.	\$11,802	\$11,862	\$12,013	13,507		\$13,507	13.87%
512.20 Group H/D Ins Premiums	\$21,884	\$24,289	\$26,018	30,012		\$30,012	23.56%
512.30 Worker's Compensation	\$461	\$565	\$509	764		\$764	35.24%
521.01 Office Supplies	\$6,157	\$6,000	\$7,500	\$6,000		\$6,000	0.00%
521.02 Printing	\$173	\$250	\$250	\$250	\$500	\$750	200.00%
521.03 Postage	\$1,453	\$1,600	\$1,600	\$1,600		\$1,600	0.00%
524.01 Uniforms	\$0	\$200	\$0	\$200		\$200	0.00%
528.03 Non-Capitalized Assets	\$390	\$0	\$0	\$0		\$0	0.00%
529.01 Certificates, Awards,	\$0	\$0	\$0	\$0		\$0	0.00%
529.11 Lighting & Decoration	\$17	\$200	\$69	\$0		\$0	-100.00%
531.01 Travel & Training	\$4,043	\$8,000	\$2,000	\$8,000	(\$3,000)	\$5,000	-37.50%
531.02 Employee Development	\$0	\$0	\$0	\$0		\$0	0.00%
531.04 Dues, Subscr. & Publi	\$2,141	\$1,200	\$1,200	\$1,200		\$1,200	0.00%
531.07 Public & Employee Rela	\$0	\$0	\$0	\$0		\$0	0.00%
533.14 Contracted Services	\$6,871	\$0	\$0	\$0		\$0	0.00%
536.02 Telephone	\$1,674	\$2,000	\$1,750	\$2,000		\$2,000	0.00%
544.50 R & M - Furniture & Equ	\$1,166	\$1,000	\$1,000	\$1,000		\$1,000	0.00%
Total Expenditures	\$266,004	\$264,903	\$280,899	\$301,929	(\$2,500)	\$299,429	13.03%

Expenditures By Category

Salaries & Benefits	\$241,919	\$244,453	\$265,530	\$281,679	\$0	\$281,679	15.23%
Materials & Supplies	\$8,190	\$8,250	\$9,419	\$8,050	\$500	\$8,550	3.64%
Services	\$14,729	\$11,200	\$4,950	\$11,200	(\$3,000)	\$8,200	-26.79%
Maintenance	\$1,166	\$1,000	\$1,000	\$1,000	\$0	\$1,000	0.00%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%



## CITY HALL

### Description of our Services

The City Hall Department provides for the operation of the City Hall building including all utilities and building maintenance.

#### 2021-2022 Business Plans (Objectives)

- Replace Flooring in Council Chambers
- Touch up and repair walls throughout Chambers
- Landscaping grounds
- Renovate customer waiting area, on Railroad Street side, with public seating and accessories

#### 2020-2021 Accomplishments of Prior Year Business Plans

- Remodeled Men's Restroom in City Hall
- Implemented interior/exterior Termite Treatment and Maintenance Program throughout City Hall building

### Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Janitor	0.5	0.5	0.5	0.5
Contracted Service Position	0	0	0	0
<b>Total</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>



City of Port Lavaca  
Annual Budget  
FY 2021-2022

City Hall  
Expenditure Detail

General Fund  
Account: 001-0090

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$2,780	\$5,623	\$850	10,400		\$10,400	84.95%
512.5 Social Security	\$222	\$436	\$70	1,936		\$1,936	344.13%
512.30 Worker's Compensation	\$13	\$16	\$12	84		\$84	426.32%
521.01 Office Supplies	\$2,609	\$3,000	\$2,100	3,000		\$3,000	0.00%
523.01 Food	\$1,547	\$2,500	\$2,000	\$2,500		\$2,500	0.00%
523.03 Cleaning & Janitorial	\$6,284	\$6,000	\$5,740	\$6,000		\$6,000	0.00%
528.03 Non-Capitalized Assets	\$1,745	\$0	\$0	\$0		\$0	0.00%
529.11 Lighting & Decoration	\$90	\$500	\$90	\$500		\$500	0.00%
533.06 Inspection Services	\$0	\$200	\$200	\$200		\$200	0.00%
533.14 Contracted Services	\$503	\$4,000	\$0	\$4,000	(\$4,000)	\$0	-100.00%
534.90 Leases & Rentals	\$13,049	\$10,000	\$11,400	\$10,000	\$3,000	\$13,000	30.00%
536.01 Electricity	\$22,776	\$30,000	\$22,500	\$30,000	(\$5,000)	\$25,000	-16.67%
536.02 Telephone	\$761	\$750	\$876	\$750		\$750	0.00%
536.03 Water	\$2,207	\$2,500	\$2,304	\$2,500		\$2,500	0.00%
536.04 Gas	\$511	\$700	\$789	\$700		\$700	0.00%
541.02 Landscaping	\$0	\$20,000	\$0	\$20,000		\$20,000	0.00%
542.03 R & M - Building	\$6,357	\$3,000	\$3,000	\$3,000	\$20,000	\$23,000	666.67%
543.04 R & M - Improvement OTB	\$1,032	\$4,000	\$0	\$4,000		\$4,000	0.00%
544.50 R & M - Furniture & Equ	\$1,468	\$5,000	\$0	\$5,000	\$5,000	\$10,000	100.00%
562.03 CE - Building & Improve	\$3,478	\$50,000	\$70,463	\$0	280,000	\$280,000	460.00%
564.50 CE - Furniture & Equipm	\$2,450	\$5,000	\$5,300	\$0		\$0	-100.00%
Total Expenditures	\$69,882	\$153,225	\$127,694	\$104,571	\$299,000	\$403,571	163.38%

Expenditures By Category

Salaries & Benefits	\$3,015	\$6,075	\$932	\$12,421	\$0	\$12,421	104.45%
Materials & Supplies	\$12,275	\$12,000	\$9,930	\$12,000	\$0	\$12,000	0.00%
Services	\$39,807	\$48,150	\$38,069	\$48,150	(\$6,000)	\$42,150	-12.46%
Maintenance	\$8,857	\$32,000	\$3,000	\$32,000	\$25,000	\$57,000	78.13%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$5,928	\$55,000	\$75,763	\$0	\$280,000	\$280,000	409.09%

Capital Expenditures:

City Hall Renovations	280,000
-----------------------	---------

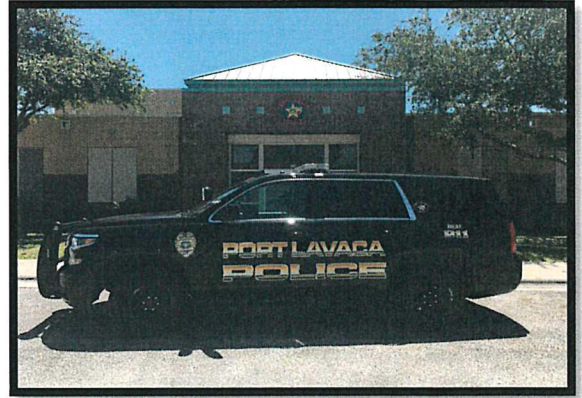
# POLICE

## Our Mission

To protect and preserve the rights of the people and serve the citizens of Port Lavaca; to treat all people with fairness, respect and dignity through professionalism, open and honest communication, loyalty, integrity, courage, and ethical behavior.

## Description of our Services

The Port Lavaca Police Department is responsible for the protection of lives and property of the citizens of Port Lavaca; the preservation of public peace and the enforcement of all laws- City, State and Federal. Other areas of responsibility include, but are not limited to, traffic control, criminal, juvenile and narcotics crime investigations, and vice control. Officers prepare and investigate reports of incidents, requiring constant contact with the public; make arrests, investigate motor vehicle accidents, and perform other duties.



The communications sector is the first point of contact for telephone and walk-in requests for service; acting as a liaison with other law enforcement agencies, dispatching calls and relaying information as requested.



## Strategic Focus

### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

### 2021-2022 Business Plans (Objectives)

- Complete building security project (Building, perimeter security fence)
- Establish a Mental Health Officer Position
- Conduct at least two training classes for regional agency attendees
- Establish an information page on the City website regarding available training opportunities
- Install and utilize grant funded equipment (Communications Project Phase 1)

### 2020-2021 Accomplishments of Prior Year Business Plans

- Developed recruitment plan for Department
- Utilized grant funding (Communications Project Phase 2)
- Purchased handheld radios for patrol officers
- Replaced body worn and in car camera systems

### Budgeted Personnel

Position	FY 19-20 Actual	FY 19-20 Budget	FY 20-21 Actual	FY 21-22 Budget
Police Chief – Exempt	1	1	1	1
Police Lieut. – Exempt	2	2	2	2
Patrol Sergeants	2	2	2	2
Patrol Corporals	4	4	4	4
Patrol Officers	8	8	6	8
Police Detectives	2	2	2	3
Admin. Assistant/Lead	1	1	1	1
Dispatchers	4	4	4	4
Part-time dispatchers	.45	.45	.45	.45
Record's Clerk	1	1	1	1
<b>Total – FTE'S</b>	<b>25.45</b>	<b>25.45</b>	<b>23.45</b>	<b>26.45</b>

### Performance Measures

	Actual	Budget	Estimated	Budget
<i>Measuring our Effectiveness</i>	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Average response time to calls in minutes	3:26	5:50	3:16	5:15
Number of cases assigned to CID	225	420	294	420
Number of cases cleared by arrest	380	720	294	720
<i>Our Workload</i>				
Number of community programs & events attended by department personnel	79	130	64	130
Number of training hours received by department personnel	2,632	3,000	3,840	3,000
Total number of calls for service	19,999	23,500	20,908	23,500
Number of officer-initiated calls	12,824	14,700	12,424	14,700
Number of traffic citations	1,076	1,800	804	1,800
Number of warnings	3,525	5,500	2664	5,500
Number of motor vehicle accidents worked by patrol	206	250	244	250



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Police  
Expenditure Detail

General Fund  
Account: 001-0110

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$1,103,893	\$1,290,631	\$1,223,510	1,349,981	\$60,308	\$1,410,289	9.27%
511.06 Salaries & Wages - Temp	\$5,875	\$20,540	\$0	17,601		\$17,601	-14.31%
511.07 Salaries & Wages - Overtime	\$119,387	\$77,025	\$115,887	100,000		\$100,000	29.83%
512.5 Social Security	\$91,505	\$106,243	\$98,760	112,271	\$4,613	\$116,884	10.02%
512.10 Employer-T.M.R.S.	\$73,982	\$84,933	\$74,572	89,889	\$3,694	\$93,583	10.18%
512.20 Group H/D Ins Premiums	\$249,094	\$412,084	\$208,560	235,712	\$16,693	\$252,405	-38.75%
512.30 Worker's Compensation	\$33,561	\$41,080	\$37,054	41,981	\$1,821	\$43,802	6.63%
521.01 Office Supplies	\$4,631	\$4,500	\$4,500	\$4,500		\$4,500	0.00%
521.02 Printing	\$4,955	\$2,500	\$3,000	\$2,500	\$500	\$3,000	20.00%
521.03 Postage	\$190	\$600	\$300	\$600	(\$100)	\$500	-16.67%
523.01 Food	\$1,468	\$1,300	\$1,200	\$1,300		\$1,300	0.00%
523.03 Cleaning & Janitorial	\$4,378	\$2,000	\$3,662	\$3,200		\$3,200	60.00%
524.01 Uniforms	\$8,530	\$10,000	\$9,000	\$10,000		\$10,000	0.00%
525.01 Fuel	\$23,395	\$30,000	\$26,866	\$30,000		\$30,000	0.00%
526.01 General Safety & Tools	\$967	\$13,540	\$18,000	\$13,540	(\$9,540)	\$4,000	-70.46%
528.03 Non-Capitalized Assets	\$1,270	\$4,000	\$13,442	\$0	\$8,186	\$8,186	104.65%
529.01 Certificates, Awards,	\$739	\$500	\$500	\$500		\$500	0.00%
529.11 Lighting & Decoration	\$670	\$400	\$400	\$400		\$400	0.00%
529.21 Ammunition & Other Equ	\$7,079	\$10,500	\$9,632	\$10,800		\$10,800	2.86%
529.22 Investigation	\$2,080	\$3,500	\$3,377	\$3,500		\$3,500	0.00%
531.01 Travel & Training	\$26,394	\$30,000	\$24,328	\$30,000		\$30,000	0.00%
531.02 Employee Development	\$0	\$0	\$0	\$0		\$0	0.00%
531.04 Dues, Subscr. & Publi	\$3,456	\$4,000	\$4,000	\$4,000		\$4,000	0.00%
531.07 Public & Employee Rela	\$2,267	\$4,999	\$1,718	\$4,999	(\$2,999)	\$2,000	-59.99%
532.04 Investigation Services	\$767	\$3,000	\$1,200	\$3,000		\$3,000	0.00%
533.06 Inspection Services	\$547	\$500	\$500	\$500		\$500	0.00%
533.07 Jail	\$7,040	\$28,000	\$15,000	\$28,000		\$28,000	0.00%
533.14 Contracted Services	\$0	\$0	\$0	\$0		\$0	0.00%
534.90 Leases & Rentals	\$8,236	\$2,190	\$8,190	\$2,190		\$2,190	0.00%
536.01 Electricity	\$102	\$170	\$100	\$170		\$170	0.00%
536.02 Telephone	\$6,615	\$9,500	\$7,392	\$9,500	\$7,700	\$17,200	81.05%
536.07 Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
539.03 Special Operations	\$392	\$3,000	\$3,000	\$3,000		\$3,000	0.00%
542.03 R & M - Building	\$4,294	\$6,000	\$5,245	\$6,000		\$6,000	0.00%
544.50 R & M - Furniture & Equ	\$3,414	\$3,500	\$2,822	\$3,500		\$3,500	0.00%
544.51 Maintenance Contracts	\$0	\$0	\$0	\$0	\$5,000	\$5,000	100.00%
544.55 R & M - Vehicles & Trai	\$52,316	\$48,191	\$44,000	\$48,191	(\$8,191)	\$40,000	-17.00%
544.60 R & M - Radios & Instru	\$6,137	\$4,500	\$4,130	\$4,500		\$4,500	0.00%
553.19 Xfer Out - FD 158 Vest	\$0	\$2,000	\$6,254	\$2,000		\$2,000	0.00%
561.02 CE - Land & Improvement	\$0	\$0	\$0	\$0		\$0	0.00%
562.03 CE - Building & Improve	\$0	\$200,000	\$0	\$340,000		\$340,000	70.00%
564.05 CE - Furniture & Equip	\$0	\$0	\$0	\$0		\$0	0.00%
564.55 CE - Vehicles & Trailer	\$17,715	\$42,000	\$43,757	\$0		\$0	-100.00%
564.60 CE - Radios & Instrumen	\$158,253	\$0	\$0	\$0		\$0	0.00%
564.65 CE - Machinery & Equipm	\$0	\$20,200	\$0	\$0		\$0	-100.00%
Total Expenditures	\$2,035,594	\$2,527,626	\$2,023,858	\$2,517,824	\$87,685	\$2,605,509	3.08%

Expenditures By Category

Salaries & Benefits	\$1,677,297	\$2,032,536	\$1,758,343	\$1,947,434	\$87,129	\$2,034,563	0.10%
Materials & Supplies	\$60,352	\$83,340	\$93,879	\$80,840	(\$954)	\$79,886	-4.14%
Services	\$55,816	\$85,359	\$65,428	\$85,359	\$4,701	\$90,060	5.51%
Maintenance	\$66,161	\$62,191	\$56,197	\$62,191	(\$3,191)	\$59,000	-5.13%
Sundry	\$0	\$2,000	\$6,254	\$2,000	\$0	\$2,000	0.00%
Capital Expenditures	\$175,968	\$262,200	\$43,757	\$340,000	\$0	\$340,000	29.67%

Capital Expenditures

Perimeter Fencing & Imp	140,000
Roof	200,000
	340,000

## FIRE

### Our Mission

Our mission at the Port Lavaca Fire Department is to prevent and protect the loss of life and property for the citizens, businesses and visitors of Port Lavaca and surrounding areas. This mission is accomplished with pride through training, pre-planning, public education and incident response.

### Description of our services

The Port Lavaca Fire Department is responsible for fire prevention through community education programs, pre-fire plans and the Fire Department's inspection program. Requests are answered promptly for the protection of life and property within the City limits and for the surrounding vicinity. Fire suppression, hazardous materials response, water rescue and vehicle accidents are some of the emergency services provided by the Fire Department for the well-being of our community and its guests. The Fire Department also serves as a point of coordination for emergency services during disaster and other emergency situations.



### Strategic Focus

#### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

#### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

### 2021-2022 Business Plans (Objectives)

- Continue the Smoke Detector Program within the community
- Paint 50 percent (230) of the fire hydrants throughout the community.
- Increase monthly commercial business inspections to 9 per shift, totaling 324 for the year.
- Foster and maintain an atmosphere of mutual cooperation throughout the community
- Respond rapidly to emergency incidents to minimize the loss of life, damage to property, and economic impact upon the community
- Ensure fiscal responsibility while delivering the highest level of customer service possible.



**2020-2021 Accomplishments of Prior Year Business Plans**

- Updated station windows, doors, and paint.
- Maintained a reduced turnover rate
- Updated fire hydrant inspection program
- Replaced the fire pump on Tanker 1
- Installed new repeater building
- Upgraded station and apparatus radios

**Budgeted Personnel**

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Fire Chief – Exempt	1	1	1	1
Fire Captain	3	3	3	3
Fire Lieutenant	3	3	3	3
Firefighter / App. Operator	9	9	9	12
Volunteers	.25	.25	.25	.25
<b>Total - FTE'S</b>	<b>16.25</b>	<b>16.25</b>	<b>16.25</b>	<b>19.25</b>

**Performance Measures**

<i>Our Workload</i>	Actual	Budget	Estimated	Budget
	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Number of fire safety classes	39	60	16	60
Number of participants in fire safety classes	1,470	2,200	612	2,200
Number of smoke detectors installed for residents	39	44	16	44
Number of Inspections per month	27	18	12	18
<b><i>Measuring our Effectiveness</i></b>				
Percentage of Port Lavaca and Calhoun County Schools receiving education classes	99%	99%	99%	99%
Number of joint training hours with outside agencies	210	220	87	220
Number of required/actual certifications maintained	50/98	50/98	50/98	50/98

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Fire  
Expenditure Detail

General Fund  
Account: 001-0120

	Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01	Salaries & Wages	\$756,579	\$780,007	\$833,482	862,003	\$233,457	1,095,460	40.44%
511.07	Salaries & Wages - Overtime	\$74,000	\$66,755	\$93,569	66,755		\$66,755	0.00%
512.5	Social Security	\$62,842	\$64,804	\$68,865	88,524		\$88,524	36.60%
512.10	Employer-T.M.R.S.	\$50,834	\$52,018	\$52,621	70,877		\$70,877	36.25%
512.20	Group H/D Ins Premiums	\$111,147	\$165,604	\$137,086	184,971		\$184,971	11.69%
512.30	Worker's Compensation	\$15,942	\$19,513	\$17,601	39,586		\$39,586	102.87%
521.01	Office Supplies	\$560	\$1,000	\$750	\$1,000		\$1,000	0.00%
521.02	Printing	\$91	\$275	\$100	\$275		\$275	0.00%
521.03	Postage	\$102	\$100	\$100	\$100		\$100	0.00%
523.01	Food	\$1,555	\$1,600	\$1,600	\$1,600		\$1,600	0.00%
523.03	Cleaning & Janitorial	\$1,202	\$1,500	\$1,300	\$1,500		\$1,500	0.00%
524.01	Uniforms	\$5,610	\$5,000	\$5,000	\$5,000		\$5,000	0.00%
525.01	Fuel	\$11,248	\$18,000	\$11,300	\$18,000		\$18,000	0.00%
526.01	General Safety & Tools	\$9,602	\$24,773	\$24,773	\$15,000	\$5,000	\$20,000	-19.27%
526.03	Protective Clothing	\$12,616	\$18,297	\$18,297	\$15,000		\$15,000	-18.02%
528.03	Non-Capitalized Assets	\$4,680	\$0	\$0	\$0	\$52,675	\$52,675	100.00%
529.11	Lighting & Decoration	\$0	\$1,000	\$1,431	\$1,000		\$1,000	0.00%
531.01	Travel & Training	\$9,332	\$10,000	\$10,000	\$1,000	\$9,000	\$10,000	0.00%
531.02	Employee Development	\$0	\$0	\$0	\$0		\$0	0.00%
531.03	Licenses & Certificate	\$1,500	\$4,000	\$2,000	\$4,000		\$4,000	0.00%
531.04	Dues, Subscr. & Publi	\$4,616	\$5,000	\$5,000	\$5,000	\$1,500	\$6,500	30.00%
531.07	Public & Employee Rela	\$1,948	\$3,050	\$3,158	\$1,000		\$1,000	-67.21%
531.09	Volunteer & Reserves	\$4,081	\$6,000	\$2,303	\$0		\$0	-100.00%
533.20	Testing Services	\$3,005	\$10,000	\$7,000	\$1,000	\$9,000	\$10,000	0.00%
534.90	Leases & Rentals	\$3,006	\$3,600	\$3,600	\$3,600		\$3,600	0.00%
536.01	Electricity	\$9,546	\$12,700	\$7,500	\$12,700		\$12,700	0.00%
536.02	Telephone	\$5,594	\$7,500	\$5,600	\$7,500	(\$1,500)	\$6,000	-20.00%
536.03	Water	\$3,514	\$3,000	\$3,951	\$3,000	\$1,000	\$4,000	33.33%
536.04	Gas	\$1,869	\$2,000	\$1,934	\$2,000		\$2,000	0.00%
536.07	Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
542.03	R & M - Building	\$11,279	\$13,000	\$8,000	\$13,000		\$13,000	0.00%
543.05	R&M - Infrastructure	\$224	\$1,000	\$500	\$1,000		\$1,000	0.00%
544.50	R & M - Furniture & Equ	\$3,944	\$5,000	\$2,000	\$5,000		\$5,000	0.00%
544.51	Maintenance Contracts	\$3,750	\$7,400	\$4,000	\$7,400		\$7,400	0.00%
544.55	R & M - Vehicles & Trai	\$46,742	\$30,000	\$30,000	\$24,000	\$6,000	\$30,000	0.00%
544.60	R & M - Radios & Instru	\$2,409	\$4,000	\$2,500	\$4,000	\$0	\$4,000	0.00%
544.65	R & M - Machinery & Equ	\$8,199	\$4,000	\$4,000	\$4,000		\$4,000	0.00%
552.30	Capital Lease Principle	\$0	\$0	\$0	\$121,377		\$121,377	100.00%
552.35	Capital Lease Interest	\$0	\$0	\$0	\$8,379		\$8,379	100.00%
553.06	Xfer Out - FD 702 Fire	\$2,200	\$2,200	\$2,200	\$2,200		\$2,200	0.00%
562.03	CE - Building & Improve	\$0	\$51,500	\$21,626	\$30,238		\$30,238	-41.29%
564.55	CE - Vehicles & Trailer	\$0	\$0	\$400,000	\$0		\$0	0.00%
564.65	CE - Machinery & Equipm	\$138,196	\$18,500	\$18,500		47,828	\$47,828	158.53%
	Total Expenditures	\$1,383,564	\$1,423,696	\$1,813,247	\$1,632,585	\$363,960	\$1,996,545	40.24%

Expenditures By Category

Salaries & Benefits	\$1,071,344	\$1,148,701	\$1,203,224	\$1,312,716	\$233,457	\$1,546,173	34.60%
Materials & Supplies	\$47,266	\$71,545	\$64,651	\$58,475	\$57,675	\$116,150	62.35%
Services	\$48,011	\$66,850	\$52,046	\$40,800	\$19,000	\$59,800	-10.55%
Maintenance	\$76,547	\$64,400	\$51,000	\$58,400	\$6,000	\$64,400	0.00%
Sundry	\$2,200	\$2,200	\$2,200	\$131,956	\$0	\$131,956	5898.00%
Capital Expenditures	\$138,196	\$70,000	\$440,126	\$30,238	\$47,828	\$78,066	11.52%

Capital Expenditures:

Repeater & Generator	41,828	1/2 Generator funded from PUF
Radio	6,000	
	47,828	

# ANIMAL CONTROL

## Our Mission

The mission of the Port Lavaca Animal Control Department is to provide quality animal control services to the citizens of Port Lavaca and Calhoun County. It is the duty of the City to ensure that the Animal Control Department employees are trained to safely and professionally serve our community.

## Description of our Services

The Port Lavaca Animal Control Department provides for the apprehension of stray and nuisance animals, primarily dogs and cats, for the City of Port Lavaca and Calhoun County. The department enforces the Port Lavaca Animal Control Ordinance and State Health Department regulations concerning dogs and cats; houses stray and nuisance animals; investigates incidents involving dangerous and vicious animals; and in emergencies, apprehends domestic livestock and wild animals. The Animal Control Department activities are conducted to ensure the health, safety, and welfare of the community.



## Strategic Focus

### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

### 2021-2022 Business Plans (Objectives)

- Complete shelter repairs to keep birds out and properly paint walls and seal floor
- Purchase software for records management
- Advertise Pet registration process in March Utility Bill, Facebook, and in the Port Lavaca Wave
- Have an Animal Control Information Booth at the County Fair
- Cat and Dog Euthanasia rate no greater 15%

### 2020-2021 Accomplishments of Prior Year Business Plans

- Purchased new animal control unit
- Successfully passed State Inspection
- Hired second animal control officer
- Purchased additional safety equipment

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Animal Control Officers	2	2	2	2
<b>Total – FTE'S</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## Performance Measures

	Actual	Budget	Estimated	Budget
<i>Measuring our Effectiveness</i>	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Average response time to pick up animals	13 minutes	13 minutes	13 minutes	12 minutes
Euthanasia Rate for Dogs & Cats	30%	24%	28%	11%
<i>Our Workload</i>				
Community education programs	0	0	0	2
Number of animals picked up	1,183	612	612	1,200
Number of dead animals picked up	128	44	44	100
Calls for service	1,146	381	381	1,200

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Animal Control  
Expenditure Detail

General Fund  
Account: 001-0210

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent +/(%)
511.01 Salaries & Wages	\$58,043	\$62,339	\$68,051	71,590		\$71,590	14.84%
511.07 Salaries & Wages - Overtime	\$9,707	\$5,135	\$9,370	9,000		\$9,000	75.27%
512.5 Social Security	\$5,144	\$5,161	\$5,883	6,165		\$6,165	19.46%
512.10 Employer-T.M.R.S.	\$4,145	\$4,159	\$4,368	4,936		\$4,936	18.68%
512.20 Group H/D Ins Premiums	\$8,613	\$12,144	\$5,648	6,109		\$6,109	-49.69%
512.30 Worker's Compensation	\$2,244	\$2,747	\$2,478	8,372		\$8,372	204.77%
521.01 Office Supplies	\$93	\$250	\$300	\$250		\$250	0.00%
521.02 Printing	\$69	\$150	\$100	\$150	(\$30)	\$120	-20.00%
521.03 Postage	\$0	\$100	\$130	\$100		\$100	0.00%
522.04 Chemical	\$745	\$1,000	\$700	\$1,000		\$1,000	0.00%
523.02 Animal Food	\$1,018	\$1,000	\$1,400	\$1,000	\$400	\$1,400	40.00%
523.03 Cleaning & Janitorial	\$1,026	\$650	\$700	\$650	\$50	\$700	7.69%
524.01 Uniforms	\$188	\$1,300	\$800	\$1,300	(\$500)	\$800	-38.46%
525.01 Fuel	\$3,724	\$5,500	\$5,500	\$5,500		\$5,500	0.00%
526.01 General Safety & Tools	\$645	\$750	\$800	\$750	\$50	\$800	6.67%
528.03 Non-Capitalized Assets	\$937	\$1,600	\$1,040	\$0		\$0	-100.00%
531.01 Travel & Training	\$408	\$1,200	\$1,000	\$1,200		\$1,200	0.00%
531.04 Dues, Subscr. & Publi	\$50	\$50	\$50	\$50		\$50	0.00%
531.07 Public & Employee Rela	\$0	\$500	\$400	\$500	(\$250)	\$250	-50.00%
533.14 Veterinarian	\$0	\$2,000	\$500	\$2,000		\$2,000	0.00%
533.14 Contracted Services	\$0	\$3,000	\$0	\$3,000		\$3,000	0.00%
534.90 Leases & Rentals	\$0	\$0	\$0	\$0		\$0	0.00%
536.01 Electricity	\$5,478	\$6,500	\$6,300	\$6,500		\$6,500	0.00%
536.02 Telephone	\$2,871	\$3,000	\$3,200	\$2,000		\$2,000	-33.33%
536.03 Water	\$1,404	\$1,700	\$1,700	\$1,700		\$1,700	0.00%
541.02 Land Improvements	\$0	\$500	\$500	\$500		\$500	0.00%
542.03 R & M - Building	\$22,490	\$10,000	\$10,000	\$10,000		\$10,000	0.00%
544.50 R & M - Furniture & Equ	\$0	\$250	\$0	\$200		\$200	-20.00%
544.55 R & M - Vehicles & Trai	\$219	\$3,000	\$1,500	\$3,000		\$3,000	0.00%
544.60 R & M - Radios & Instru	\$0	\$150	\$100	\$150		\$150	0.00%
562.03 CE - Building & Improve	\$0	\$50,000	\$0	125,000		\$125,000	150.00%
564.55 CE - Vehicles & Trailer	\$0	\$60,000	\$58,145	\$0		\$0	-100.00%
564.65 CE - Machinery & Equipm	\$0	\$0	\$0	\$0		\$0	0.00%
Total Expenditures	\$129,261	\$245,835	\$190,663	\$272,672	(\$280)	\$272,392	10.80%

Expenditures By Category

Salaries & Benefits	\$87,896	\$91,685	\$95,798	\$106,172	\$0	\$106,172	15.80%
Materials & Supplies	\$8,445	\$12,300	\$11,470	\$10,700	(\$30)	\$10,670	-13.25%
Services	\$10,211	\$17,950	\$13,150	\$16,950	(\$250)	\$16,700	-6.96%
Maintenance	\$22,709	\$13,900	\$12,100	\$13,850	\$0	\$13,850	-0.36%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$110,000	\$58,145	\$125,000	\$0	\$125,000	13.64%

Capital Expenditures:

Building Renovation	125,000
---------------------	---------



## PLANNING / BUILDING / CODE ENFORCEMENT

### **Our Mission**

The mission of the City of Port Lavaca Planning/Building/Code Enforcement Department is to protect and enhance the character and stability of the community through both long- and short-range planning activities including management and enforcement of assigned laws, codes, and ordinances and help to manage the development of growth of the City as outlined in the City's Comprehensive Plan.

### **Description of our Services**

The mission of the Planning Division is to assist the residents of Port Lavaca in the achievement of their personal and community development goals. We will provide this service on an individual and timely basis with a commitment to community values, ecological principles for protection of the environment, while evaluating competing priorities and interests.

Through the Plan Review, Permitting and Inspection processes, the Building Department ensures that the construction of all residential and commercial structures meet the zoning ordinances, comply with all City Codes and are consistent with the Comprehensive Master Plan.

The Code Enforcement Department provides enforcement and inspection services required by the City's adopted building codes, land use, issuance of building permits, alcohol in park, peddler & solicitor permits, food truck permits, game room and garage sale permits.



### **Strategic Focus**

#### **Governance**

Port Lavaca residents are well informed and involved with the affairs of local city government.

#### **Quality of Life**

Port Lavaca residents enjoy a safe community with great amenities and affordable living. This department's goal is to participate in the creation of a community where people can live safely, comfortably, and economically.

#### **Community Development**

The Planning Division is to further the welfare of people and their communities by creating convenient, equitable, healthful, efficient, and attractive environments for present and future generations.

#### **Business Development**

Port Lavaca is known for creating a business development program that is responsive to existing business needs.

#### **2021-2022 Business Plans (Objectives)**

- Create standard operating procedures for all functions of the department
- Stay consistent with enforcement
- Focus on Customer service and quality of service, providing responsive and efficient service to the public in a friendly manner
- Utilize technology better to reduce redundancy in data entry, and data errors.
- Continue to create processes and informational documents for platting and permitting compliance with state codes.
- Patrol Initiative of city by covering more area of the city for enforcement measures
- Expand the IWorq's database with each case of violation
- Provide follow up and follow through information on violation status to complainants, internal staff, and city leaders through IWorq's database.

#### **2020-2021 Accomplishments of Prior Year Business Plans**

- Executed a new Professional Services Contract with Bureau Veritas
- Adopted the 2015 IBC family of codes, 2017 National Electric Code and Wind Provisions of the 2018 IBC
- Updated or revised fees for permits (Elect)
- Initiated Predevelopment Meetings between potential developers and Fire, Public Works and Engineering to review concept and preliminary plans prior to submittal to the Planning Board and Council
- Campaign to permit the temporary signs at various commercial locations
- Removed four junk vehicles and one RV
- Certify mailed twelve letters and over two dozen door hanger notices
- Stop work order on a commercial property for no permits and under construction. Since then, they have fully complied and are permitted.
- Initiated the maintenance and records on the code enforcement vehicle.

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Code Enforcement Officer	1	1	1	1
Permit Technician	1	1	1	1
Part-time – Intern	0	0	.25	.25
<b>Total – FTE'S</b>	<b>2</b>	<b>2</b>	<b>2.25</b>	<b>2.25</b>

## Performance Measures

	Actual	Budget	Estimated	Budget
<i>Our Workload</i>	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Number of code enforcement inspections	1,264	1,500	1,500	1,425
<b><i>Measuring our Effectiveness</i></b>				
Response to code enforcement requests within 1 business day	100%	100%	100%	100%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Planning, Building & Code Enforcement  
Expenditure Detail

General Fund  
Account: 001-0320

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$63,611	\$71,000	\$66,624	85,656		\$85,656	20.64%
511.07 Salaries & Wages - Overtime	\$0	\$0	\$1,884	2,000		\$2,000	100.00%
512.5 Social Security	\$4,887	\$5,500	\$5,024	6,553		\$6,553	19.14%
512.10 Employer-T.M.R.S.	\$3,892	\$4,400	\$4,210	5,246		\$5,246	19.24%
512.20 Group H/D Ins Premiums	\$11,818	\$23,500	\$8,235	23,634		\$23,634	0.57%
512.30 Worker's Compensation	\$671	\$822	\$741	367		\$367	-55.39%
521.01 Office Supplies	\$1,854	\$2,000	\$2,000	\$2,000	\$600	\$2,600	30.00%
521.02 Printing	\$59	\$750	\$300	\$750	\$800	\$1,550	106.67%
521.03 Postage	\$3,064	\$2,500	\$400	\$2,500		\$2,500	0.00%
524.01 Uniforms	\$0	\$500	\$250	\$500		\$500	0.00%
525.01 Fuel	\$550	\$1,500	\$741	\$1,500		\$1,500	0.00%
528.03 Non-Capitalized Assets	\$0	\$3,010	\$3,300	\$3,010		\$3,010	0.00%
531.01 Travel & Training	\$100	\$5,000	\$3,000	\$5,000		\$5,000	0.00%
531.03 Licenses & Certificate	\$0	\$1,000	\$250	\$1,000		\$1,000	0.00%
531.04 Dues, Subscr. & Publi	\$366	\$800	\$1,000	\$800		\$800	0.00%
533.14 Contracted Services	\$62,500	\$30,000	\$54,000	\$30,000	\$50,000	\$80,000	166.67%
533.16 Bureau Veritas- Claret	\$4,496	\$30,000	\$10,312	\$30,000		\$30,000	0.00%
533.19 Demolition Services	\$0	\$10,000	\$0	\$10,000	\$5,700	\$15,700	57.00%
533.25 Liens Expenses	\$0	\$5,000	\$50	\$5,000		\$5,000	0.00%
536.02 Telephone	\$1,695	\$2,000	\$2,633	\$2,000	\$650	\$2,650	32.50%
544.50 R & M - Furniture & Equ	\$0	\$0	\$0	\$0	\$2,200	\$2,200	100.00%
544.51 Maintenance Contracts	\$50	\$0	\$0	\$0	\$1,970	\$1,970	100.00%
544.55 R & M - Vehicles & Trai	\$795	\$500	\$250	\$500	\$700	\$1,200	140.00%
564.50 CE - Furniture & Equip	\$0	\$0	\$0	\$0		\$0	0.00%
564.55 CE - Vehicles & Trailer	\$0	\$0	\$0	\$0		\$0	0.00%
Total Expenditures	\$160,408	\$199,782	\$165,204	\$218,016	\$62,620	\$280,636	40.47%

Expenditures By Category

Salaries & Benefits	\$84,879	\$105,222	\$86,718	\$123,456	\$0	\$123,456	17.33%
Materials & Supplies	\$5,527	\$10,260	\$6,991	\$10,260	\$1,400	\$11,660	13.65%
Services	\$69,157	\$83,800	\$71,245	\$83,800	\$56,350	\$140,150	67.24%
Maintenance	\$845	\$500	\$250	\$500	\$4,870	\$5,370	974.00%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%



# STREETS

## Our Mission

The mission of the City of Port Lavaca Streets Department is to provide service to the City of Port Lavaca by maintaining and improving the City's infrastructure (streets).

## Description of our Services

The Street Department provides street maintenance services and maintains major capital improvements to include street paving, grading, clearing drainage ways, seal coat maintenance, street sweeping and traffic control sign maintenance on 50 miles of street and 90 miles of curb and gutter.



## Strategic Focus

### Infrastructure

Port Lavaca residents enjoy new streets, sidewalks, and other improvements year after year.

### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

### 2021-2022 Business Plans (Objectives)

- Continue sweeping streets, patching potholes, and maintaining the streets
- Continue Drainage project in Alamo Heights
- Reconstruct George Street from Virginia to Commerce
- Continue sidewalk improvements Citywide
- Implement curb week spraying program
- Implement city wide street crack filling maintenance program
- Continue seal coat program using Iwork to identify needs
- Continue citywide cleanup
- Continue Annual spring cleanup event

### 2020-2021 Accomplishments of Prior Year Business Plans

- Completed rehab of Jackson St. (Lester Contracting)
- Reconstruction of Ezzel Street contract awarded to Lester Contracting
- Repaired numerous potholes throughout the city
- Repaved PD parking lot
- Awarded Deshazor subdivision sealcoat to Silva Construction
- George St. (Half League to Arthur) street rehab contract awarded to Brannan Paving. (complete)
- Annual spring clean event (successful so will plan again)

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Public Works Director*	.5*	.5*	.5*	.5*
Administrative Assistant*	.5*	.5*	.5*	.5*
Maintenance Superintendent	1	1	1	1
Street Foreman	0	0	1	0
Heavy Equipment Operators	4	4	2	4
Maintenance Workers	4	4	3	4
Temporary Workers (Summer)	1.15	1.15	0	1.15
<b>Total - FTE'S</b>	<b>11.15</b>	<b>11.15</b>	<b>8</b>	<b>11.15</b>

\*Position funded ½ Utility Maintenance

## Performance Measures

	Actual	Budget	Estimated	Budget
<i>Our Workload</i>	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Miles of curb swept by street sweeper	195	240	250	240
Tons of litter and debris removed	175	150	200	150
<b><i>Measuring our Effectiveness</i></b>				
% of emergency calls responded to within 4 hrs.	99%	99%	100%	99%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Streets  
Expenditure Detail

General Fund  
Account: 001-0410

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$315,991	\$464,204	\$356,702	464,296		\$464,296	0.02%
511.06 Salaries & Wages - Temp	\$0	\$15,405	\$2,000	15,000		\$15,000	-2.63%
511.07 Salaries & Wages - Overtime	\$1,156	\$3,081	\$3,519	15,000		\$15,000	386.85%
512.5 Social Security	\$24,005	\$36,972	\$25,505	36,666		\$36,666	-0.83%
512.10 Employer-T.M.R.S.	\$19,746	\$29,783	\$21,368	27,593		\$27,593	-7.35%
512.20 Group H/D Ins Premiums	\$80,464	\$167,555	\$92,205	106,332		\$106,332	-36.54%
512.30 Worker's Compensation	\$25,758	\$31,529	\$28,439	24,835		\$24,835	-21.23%
521.01 Office Supplies	\$937	\$1,000	\$1,000	\$1,000		\$1,000	0.00%
522.01 Ag & Botanical	\$363	\$1,000	\$500	\$1,000		\$1,000	0.00%
523.03 Cleaning & Janitorial	\$277	\$1,000	\$500	\$1,000		\$1,000	0.00%
524.01 Uniforms	\$4,513	\$5,000	\$4,600	\$5,000		\$5,000	0.00%
525.01 Fuel	\$12,660	\$15,000	\$15,000	\$15,000		\$15,000	0.00%
526.01 General Safety & Tools	\$7,931	\$8,000	\$11,000	\$8,000		\$8,000	0.00%
528.03 Non-Capitalized Assets	\$0	\$2,420	\$2,077	\$1,600	(\$820)	\$780	-67.77%
531.01 Travel & Training	\$42	\$1,500	\$200	\$1,500	\$1,000	\$2,500	66.67%
531.03 Licenses & Certificate	\$0	\$0	\$0	\$0		\$0	0.00%
533.14 Contracted Services	\$59,647	\$125,000	\$165,000	\$125,000	\$100,000	\$225,000	80.00%
534.90 Leases & Rentals	\$0	\$5,000	\$16,044	\$5,000		\$5,000	0.00%
536.01 Electricity	\$6,598	\$10,000	\$5,991	\$10,000		\$10,000	0.00%
536.02 Telephone	\$7,646	\$5,000	\$7,489	\$7,800		\$7,800	56.00%
536.03 Water	\$2,095	\$1,300	\$1,684	\$2,000		\$2,000	53.85%
536.05 Street Lights	\$75,992	\$90,000	\$82,258	\$90,000	(\$5,000)	\$85,000	-5.56%
536.06 Solid Waste Disposal	\$30,843	\$15,000	\$31,200	\$15,000	\$15,000	\$30,000	100.00%
536.07 Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
542.03 R & M - Building	\$1,477	\$2,500	\$1,000	\$10,000		\$10,000	300.00%
543.04 R & M Improvement OTB	\$0	\$80,000	\$8,223	\$75,000	(\$25,000)	\$50,000	-37.50%
543.05 R&M - Infrastructure	\$13,912	\$25,000	\$0	\$25,000	(\$5,000)	\$20,000	-20.00%
543.051100 R & M- Inf - Sealcoat P	\$116,816	\$150,000	\$150,000	\$150,000	\$75,000	\$225,000	50.00%
543.051200 R & M- Inf - Patching M	\$42,825	\$50,000	\$50,000	\$50,000	\$50,000	\$100,000	100.00%
543.20 R & M- Storm Drai	\$0	\$10,000	\$0	\$10,000	\$10,000	\$20,000	100.00%
544.50 R & M - Furniture & Equ	\$0	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
544.55 R & M - Vehicles & Trai	\$6,160	\$3,000	\$10,423	\$3,000	\$500	\$3,500	16.67%
544.60 R & M - Radios & Instru	\$0	\$0	\$0	\$0		\$0	0.00%
544.65 R & M - Machinery & Equ	\$19,054	\$25,000	\$65,780	\$25,000	\$20,000	\$45,000	80.00%
553.06 Xfer Out - FD 155	\$0	\$0	\$0	\$0		\$0	0.00%
553.10 Xfer Out - FD 220 Street	\$1,798,000	\$2,439,000	\$2,439,000	\$0		\$0	-100.00%
561.02 CE - Land & Improvement	\$0	\$15,000	\$0	15,000		\$15,000	0.00%
562.03 CE - Building & Improve	\$0	\$0	\$0	\$0	25,000	\$25,000	100.00%
563.05 CE - Infrastructure	\$92,000	\$0	\$0	\$0	300,000	\$300,000	100.00%
564.55 CE - Vehicles & Trailer	\$0	\$75,000	\$0	\$0		\$0	-100.00%
564.65 CE - Machinery & Equipm	\$38	\$293,000	\$247,090	\$0		\$0	-100.00%
<b>Total Expenditures</b>	<b>\$2,766,946</b>	<b>\$4,202,249</b>	<b>\$3,845,797</b>	<b>\$1,341,622</b>	<b>\$562,680</b>	<b>\$1,904,302</b>	<b>-54.68%</b>

Expenditures By Category

Salaries & Benefits	\$467,120	\$748,529	\$529,738	\$689,722	\$0	\$689,722	-7.86%
Materials & Supplies	\$26,681	\$33,420	\$34,677	\$32,600	(\$820)	\$31,780	-4.91%
Services	\$182,863	\$252,800	\$309,866	\$256,300	\$111,000	\$367,300	45.29%
Maintenance	\$200,244	\$345,500	\$285,426	\$348,000	\$127,500	\$475,500	37.63%
Sundry	\$1,798,000	\$2,439,000	\$2,439,000	\$0	\$0	\$0	-100.00%
Capital Expenditures	\$92,038	\$383,000	\$247,090	\$15,000	\$325,000	\$340,000	-11.23%

Capital Expenditures:

Lasalle St. Fencing	15,000
Christmas Décor	25,000
60" HDPE at 5th St Outfall	300,000



# PARKS

## Our Mission

The mission of the City of Port Lavaca Parks Department is to serve the City of Port Lavaca residents and visitors by providing the highest standard of parks and leisure services, available in a safe, efficient and professional manner.

## Description of our Services

The Parks Department provides operation and maintenance services to include mowing, landscaping, park maintenance, playground equipment inspections, and custodial duties, maintenance of the swimming pool and construction of new projects.



## Strategic Focus

### Infrastructure

Port Lavaca residents enjoy new streets, sidewalks, and other improvements year after year.

### Community Development

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities.

### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

## 2021-2022 Business Plans (Objectives)

- Improve overall appearance of the city parks and recreation facilities (maintenance and groundskeeping)
- Adopt a parkland and trail dedication ordinance that requires land dedication (or fee-in-lieu) for parks and improvements. The ordinance should also require developers to dedicate and construct trails in accordance with the trails master plan.
- Continue the planned improvements at Wilson Park and Bayfront Park
- Identify the desired placement and path of a boardwalk in Port Lavaca. Consider developing a detailed plan for the boardwalk design.
- Continue improvements at Butterfly Park
- Reroof pier restrooms at Lighthouse beach



### 2020-2021 Accomplishments of Prior Year Business Plans

- Replaced old landscape timber at Tilley Park with new timber
- Repaired Lighthouse Beach boat ramp
- Repaired cabanas at Tilley Park
- Installed shade structure at the LHB splashpad
- New parking lot and lighting at Bayfront Park
- Continuous mowing and park cleanup

### Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Lead Parks Maintenance Worker	1	1	1	1
Maintenance Workers	4	4	4	4
Temporary Worker (Summer)	0	0	.23	.23
<b>Total – FTE'S</b>	<b>5</b>	<b>5</b>	<b>5.23</b>	<b>5.23</b>

### Performance Measures

	Actual	Budget	Estimated	Budget
<i>Our Workload</i>	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Acres of park grounds maintained	150.47	161.54	167.07	167.07
Number of playground inspections performed	30	31	32	35
<i>Measuring our Effectiveness</i>				
% of park maintenance completed on time	98%	98%	98%	98%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Parks & Recreation  
Expenditure Detail

General Fund  
Account: 001-0501

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent +/-
511.01 Salaries & Wages	\$138,435	\$166,066	\$187,787	212,246		\$212,246	27.81%
511.06 Salaries & Wages - Temp	\$0	\$0	\$0	\$5,760		\$5,760	100.00%
511.07 Salaries & Wages - Overtime	\$2,570	\$3,595	\$9,123	5,000		\$5,000	39.08%
512.5 Social Security	\$10,111	\$12,992	\$14,178	16,619		\$16,619	27.92%
512.10 Employer-T.M.R.S.	\$8,639	\$10,424	\$11,555	12,953		\$12,953	24.27%
512.20 Group H/D Ins Premiums	\$39,173	\$42,107	\$43,333	64,721		\$64,721	53.71%
512.30 Worker's Compensation	\$3,797	\$4,647	\$4,192	5,476		\$5,476	17.83%
521.01 Office Supplies	\$80	\$0	\$80	\$0	\$100	\$100	100.00%
522.01 Ag & Botanical	\$375	\$1,250	\$500	\$1,250		\$1,250	0.00%
523.03 Cleaning & Janitorial	\$10,353	\$6,500	\$9,932	\$6,500	\$3,500	\$10,000	53.85%
524.01 Uniforms	\$1,966	\$2,500	\$2,000	\$2,500		\$2,500	0.00%
525.01 Fuel	\$4,073	\$6,000	\$6,000	\$6,000		\$6,000	0.00%
526.01 General Safety & Tools	\$3,197	\$3,000	\$2,000	\$3,000		\$3,000	0.00%
528.03 Non-Capitalized Assets	\$0	\$1,040	\$0	\$1,040		\$1,040	0.00%
529.11 Lighting & Decoration	\$18,618	\$25,000	\$25,000	\$25,000		\$25,000	0.00%
531.01 Travel & Training	\$0	\$500	\$0	\$500		\$500	0.00%
533.14 Contracted Services	\$0	\$0	\$0	\$0	\$50,000	\$50,000	100.00%
534.90 Leases & Rentals	\$46	\$2,000	\$0	\$2,000		\$2,000	0.00%
536.01 Electricity	\$25,429	\$32,000	\$27,250	\$32,000		\$32,000	0.00%
536.02 Telephone	\$1,024	\$600	\$1,179	\$600	\$600	\$1,200	100.00%
536.03 Water	\$12,994	\$15,000	\$16,056	\$15,000		\$15,000	0.00%
541.02 Landscaping	\$0	\$1,000	\$500	\$1,000		\$1,000	0.00%
542.03 R & M - Building	\$4,373	\$2,000	\$2,433	\$2,000	\$1,000	\$3,000	50.00%
543.04 R & M Improvement OTB	\$12,877	\$15,000	\$30,000	\$15,000	\$25,000	\$40,000	166.67%
543.10 Swimming Pool Operatio	\$28,403	\$30,000	\$30,000	\$30,000	\$45,000	\$75,000	150.00%
544.55 R & M - Vehicles & Trai	\$2,462	\$2,000	\$2,000	\$2,000		\$2,000	0.00%
544.65 R & M - Machinery & Equ	\$3,483	\$4,000	\$4,000	\$4,000		\$4,000	0.00%
561.02 CE - Land & Improvement	\$607,417	\$725,000	\$374,234	\$0		\$0	-100.00%
562.03 CE - Building & Improve	\$7,206	\$0	\$14,425	\$0		\$0	0.00%
563.05 CE - Infrastructure	\$1,000	\$150,000	\$30,000	970,766		\$970,766	547.18%
564.55 CE - Vehicles & Trailer	\$2,153	\$30,000	\$26,576	\$0		\$0	-100.00%
564.65 CE - Machinery & Equipm	\$11,625	\$0	\$0	\$0		\$0	0.00%
Total Expenditures	\$961,879	\$1,294,221	\$874,333	\$1,442,931	\$125,200	\$1,568,131	21.16%

Expenditures By Category

Salaries & Benefits	\$202,725	\$239,831	\$270,168	\$322,775	\$0	\$322,775	34.58%
Materials & Supplies	\$38,662	\$45,290	\$45,512	\$45,290	\$3,600	\$48,890	7.95%
Services	\$39,493	\$50,100	\$44,485	\$50,100	\$50,600	\$100,700	101.00%
Maintenance	\$51,598	\$54,000	\$68,933	\$54,000	\$71,000	\$125,000	131.48%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$629,401	\$905,000	\$445,235	\$970,766	\$0	\$970,766	7.27%

Minimum Budget Target 250,703 261,145 257,616 276,340 276,340

Required Carry Over \$419,888

Capital Expenditures:

Bayfront Park Improvements	500,766	Carry Over only \$125,766
Wilson Park Improv	190,000	All Carry Over
Wilson Skate Park	270,000	All Carry Over
Slide for LHB Pool	10,000	
	970,766	

## BAUER CENTER



### Our Mission

The mission of the Bauer Center is to provide the City of Port Lavaca a quality facility for seminars, reunions, dances, and other events.

### Description of our Services

The Convention and Visitors Bureau provides management and operations for the facilities of the Bauer Community Center. Revenues are generated from facility rentals and rentals of the electronic advertising display sign. The maintenance costs are provided by the City of Port Lavaca.



### Strategic Focus

#### Business Development

Port Lavaca is known for creating a business development program that is responsive to existing business needs.

#### Community Development

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities.

#### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

### 2021-2022 Business Plans (Objectives)

- Create a more extensive marketing plan
- Continue long range maintenance program for the facility
- Rehabilitate parking lot



**2020-2021 Accomplishments of Prior Year Business Plans**

- Approximately 120 events
- Resealed floors

**Budgeted Personnel**

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Maintenance Lead	0	0	1	1
Maintenance Workers	2	2	1	1
<b>Total - FTE'S</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Bauer Center  
Expenditure Detail

General Fund  
Account: 001-0502

	Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01	Salaries & Wages	\$64,331	\$69,887	\$13,949	95,484		\$95,484	36.63%
511.06	Salaries & Wages - Temp	\$0	\$0				\$0	0.00%
511.07	Salaries & Wages - Overtime	\$2,340	\$1,027	\$1,801	1,027		\$1,027	0.00%
512.5	Social Security	\$4,897	\$5,443	\$2,900	7,383		\$7,383	35.64%
512.10	Employer-T.M.R.S.	\$4,082	\$4,365	\$2,589	5,911		\$5,911	35.42%
512.20	Group H/D Ins Premiums	\$15,591	\$23,518	\$5,559	23,671		\$23,671	0.65%
512.30	Worker's Compensation	\$1,594	\$1,951	\$1,760	2,899		\$2,899	48.60%
521.01	Office Supplies	\$0	\$0	\$0	\$0		\$0	0.00%
523.03	Cleaning & Janitorial	\$8,304	\$3,800	\$7,350	\$3,800	\$3,700	\$7,500	97.37%
524.01	Uniforms	\$1,023	\$1,200	\$500	\$1,200		\$1,200	0.00%
525.01	Fuel	\$318	\$400	\$400	\$400		\$400	0.00%
526.01	General Safety & Tools	\$64	\$500	\$100	\$500		\$500	0.00%
528.03	Non-Capitalized Assets	\$0	\$0	\$0	\$0		\$0	0.00%
529.11	Lighting & Decoration	\$217	\$1,000	\$1,000	\$1,000		\$1,000	0.00%
533.06	Inspection Services	\$520	\$200	\$520	\$200	\$320	\$520	160.00%
533.14	Contracted Services	\$50,275	\$55,000	\$50,500	\$55,000		\$55,000	0.00%
534.90	Leases & Rentals	\$3,228	\$4,500	\$3,483	\$4,500		\$4,500	0.00%
536.01	Electricity	\$24,396	\$55,000	\$28,615	\$55,000	(\$20,000)	\$35,000	-36.36%
536.02	Telephone	\$959	\$700	\$1,054	\$700	\$400	\$1,100	57.14%
536.03	Water	\$1,579	\$2,700	\$1,779	\$2,700		\$2,700	0.00%
536.07	Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
541.02	Landscaping	\$6,326	\$4,000	\$3,240	\$4,000	\$500	\$4,500	12.50%
542.03	R & M - Building	\$16,435	\$15,000	\$3,000	\$15,000		\$15,000	0.00%
543.04	R & M Improvement OTB	\$4,089	\$12,000	\$5,000	\$12,000		\$12,000	0.00%
544.50	R & M - Furniture & Equ	\$110	\$3,000	\$3,000	\$3,000		\$3,000	0.00%
544.55	R & M - Vehicles & Trai	\$0	\$300	\$306	\$300		\$300	0.00%
544.65	R & M - Machinery & Equ	\$181	\$300	\$300	\$300		\$300	0.00%
561.02	CE - Land & Improvement	\$0	\$250,000	\$30,500	\$50,000		\$50,000	-80.00%
562.03	CE - Building & Improve	\$3,626	\$0	\$0	\$0		\$0	0.00%
	Total Expenditures	\$214,485	\$515,791	\$169,205	345,975	(\$15,080)	330,895	-35.85%

Expenditures By Category

Salaries & Benefits	\$92,835	\$106,191	\$28,558	\$136,375	\$0	\$136,375	28.42%
Materials & Supplies	\$9,926	\$6,900	\$9,350	\$6,900	\$3,700	\$10,600	53.62%
Services	\$80,957	\$118,100	\$85,951	\$118,100	(\$19,280)	\$98,820	-16.33%
Maintenance	\$27,141	\$34,600	\$14,846	\$34,600	\$500	\$35,100	1.45%
Sundry	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Capital Expenditures	\$3,626	\$250,000	\$30,500	\$50,000	\$0	\$50,000	-80.00%

Capital Expenditures:

New sign for BC 50,000

## **NON-DEPARTMENTAL**

### **Description of our Services**

Expenditures considered to be of a non-departmental nature include health insurance claims, safety plan, Texas Workforce Commission (TWC), audit fees, general liability insurance, Fixed Asset Replacement Fund (FARF) allocations and approved contingency allocations.

### **Contingency**

In accordance with section 7.11 of the City Charter, contingency appropriations are to be used in case of unforeseen items approved by the City Manager and City Council. Expenditure details shall be recorded and itemized for reconciliation. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriations; the spending of which shall be charged to the departments or activities for which the appropriations are made.

### **Fixed Asset Replacement Fund (FARF) Allocations**

FARF allocations are for the future purchase of governmental fund assets. A minimum threshold will be reviewed annually for appropriateness based on the depreciation schedule and age of the asset portfolio.

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Non-Departmental  
Expenditure Detail

General Fund  
Account: 001-9800

	Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01	Salaries & Wages	\$0	\$60,000	\$0	\$0		\$0	-100.00%
512.03	Group H/D Ins Claims	\$860	\$550	\$861	\$0		\$0	-100.00%
512.05	Social Security	\$1,960	\$2,000	\$2,000	\$0		\$0	-100.00%
512.10	Employer-T.M.R.S.	\$1,550	\$1,600	\$1,560	\$0		\$0	-100.00%
512.31	Unemployment Insurance	\$8,983	\$2,500	\$2,500	\$0		\$0	-100.00%
512.40	Safety Pay	\$25,619	\$25,000	\$25,271	\$25,000	\$1,000	\$26,000	4.00%
524.19	COVID-19 Expenditures	\$12,430	\$1,000	\$2,000	\$1,000	(\$1,000)	\$0	-100.00%
524.4586	Winter Storm DR-4586	\$0	\$0	\$1,300	\$0		\$0	0.00%
531.01	Travel & Training	\$7,885	\$15,000	\$15,000	\$15,000		\$15,000	0.00%
531.04	Dues, Subscr. & Publi	\$9,680	\$10,000	\$15,000	\$10,000		\$10,000	0.00%
531.05	Advertising & Legal No	\$6,809	\$7,500	\$6,868	\$7,500		\$7,500	0.00%
531.07	Public & Employee Rela	\$9,324	\$12,000	\$12,000	\$12,000	(\$5,000)	\$7,000	-41.67%
532.01	Audit Fees	\$14,569	\$12,687	\$16,000	\$14,000		\$14,000	10.35%
532.06	Health & Fitness	\$18,386	\$20,000	\$17,852	\$20,000	\$13,002	\$33,002	65.01%
532.07	Legal - Regular	\$77,312	\$70,000	\$70,000	\$70,000		\$70,000	0.00%
532.08	Legal - Special	\$1,000	\$5,000	\$1,000	\$5,000		\$5,000	0.00%
533.09	CCAD Tax Collection	\$23,002	\$22,000	\$24,293	\$26,000		\$26,000	18.18%
533.10	CCAD Tax Appraisal	\$60,632	\$55,000	\$62,852	\$65,000		\$65,000	18.18%
533.11	CCAD Attorney Fees	\$36,045	\$34,000	\$32,000	\$34,000		\$34,000	0.00%
533.14	Contracted Services	\$1,799	\$2,500	\$1,000	\$2,500		\$2,500	0.00%
535.01	General Liability Insu	\$65,108	\$60,000	\$69,500	\$78,959		\$78,959	31.60%
535.10	Windstorm Ins	\$70,997	\$70,000	\$70,000	\$59,844		\$59,844	-14.51%
536.07	Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
542.55	Technology Services	\$0	\$0	\$1,930	\$0		\$0	0.00%
544.51	Maintenance Contracts	\$0	\$2,000	\$1,400	\$2,000	\$1,200	\$3,200	60.00%
553.05	Xfer Out - FD 701 (Payr	\$1,735	\$0	(\$1,735)	\$0		\$0	0.00%
553.14	Xfer Out - Fund 147-Hom	\$0	\$12,000	\$0	\$12,000		\$12,000	0.00%
553.15	Xfer Out- FD 206 FARF	\$235,910	\$209,694	\$209,694	\$115,000		\$115,000	-45.16%
553.XX	Xfer-Out - FD 501	\$0	\$0	\$683,815	\$0		\$0	#DIV/0!
553.35	Hurricane	\$26,750	\$0	\$0	\$0		\$0	0.00%
553.50	Safety Program	\$4,835	\$5,500	\$5,500	\$5,500	\$5,000	\$10,500	90.91%
553.503	Xfer Out - Fund 503	\$0	\$311,974	\$311,974	\$0		\$0	-100.00%
553.504	Xfer Out - Fund 504	\$0	\$0	\$0	\$0		\$0	0.00%
553.51	Railroad Rental	\$2,388	\$2,400	\$2,459	\$2,400		\$2,400	0.00%
554.62	Contribution-Service C	\$2,500	\$2,500	\$2,500	\$2,500		\$2,500	0.00%
554.85	Fixed Asset Records	\$377	\$500	\$400	\$500		\$500	0.00%
554.90	Miscellaneous	\$3,362	\$500	\$2,000	\$500		\$500	0.00%
554.95	Claims & Settlements	\$0	\$0	\$0	\$0		\$0	0.00%
554.97	Economic Development	\$0	\$0	\$0	\$0		\$0	0.00%
554.98	Contengency	\$38,734	\$40,995	\$0	\$60,000	(\$18,000)	\$42,000	2.45%
	Total Expenditures	\$770,541	\$1,076,400	\$1,668,794	\$646,203	(\$3,798)	\$642,405	-40.32%

Expenditures By Category

Salaries & Benefits	\$38,972	\$91,650	\$32,192	\$25,000	\$1,000	\$26,000	-71.63%
Materials & Supplies	\$12,430	\$1,000	\$3,300	\$1,000	(\$1,000)	\$0	-100.00%
Services	\$402,548	\$395,687	\$413,365	\$419,803	\$8,002	\$427,805	8.12%
Maintenance	\$0	\$2,000	\$3,330	\$2,000	\$1,200	\$3,200	60.00%
Sundry	\$316,591	\$586,063	\$1,216,607	\$198,400	(\$13,000)	\$185,400	-68.37%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

General Fund Expenditure Summary

Department		Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to base	Budget 2021-2022	Percent + / (-)
001-0010	City Council	\$32,668	\$33,110	\$33,210	\$32,687	\$100	\$32,787	-0.97%
001-0020	City Manager	\$232,643	\$243,321	\$264,716	\$232,635	\$0	\$232,635	100.00%
001-0030	City Secretary	\$171,335	\$202,130	\$190,677	\$222,389	(\$5,750)	\$216,639	7.18%
001-0035	Human Resource	\$19,661	\$22,075	\$35,840	\$17,050	\$0	\$17,050	-22.76%
001-0060	Municipal Court	\$134,184	\$164,463	\$145,833	\$164,720	(\$550)	\$164,170	-0.18%
001-0070	Technology Services	\$178,443	\$275,115	\$269,974	\$227,955	\$151,248	\$379,203	37.83%
001-0075	Economic Development	\$470,680	\$426,133	\$256,769	\$550,943	\$1,500	\$552,443	29.64%
001-0080	Finance	\$266,004	\$264,903	\$280,899	\$301,929	(\$2,500)	\$299,429	13.03%
001-0090	City Hall	\$69,882	\$153,225	\$127,694	\$104,571	\$299,000	\$403,571	163.38%
001-0110	Police	\$2,035,594	\$2,527,626	\$2,023,858	\$2,517,824	\$87,685	\$2,605,509	3.08%
001-0120	Fire	\$1,383,564	\$1,423,696	\$1,813,247	\$1,632,585	\$345,960	\$1,978,545	38.97%
001-0210	Animal Control	\$129,261	\$245,835	\$190,663	\$272,672	(\$280)	\$272,392	10.80%
001-0320	Code Enforcement/Inspec	\$160,408	\$199,782	\$165,204	\$218,016	\$62,620	\$280,636	40.47%
001-0410	Streets	\$2,766,946	\$4,202,249	\$3,845,797	\$1,341,622	\$562,680	\$1,904,302	-54.68%
001-0501	Parks & Recreation	\$961,879	\$1,294,221	\$874,333	\$1,442,931	\$125,200	\$1,568,131	21.16%
001-0502	Bauer Center	\$214,485	\$515,791	\$169,205	\$345,975	(\$15,080)	\$330,895	-35.85%
001-9800	Non-Departmental	\$770,541	\$1,076,400	\$1,668,794	\$646,203	\$14,202	\$660,405	-38.65%
001-XXXX	Planning	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Total Expenditures		\$9,998,178	\$13,270,075	\$12,356,714	\$10,272,706	\$1,626,035	\$11,898,741	-10.33%

General Fund Expenditure Summary  
By Expenditure Category

	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to base	Budget 2021-2022	Percent + / (-)
Salaries & Benefits	\$4,535,018	\$5,360,420	\$4,865,393	\$5,628,645	\$321,586	\$5,950,231	11.00%
Materials & Supplies	\$235,665	\$290,290	\$295,349	\$272,025	\$64,321	\$336,346	15.87%
Services	\$1,049,219	\$1,349,136	\$1,343,710	\$1,238,468	\$196,573	\$1,435,041	6.37%
Maintenance	\$619,899	\$867,656	\$751,558	\$816,946	\$385,627	\$1,202,573	38.60%
Sundry	\$2,163,515	\$3,085,373	\$3,700,171	\$393,043	\$5,000	\$398,043	-87.10%
Capital Expenditures	\$1,394,162	\$2,315,700	\$1,399,033	\$1,922,079	\$652,928	\$2,575,007	11.20%



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Public Utility Fund  
Revenues and Expenses

REVENUE		Actual 2019-2020	Budget * 2020-2021	Estimate 2020-2021	Base 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
431.11	Water - Metered	\$2,627,194	\$2,455,000	\$2,037,631	\$2,010,000		\$2,010,000	-18.13%
431.12	Water - Bulk	\$2,466	\$0	\$210	\$0		\$0	0.00%
431.13	Water - Metered County	\$81,110	\$85,000	\$73,960	\$73,000		\$73,000	-14.12%
431.21	Sewer Residential	\$1,350,399	\$1,200,000	\$1,061,343	\$1,060,000		\$1,060,000	-11.67%
431.22	Sewer Commercial	\$833,454	\$795,000	\$755,216	\$750,000		\$750,000	-5.66%
431.23	Sewer County	\$41,278	\$35,000	\$43,465	\$43,000		\$43,000	22.86%
431.25	Sewer-Low Pressure	\$555	\$900	\$600	\$600		\$600	-33.33%
431.31	Waste - Garbage Collection	\$733,674	\$695,000	\$697,453	\$695,000		\$695,000	0.00%
431.32	Spring Cleanup	\$133,386	\$110,000	\$99,240	\$100,000		\$100,000	-9.09%
432.05	GBRA Fees	\$282,793	\$338,500	\$342,426	\$422,016		\$422,016	24.67%
432.11	Water Taps	\$45,820	\$13,000	\$21,033	\$20,000		\$20,000	53.85%
432.21	Sewer Taps	\$8,042	\$5,000	\$4,735	\$4,000		\$4,000	-20.00%
432.61	Service Call Fees	\$1,110	\$1,000	\$807	\$1,000		\$1,000	0.00%
432.62	Service Transfer Fees	\$660	\$1,000	\$818	\$750		\$750	-25.00%
432.63	Service Reconnection Fee	\$150	\$45,000	\$23,057	\$50,000		\$50,000	11.11%
432.64	Service Temp Water	\$570	\$1,000	\$545	\$500		\$500	-50.00%
432.65	Sales Tax-Garbage	\$12,893	\$10,000	\$13,436	\$0		\$0	-100.00%
442.01	Late Payment Penalties	\$0	\$90,000	\$31,365	\$90,000		\$90,000	0.00%
451.01	Interest Income	\$58,412	\$50,000	\$4,994	\$5,000		\$5,000	-90.00%
459.03	Returned Check Fee	\$398	\$1,000	\$131	\$1,000		\$1,000	0.00%
459.04	Bad Debt Account Collection	\$4,023	\$5,000	\$54,106	\$5,000		\$5,000	0.00%
459.08	CCRWSS-GBRA Transmission	\$45,770	\$45,000	\$42,749	\$43,000		\$43,000	-4.44%
459.11	Auction/Sale Proceeds	\$0	\$0	\$0	\$2,000		\$2,000	100.00%
459.12	TML Reimbursements	\$216,217	\$2,500	\$0	\$0		\$0	-100.00%
459.90	Miscellaneous Income	\$757	\$0	\$5,246	\$1,000		\$1,000	0.00%
459.92	Equity Balance Forward	\$0	\$0	\$0	\$0		\$0	0.00%
493.01	Xfer In - Various Funds	\$0	\$0	\$0	\$683,815		\$683,815	0.00%
493.02	Xfer In - Fund 136	\$0	\$0	\$0	\$0		\$0	0.00%
Total Revenue		\$6,482,761	\$5,983,900	\$5,314,566	\$6,060,681	\$0	\$6,060,681	1.28%
								% of Total W&S Expenses
EXPENSE								
20-5200	Technology Services	\$32,216	\$143,412	\$127,424	\$89,922	\$5,000	\$94,922	1.51%
20-5210	Utility Billing	\$258,993	\$246,319	\$190,715	\$329,091	\$26,500	\$355,591	5.66%
20-5215	Maintenance	\$1,864,673	\$4,381,902	\$2,206,386	\$956,976	\$248,050	\$1,205,026	19.17%
20-5260	Wastewater Treatment	\$1,323,018	\$1,753,448	\$1,551,815	\$726,604	\$383,200	\$1,109,804	17.66%
20-5265	Non-Departmental	\$4,006,853	\$3,911,833	\$4,316,925	\$3,519,545	\$0	\$3,519,545	56.00%
Total Expenses		\$7,485,753	\$10,436,914	\$8,393,265	\$5,622,137	\$662,750	\$6,284,887	
Less Capital Expenditures		(\$824,542)	(\$433,500)	(\$277,829)	\$0	(\$300,000)	(\$300,000)	
Operating Expenditures		\$6,661,211	\$10,003,414	\$8,115,436	\$5,622,137	\$362,750	\$5,984,887	
Operating Revenue Over/(Under) Exp		(\$178,450)	(\$4,019,514)	(\$2,800,870)	\$438,544		\$75,794	
Excess Revenue/(Expense)		(\$1,002,992)	(\$4,453,014)	(\$3,078,699)	\$438,544		(\$224,206)	
Prior Year Balance **		\$5,901,239	\$3,539,884	\$4,898,247	\$1,819,548		\$1,819,548	
Actual/Anticipated Balance		\$4,898,247	(\$913,130)	\$1,819,548	\$2,258,092		\$1,595,342	
Fund Bal as % of Operating Exp		73.53%	-9.13%	22.42%	40.16%		26.66%	
Fund Bal in Days		268	(33)	82	147		97	

\* - as amended

\*\* - Working Capital Basis

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Technology Services  
Expenditure Detail

Public Utility Fund  
Account: 501-0070

	Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
536.5132	Cable & Internet	\$2,341	\$2,880	\$3,222	3,200.00		\$3,200	11.11%
536.0120	Cable & Internet	\$1,714	\$2,700	\$2,081	\$2,500		\$2,500	-7.41%
536.0410	Cable & Internet	\$1,483	\$1,400	\$1,848	\$2,000		\$2,000	42.86%
542.5132	Contracted Service - UB	\$22,292	\$103,568	\$100,000	\$53,622	\$5,000	\$58,622	-43.40%
542.5133	Congracted Service - Maint	\$1,195	\$10,274	\$4,273	\$6,000		\$6,000	-41.60%
542.5134	Contracted Service - WWTP	\$0	\$6,000	\$0	\$6,000		\$6,000	0.00%
542.9800	Contracted Service - All	\$3,191	\$16,590	\$16,000	\$16,600		\$16,600	0.06%
Total Expenditures		\$32,216	\$143,412	\$127,424	\$89,922	\$5,000	\$94,922	-33.81%

Expenditures By Category

Salaries & Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Materials & Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Services	\$5,538	\$6,980	\$7,151	\$7,700	\$0	\$7,700	\$7,700	10.32%
Maintenance	\$4,386	\$32,864	\$20,273	\$28,600	\$0	\$28,600	\$28,600	-12.97%

# UTILITY BILLING

## Our Mission

To provide efficient and effective billing and revenue collection services to City utility customers and for City departments in an accurate and timely manner.

## Description of our Services

The Utility Billing Department falls under the direction of the Finance Director, and ensures that the utility customers are billed at the rates approved by City Council for water, sewer and garbage. This department is also the central point for most cash collections for other City departments, and serves the citizens in many other ways including customer service requests for disconnects, connects, transfers of service, garbage inquiries and cart replacement, and acts as a centralized hub for most customer inquiries. The department assists in investigation and maintenance of the City's water system and works serve its customers in a timely and courteous manner.



## Strategic Focus

### Governance

Port Lavaca residents are well informed and involved with the affairs of local city government.

### Infrastructure

Port Lavaca residents enjoy new streets, sidewalks and other improvements year after year.

## 2021-2022 Business Plans (Objectives)

- Cross train employees to learn the billing process
- Respond within twenty-four hours to complaints regarding water leaks to reduce water loss
- Enhance the web page for customer information and ease of communication
- Reduce paper by digitally archiving application forms and other documents utilizing Content Manager
- Activate NOTIFY Program for billing due date reminders
- Comprehensive evaluation of system capabilities to enhance customer experience
- Train staff and implement Content Manager
- Increase billing inserts to provide more communication with the community



### 2020-2021 Accomplishments of Prior Year Business Plans

- Installed NOTIFY Program from Tyler Technologies as another means to alert customers of pending due dates
- Increased use of utility bills inserts as an avenue to share valuable information with the community
- Created a one-stop Customer Service email and telephone hub to enhance customer service experience

### Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Customer Service Supervisor	0	0	0	1
Customer Service Specialist	2	2	2	2
Account Billing Clerk	1	1	1	0
Meter Technician	0	0	0	2
<b>Total – FTE'S</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>5</b>

### Performance Measures

	Actual	Budget	Estimated	Budget
<i>Our Workload</i>	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Number of utility account bills generated	58,006	58,018	58,012	58,015
Number of utility payments received	42,654	42,896	42,775	42,780
Number of port commission bills generated	885	887	886	885
Number of port commission payments received	660	662	661	665
Number of bad debt write offs	195	163	179	200
Amount of bad debt recoveries	3,537	3,528	3,500	4,000
Meter reading service orders generated	5,002	5016	5009	5100
<b><i>Measuring our Effectiveness</i></b>				
Percentage of monthly bills posted to customer accounts within 24 hours of receipt	N/A	N/A	N/A	100%
Percentage of billing adjustments due to meter reading and/or billing errors	N/A	N/A	N/A	Less than 1%
Number of work orders outstanding after thirty (30) days	N/A	N/A	0	0
Utility bill inserts	0	0	4	6
Successful implementation of Tyler Content Manager	N/A	N/A	N/A	YES



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Utility Billing  
Expenditure Detail

Public Utility Fund  
Account: 501-5132

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$105,432	\$112,379	\$106,972	191,071		\$191,071	70.02%
511.07 Salaries & Wages - Overtime	\$3,031	\$2,568	\$2,760	2,568		\$2,568	0.00%
512.5 Social Security	\$8,115	\$8,807	\$8,102	14,617		\$14,617	65.97%
512.10 Employer-T.M.R.S.	\$6,638	\$7,061	\$6,585	11,703		\$11,703	65.74%
512.20 Group H/D Ins Premiums	\$18,988	\$30,245	\$21,999	47,573		\$47,573	57.29%
512.30 Worker's Compensation	\$294	\$359	\$324	2,508		\$2,508	598.58%
521.01 Office Supplies	\$2,705	\$2,500	\$2,500	\$2,500		\$2,500	0.00%
521.03 Postage	\$220	\$200	\$236	\$250		\$250	25.00%
524.01 Uniforms	\$0	\$200	\$15	\$200		\$200	0.00%
525.01 Fuel	\$0	\$0	\$0	\$0	\$2,000	\$2,000	100.00%
526.01 General Safety & Tools	\$0	\$0	\$30	\$0	\$500	\$500	100.00%
528.03 Non-Capitalized Assets	\$0	\$0	\$0	\$0	\$500	\$500	100.00%
529.01 Certificates, Awards,	\$0	\$0	\$0	\$0		\$0	0.00%
529.11 Lighting & Decoration	\$38	\$200	\$30	\$100	(\$100)	\$0	-100.00%
531.01 Travel & Training	\$0	\$2,000	\$30	\$2,000		\$2,000	0.00%
531.07 Public & Employee Rela	\$270	\$0	\$15	\$0		\$0	0.00%
533.14 Contracted Services	\$78,638	\$75,000	\$39,000	\$49,200		\$49,200	0.00%
536.02 Telephone	\$1,310	\$1,800	\$1,511	\$1,800	\$1,200	\$3,000	0.00%
536.07 Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
543.04 R & M Improvement OTB		\$1,000	\$0	\$1,000		\$1,000	0.00%
544.50 R & M - Furniture & Equ		\$500	\$0	\$500		\$500	0.00%
544.51 Maintenance Contracts	\$19,791	\$1,500	\$500	\$1,500		\$1,500	0.00%
544.55 R & M - Vehicles & Trai		\$0	\$0	\$0	\$2,000	\$2,000	0.00%
544.60 R & M - Radios & Instru		\$0	\$0	\$0	\$400	\$400	0.00%
544.6020 Meter Maintenance	\$14,433	\$0	\$0	\$0	\$20,000	\$20,000	0.00%
544.01 Cash Over/Short	(\$910)	\$0	\$106	\$0		\$0	0.00%
<b>Total Expenditures</b>	<b>\$258,993</b>	<b>\$246,319</b>	<b>\$190,715</b>	<b>329,091</b>	<b>\$26,500</b>	<b>\$355,591</b>	<b>44.36%</b>

Expenditures By Category

Salaries & Benefits	\$142,498	\$161,419	\$146,742	\$270,041	\$0	\$270,041	67.29%
Materials & Supplies	\$2,963	\$3,100	\$2,811	\$3,050	\$2,900	\$5,950	91.94%
Services	\$80,218	\$78,800	\$40,556	\$53,000	\$1,200	\$54,200	-31.22%
Maintenance	\$34,224	\$3,000	\$500	\$3,000	\$22,400	\$25,400	746.67%
Sundry	(\$910)	\$0	\$106	\$0	\$0	\$0	0.00%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

Capital Expenditure Detail:

Total Capital Expenditures	<u>\$0</u>
----------------------------	------------

# MAINTENANCE

## Our Mission

The mission of the City of Port Lavaca Maintenance Department is to provide customers with an efficient maintenance process as it pertains to the City's water distribution and sewer collection system.

## Description of our Services

The Maintenance Department provides support to the utility system by ensuring work orders are processed in a timely manner. The department provides daily maintenance on the water and sewer system which includes new water and sewer taps, water and sewer line repair, sewer main cleaning and customer service.



## Strategic Focus

### Infrastructure

Port Lavaca residents enjoy new streets, sidewalks, and other improvements year after year.

### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

## 2021-2022 Business Plans (Objectives)

- Become TTHM compliant and move toward Superior Water System designation
- Move toward violation free TCEQ inspections
- Ensure proper certification of operators
- Respond to water & sewer issues within 24 hours
- Replace Deshazor sewer line phase I
- 12" Waterline link between water towers

## 2020-2021 Accomplishments of Prior Year Business Plans

- Replaced water line on Brookhollow Drive.
- Completed Rehab of Elevated Storage Tanks
- Replaced water line on Indianola St.
- Extended Waterline on HWY 35 and Tiney Browning
- Repaired water line breaks (146)
- Addressed sewer complaints (149)
- Replaced 13 Fire Hydrants

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Public Works Director*	0.5*	0.5*	0.5*	0.5*
Administrative Assistant*	0.5*	0.5*	0.5*	0.5*
Utility Superintendent	1	1	1	1
Utility Operator	1	1	1	1
Crew Leader	0	0	1	1
Heavy Equipment Operator	3	3	1	2
Utility Maintenance Workers	4	4	3	3
<b>Total</b>	<b>10</b>	<b>10</b>	<b>8</b>	<b>9</b>

\*Position funded ½ by Streets

## Performance Measures

	Actual	Budget	Estimated	Budget
<i>Our Workload</i>	FY 2019-2020	FY 2020-2021	FY 2020-2021	FY 2021-2022
Number of work orders completed	650	600	625	625
Number of quality samples taken	136	136	136	136
Number of water main leaks repaired	74	75	75	75
<b><i>Measuring our Effectiveness</i></b>				
Water service complaints as a % of total customer accounts	Less than 1 %	Less than 1 %	Less than 1 %	Less than 1 %
Sewer service complaints as a % of total customer accounts	Less than 1 %	Less than 1 %	Less than 1 %	Less than 1 %
Number of water & sewer issues responded to within 24 hours	100%	100%	100%	100%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Maintenance  
Expenditure Detail

Public Utility Fund  
Account: 501-5133

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent +/(.-%)
511.01 Salaries & Wages	\$297,278	\$355,000	\$365,788	342,685		\$342,685	-3.47%
511.06 Salaries & Wages - Temp		\$0	\$0	\$0		\$0	0.00%
511.07 Salaries & Wages - Overtime	\$26,497	\$14,378	\$24,482	25,000		\$25,000	73.88%
512.5 Social Security	\$23,039	\$28,037	\$28,302	26,215		\$26,215	-6.50%
512.10 Employer-T.M.R.S.	\$18,972	\$22,594	\$23,154	20,989		\$20,989	-7.10%
512.20 Group H/D Ins Premiums	\$54,843	\$146,989	\$70,688	76,300		\$76,300	-48.09%
512.30 Worker's Compensation	\$11,075	\$13,556	\$12,228	10,486		\$10,486	-22.65%
521.01 Office Supplies	\$968	\$1,000	\$875	\$1,000	\$500	\$1,500	50.00%
521.03 Postage	\$134	\$150	\$211	\$150	\$50	\$200	33.33%
522.04 Chemical	\$0	\$0	\$0	\$0		\$0	0.00%
523.03 Cleaning & Janitorial	\$477	\$350	\$478	\$350	\$150	\$500	42.86%
524.01 Uniforms	\$4,809	\$5,000	\$4,500	\$5,000		\$5,000	0.00%
525.01 Fuel	\$14,321	\$20,000	\$17,066	\$20,000	(\$2,000)	\$18,000	-10.00%
526.01 General Safety & Tools	\$5,559	\$5,000	\$19,000	\$5,000		\$5,000	0.00%
528.03 Non-Capitalized Assets	\$0	\$12,500	\$0	\$4,000	(\$500)	\$3,500	-72.00%
531.01 Travel & Training	\$1,777	\$3,500	\$2,500	\$3,500		\$3,500	0.00%
531.03 Licenses & Certificate	\$0	\$400	\$225	\$400	\$600	\$1,000	150.00%
531.04 Dues, Subscr. & Publi	\$727	\$500	\$500	\$500	\$250	\$750	50.00%
533.06 Inspection Services	\$14,195	\$14,000	\$15,019	\$16,000	\$4,000	\$20,000	42.86%
533.14 Contracted Services	\$36,515	\$212,000	\$212,000	\$50,000	\$165,000	\$215,000	1.42%
533.20 Testing Services	\$26,145	\$10,000	\$20,500	\$15,000		\$15,000	50.00%
534.90 Leases & Rentals	\$2,799	\$4,500	\$2,802	\$4,500		\$4,500	0.00%
536.02 Telephone	\$4,340	\$3,500	\$5,152	\$3,500		\$3,500	0.00%
536.07 Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
542.03 R & M - Building	\$0	\$0	\$0	\$0		\$0	0.00%
543.05 R&M - Infrastructure	\$100,471	\$40,000	\$120,000	\$40,000	\$20,000	\$60,000	50.00%
543.1010 R & M - Inf - Water Main	\$115,171	\$108,548	\$205,937	\$160,000		\$160,000	47.40%
543.1020 R & M - Inf - Sewer Main	\$16,550	\$15,000	\$64,704	\$15,000	\$65,000	\$80,000	433.33%
544.50 R & M - Furniture & Equ	\$0	\$0	\$0	\$0		\$0	0.00%
544.55 R & M - Vehicles & Trai	\$4,273	\$6,000	\$15,000	\$6,000		\$6,000	0.00%
544.60 R & M - Radios & Instru	\$0	\$400	\$0	\$400		\$400	0.00%
544.6020 Meter Maintenance	\$11,629	\$15,000	\$32,251	\$15,000	(\$15,000)	\$0	-100.00%
544.65 R & M - Machinery & Equ	\$9,608	\$15,000	\$9,500	\$15,000	\$10,000	\$25,000	66.67%
544.70 I & I Improvements	\$0	\$0	\$0	\$75,000		\$75,000	#DIV/0!
553.06 Xfer Out - FD 217	\$690,000	\$2,915,000	\$753,100	\$0		\$0	-100.00%
553.10 Xfer Out - FD 165	\$0	\$0	\$0	\$0		\$0	0.00%
563.05 CE - Infrastructure	\$0	\$0	\$142,425	\$0		\$0	0.00%
564.55 CE - Vehicles & Trailer	\$372,501	\$394,000	\$37,999	\$0		\$0	-100.00%
Total Expenditures	\$1,864,673	\$4,381,902	\$2,206,386	\$956,976	\$248,050	\$1,205,026	-72.50%
<b>Expenditures By Category</b>							
Salaries & Benefits	\$431,704	\$580,554	\$524,642	501,676	\$0	\$501,676	-13.59%
Materials & Supplies	\$26,268	\$44,000	\$42,130	\$35,500	(\$1,800)	\$33,700	-23.41%
Services	\$86,498	\$248,400	\$258,698	\$93,400	\$169,850	\$263,250	5.98%
Maintenance	\$257,702	\$199,948	\$447,392	\$326,400	\$80,000	\$406,400	103.25%
Sundry	\$690,000	\$2,915,000	\$753,100	\$0	\$0	\$0	-100.00%
Capital Expenditures	\$372,501	\$394,000	\$180,424	\$0	\$0	\$0	-100.00%

Capital Expenditure Detail:

Total Capital Expenditures \$0



# WASTEWATER

## Our Mission

The mission of the City of Port Lavaca Wastewater Department is to provide its customers with safe collection and transportation of wastewater while providing excellent customer service.

## Description of our Services

The Wastewater Department provides support to the utility system by operating the 2.6 MGD wastewater treatment plant and 20 lift stations. In addition, the department is responsible for sludge disposal, laboratory/process control, pretreatment program, monitoring through the City's lift stations and Supervisory Control and Data Acquisition System (SCADA) operations.



## Strategic Focus

### Infrastructure

Port Lavaca residents enjoy new streets, sidewalks, and other improvements year after year.

### 2021-2022 Business Plans (Objectives)

- Remain violation free TCEQ inspections
- Ensure staff reaches certification requirements
- Completion of Lynnhaven and Brooks collection system lift stations (if funds available)
- Rehabilitate Sludge pump
- Rehabilitate Blower Building
- Rehabilitate sludge building and appurtenances

### 2020-2021 Accomplishments of Prior Year Business Plans

- Replaced Sludge pump and polymer system
- Achieved violation free TCEQ inspections
- Started construction on new Lynnhaven Lift Station
- Began construction of generator project
- Started engineering plans for plant upgrade
- Treated 525.36 million gallons of wastewater
- Removed approximately 1,500 tons do treated wastewater sludge

## Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Wastewater Operator	1	2	1	2
Utility Operator	2	1	0	1
Maintenance Worker	1	1	2	1
<b>Total – FTE'S</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>

## Performance Measures

<i>Our Workload</i>	Actual FY 2019-2020	Budget FY 2020-2021	Estimated FY 2020-2021	Budget FY 2021-2022
Total gallons of wastewater treated per year in millions	369.67	372.64	375.60	372.64
Number of sanitary sewer overflows	3	2	2	2
Tons of sludge per year	1,216.75	1,197.36	1,177.97	1,197.36
<b><i>Measuring our Effectiveness</i></b>				
Percentage of solids removed from wastewater treatment plant	97.90%	97.90%	97.90%	97.90%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Wastewater Treatment  
Expenditure Detail

Public Utility Fund  
Account: 501-5134

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent +/(%)
511.01 Salaries & Wages	\$64,309	\$163,807	\$104,218	159,938		\$159,938	-2.36%
511.07 Salaries & Wages - Overtime	\$4,919	\$2,568	\$7,995	8,000		\$8,000	211.53%
512.5 Social Security	\$5,900	\$12,838	\$8,132	12,235		\$12,235	-4.69%
512.10 Employer-T.M.R.S.	\$4,256	\$10,373	\$6,711	9,796		\$9,796	-5.56%
512.20 Group H/D Ins Premiums	\$9,995	\$42,107	\$24,477	41,390		\$41,390	-1.70%
512.30 Worker's Compensation	\$3,272	\$4,005	\$3,613	4,894		\$4,894	22.20%
521.01 Office Supplies	\$399	\$500	\$500	\$500		\$500	0.00%
522.03 Laboratory	\$12,254	\$15,000	\$12,733	\$15,000	(\$2,000)	\$13,000	-13.33%
522.04 Chemical	\$6,372	\$8,000	\$6,500	\$8,000		\$8,000	0.00%
523.03 Cleaning & Janitorial	\$41	\$300	\$0	\$300		\$300	0.00%
524.01 Uniforms	\$1,155	\$1,700	\$1,774	\$1,700		\$1,700	0.00%
525.01 Fuel	\$2,515	\$3,500	\$2,805	\$3,500	\$1,500	\$5,000	42.86%
526.01 General Safety & Tools	\$2,418	\$600	\$3,000	\$600	\$900	\$1,500	150.00%
528.03 Non-Capitalized Assets	\$0	\$0	\$0	\$0		\$0	0.00%
529.10 Aggregate Materials	\$0	\$2,500	\$4,850	\$2,500	\$2,500	\$5,000	100.00%
531.01 Travel & Training	\$1,875	\$2,500	\$1,200	\$2,500		\$2,500	0.00%
531.03 Licenses & Certificate	\$0	\$450	\$250	\$450	\$300	\$750	66.67%
531.90 Disposal Services-Sludge	\$22,891	\$70,000	\$23,000	\$70,000	(\$20,000)	\$50,000	-28.57%
533.06 Inspection Services	\$18,448	\$20,000	\$18,448	\$20,000		\$20,000	0.00%
533.14 Contracted Services	\$8,601	\$5,500	\$64,755	\$5,500		\$5,500	0.00%
533.20 Testing Services	\$22,105	\$30,000	\$25,000	\$30,000	\$5,000	\$35,000	16.67%
534.90 Leases & Rentals	\$5,562	\$0	\$4,850	\$6,000		\$6,000	100.00%
536.01 Electricity	\$107,725	\$150,000	\$128,094	\$150,000		\$150,000	0.00%
536.02 Telephone	\$717	\$700	\$608	\$800		\$800	14.29%
536.03 Water	\$21,322	\$5,000	\$30,584	\$31,000		\$31,000	520.00%
536.07 Cable & Internet	\$0	\$0	\$0	\$0		\$0	0.00%
542.03 R & M - Building	\$13,610	\$5,000	\$3,000	\$5,000	\$5,000	\$10,000	100.00%
543.05 R&M - Infrastructure	\$0	\$0	\$0	\$0		\$0	0.00%
543.10 R & M - Lift Stations	\$56,239	\$60,000	\$82,574	\$60,000	\$40,000	\$100,000	66.67%
543.17 R & M - WWTP	\$69,572	\$50,000	\$153,239	\$50,000	\$50,000	\$100,000	100.00%
543.20 R & M- Sewer-Low Press	\$1,500	\$15,000	\$1,000	\$15,000		\$15,000	0.00%
544.55 R & M - Vehicles & Trai	\$2,615	\$4,000	\$2,000	\$4,000		\$4,000	0.00%
544.65 R & M - Machinery & Equ	\$25,390	\$8,000	\$8,000	\$8,000		\$8,000	0.00%
544.70 I & I Improvements	\$0	\$50,000	\$50,500	\$0		\$0	-100.00%
553.06 Xfer Out - FD 217	\$375,000	\$750,000	\$450,000	\$0		\$0	-100.00%
553.10 Xfer Out - FD 165	\$0	\$220,000	\$220,000	\$0		\$0	-100.00%
563.05 CE - Infrastructure	\$377,210	\$0	\$65,150	\$0	\$300,000	\$300,000	0.00%
564.55 CE - Vehicles & Trailer	\$0	\$0	\$0	\$0		\$0	0.00%
564.65 CE - Machinery & Equipm	\$74,831	\$39,500	\$32,255	\$0		\$0	-100.00%
<b>Total Expenditures</b>	<b>\$1,323,018</b>	<b>\$1,753,448</b>	<b>\$1,551,815</b>	<b>\$726,604</b>	<b>\$383,200</b>	<b>\$1,109,804</b>	<b>-36.71%</b>

Expenditures By Category

Salaries & Benefits	\$92,651	\$235,698	\$155,146	\$236,254	\$0	\$236,254	0.24%
Materials & Supplies	\$25,154	\$32,100	\$32,162	\$32,100	\$2,900	\$35,000	9.03%
Services	\$209,246	\$284,150	\$296,789	\$316,250	(\$14,700)	\$301,550	6.12%
Maintenance	\$168,926	\$192,000	\$300,313	\$142,000	\$95,000	\$237,000	23.44%
Sundry	\$375,000	\$970,000	\$670,000	\$0	\$0	\$0	-100.00%
<b>Capital Expenditures</b>	<b>\$452,041</b>	<b>\$39,500</b>	<b>\$97,405</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>659.49%</b>

Capital Expenditure Detail:

Brooks Lift Station	\$300,000
<b>Total Capital Expenditures</b>	<b>\$300,000</b>

# NON-DEPARTMENTAL

## **Description of our Services**

Expenditures considered to be of a non-departmental nature include: health insurance claims, safety plan, Texas Workforce Commission (TWC), audit fees, general liability insurance, contingency, etc.

## **Contingency**

In accordance with section 7.11 of the City Charter, contingency appropriations are to be used in case of unforeseen items of the City Manager and distributed by him, after approval by the City Council. Expenditure details shall be recorded and reported. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriations, the spending of which shall be charged to the departments or activities for which the appropriations are made.



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Non-Departmental  
Expenditure Detail

Public Utility Fund  
Account: 501-9800

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
511.01 Salaries & Wages	\$0	\$40,000	\$0	-		\$0	-100.00%
512.5 Social Security	\$299	\$325	\$357	\$325		\$325	0.00%
512.10 Employer-T.M.R.S.	\$237	\$0	\$286	\$300		\$300	100.00%
512.20 Group H/D Ins Premiums	\$157	\$100	\$148	\$100		\$100	0.00%
512.31 Unemployment Insurance	\$6,520	\$5,000	\$0	\$5,000		\$5,000	0.00%
512.40 Safety Pay	\$3,914	\$5,000	\$4,663	\$5,000		\$5,000	0.00%
524.19 COVID-19 Expenditures	\$405	\$1,000	\$0	\$0		\$0	-100.00%
531.01 Travel & Training	\$0	\$0	\$0	\$0		\$0	0.00%
531.04 Dues, Subscr. & Publi	\$0	\$0	\$0	\$0		\$0	0.00%
531.05 Advertising & Legal Notices		\$500	\$500	\$500		\$500	0.00%
531.07 Public & Employee Rela	\$500	\$500	\$20,288	\$500		\$500	0.00%
531.13 Shipping & Freight	\$28	\$200	\$48	\$200		\$200	0.00%
532.01 Audit Fees	\$14,569	\$12,687	\$12,687	\$16,000		\$16,000	26.11%
532.06 Health & Fitness	\$2,575	\$3,000	\$2,790	\$3,000		\$3,000	0.00%
532.07 Legal - Regular	\$1,650	\$1,500	\$1,500	\$1,500		\$1,500	0.00%
532.08 Legal - Special	\$18,500	\$5,000	\$3,000	\$35,000		\$35,000	600.00%
533.01 Water Purchases-GBRA	\$1,115,532	\$1,021,000	\$1,198,757	\$1,241,439		\$1,241,439	21.59%
533.02 Raw Water - GBRA	\$304,416	\$338,500	\$388,240	\$422,016		\$422,016	24.67%
533.04 Service Garbage Collection	\$755,371	\$710,000	\$847,761	\$850,000		\$850,000	19.72%
533.14 Contracted Services	\$0	\$0	\$0	\$0		\$0	0.00%
535.01 General Liability Insurance	\$21,141	\$18,000	\$24,310	\$29,125		\$29,125	61.81%
535.10 Windstorm Insurance	\$13,957	\$14,000	\$5,439	\$12,130		\$12,130	-13.36%
553.01 Xfer Out- FD 001 GF Admin	\$184,130	\$178,775	\$178,775	\$0		\$0	-100.00%
553.03 Xfer Out - FD 316 - '07	\$0	\$0	\$0	\$0		\$0	0.00%
553.05 Xfer Out- FD 317 - '11	\$0	\$0	\$0	\$0		\$0	0.00%
553.07 Xfer Out- FD 319	\$0	\$0	\$0	\$0		\$0	0.00%
533.09 Xfer Out - FD 321- '16	\$798,680	\$795,785	\$795,785	\$791,410		\$791,410	0.00%
533.12 Xfer Out- Fund 001 Spr	\$60,000	\$60,000	\$60,000	\$0		\$0	-100.00%
533.13 Xfer Out- TCDP Waterli	\$0	\$0	\$0	\$0		\$0	0.00%
533.14 Xfer Out- Fund 001 Serv	\$0	\$0	\$0	\$0		\$0	0.00%
553.17 Xfer Out- FD 160 Court	\$0	\$0	\$0	\$0		\$0	0.00%
554.81 Depreciation Expense	\$648,447	\$611,030	\$611,030	\$0		\$0	-100.00%
554.82 Amortization Expense	\$0	\$0	\$0	\$0		\$0	0.00%
554.83 Loss on Disposition of Asset	\$0	\$0	\$0	\$0		\$0	0.00%
554.85 Fixed Asset Records	\$0	\$0	\$0	\$0		\$0	0.00%
554.90 Miscellaneous	\$322	\$1,000	\$333	\$1,000		\$1,000	0.00%
554.91 Credit Card Fees	\$54,257	\$60,000	\$64,928	\$65,000		\$65,000	8.33%
554.98 Contingency	\$1,246	\$28,931	\$95,300	\$40,000		\$40,000	38.26%
Total Expenditures	\$4,006,853	\$3,911,833	\$4,316,925	\$3,519,545	\$0	\$3,519,545	-10.03%

Expenditures By Category

Salaries & Benefits	\$11,127	\$50,425	\$5,454	\$10,725	\$0	\$10,725	-78.73%
Materials & Supplies	\$405	\$1,000	\$0	\$0	\$0	\$0	-100.00%
Services	\$2,248,239	\$2,124,887	\$2,505,320	\$2,611,410	\$0	\$2,611,410	22.90%
Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Sundry	\$1,747,082	\$1,735,521	\$1,806,151	\$897,410	\$0	\$897,410	-48.29%
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

Capital Expenditure Detail:

Total Capital Expenditures	\$0
----------------------------	-----

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Water and Sewer Expenditure Summary

		Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Base Budget 2021-2022	Adjustments to Base	Budget 2021-2022	Percent + / (-)
20-5200	Technology Services	\$32,216	\$143,412	\$127,424	\$89,922	\$5,000	\$94,922	-33.81%
20-5210	Utility Billing	\$258,993	\$246,319	\$190,715	\$329,091	\$26,500	\$355,591	44.36%
20-5215	Maintenance	\$1,864,673	\$4,381,902	\$2,206,386	\$956,976	\$248,050	\$1,205,026	-72.50%
20-5235	Wastewater Treatment	\$1,323,018	\$1,753,448	\$1,551,815	\$726,604	\$383,200	\$1,109,804	-36.71%
20-5260	Non-Departmental	\$4,006,853	\$3,911,833	\$4,316,925	\$3,519,545	\$0	\$3,519,545	-10.03%
Total Expenditures		\$7,485,753	\$10,436,914	\$8,393,265	\$5,622,137	\$662,750	\$6,284,887	-39.78%

Water and Sewer Expenditure Summary  
By Expenditure Category

Expenditures By Category							
Salaries & Benefits	\$677,980	\$1,028,096	\$831,984	\$1,018,695	\$0	\$1,018,695	-0.91%
Materials & Supplies	\$54,790	\$80,200	\$77,103	\$70,650	\$4,000	\$74,650	-6.92%
Services	\$2,629,739	\$2,743,217	\$3,108,514	\$3,081,760	\$156,350	\$3,238,110	100.00%
Maintenance	\$465,238	\$427,812	\$768,478	\$500,000	\$197,400	\$697,400	63.02%
Sundry	\$2,811,172	\$5,620,521	\$3,229,357	\$897,410	\$0	\$897,410	-84.03%
Capital Expenditures	\$824,542	\$433,500	\$277,829	\$0	\$300,000	\$300,000	-30.80%
Total Expenditures	\$7,463,461	\$10,333,346	\$8,293,265	\$5,568,515	\$657,750	\$6,226,265	-39.75%

# BEACH OPERATIONS

## Our Mission

The mission of the City of Port Lavaca Beach Department is to provide the public and tourists a beautiful retreat by the water where campers from all over return regularly for family reunions, recreational vehicle (RV) rallies, fishing tournaments and days at the beach.

## Description of our Services

The Beach Operating Fund is a proprietary fund. It provides operations, maintenance and security services for those that use the Port Lavaca Lighthouse Beach and its facilities. Revenues are generated through user fees by those who enjoy the beach facilities. The Beach revenues are generated by the following activities:

- Rental of RV spaces
- Gate fees to Lighthouse Beach
- Pavilion rentals



## Strategic Focus

### Infrastructure

Port Lavaca residents enjoy new streets, sidewalks, and other improvements year after year.

### Business Development

Port Lavaca is known for creating a business development program that is responsive to existing business needs.

### Community Development

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities.

### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

## 2021-2022 Business Plans (Objectives)

- Maintain a facility that attracts local patrons and attract those from out of town to fulfil tourism needs
- Explore efforts that prevent beach erosion so funds may be better managed without purchasing sand annually
- Repair cabanas at beach and campground
- Paint cabanas and recreation center

### 2020-2021 Accomplishments of Prior Year Business Plans

- Installed CXT Bath house
- Repaired showers at Lighthouse Beach
- Rebuilt and repaired cabanas as needed
- Replaced to playscapes
- Rehabbed Formosa wetlands walkway
- Rehabbed Pavilion
- Replenished sand on the beach due to erosion

### Budgeted Personnel

Position	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Actual	FY 21-22 Budget
Camp Host	0	0	0	1
<b>Total – FTE'S</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Beach Operating Fund

Fund: 503

Revenue and Expenditure Summary

Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent +/( -)
433.01 Beach Fees	\$37,070	\$30,000	\$59	\$0	-100.00%
433.10 RV Rentals	\$231,976	\$235,000	\$173,584	\$170,000	-27.66%
433.30 Pavillion Rentals	\$210	\$2,500	\$200	\$2,500	0.00%
451.01 Interest Income	\$7,768	\$1,000	\$265	\$250	-75.00%
459.71 Washer-Dryer Income	\$3,521	\$2,000	\$2,244	\$2,500	25.00%
459.90 Miscellaneous	\$10	\$0	\$0	\$0	0.00%
493.00.1 Xfer In - Fund 001	\$0	\$311,974	\$311,974	\$0	-100.00%
<b>Total Revenues</b>	<b>\$280,555</b>	<b>\$582,474</b>	<b>\$488,326</b>	<b>\$175,250</b>	<b>-69.91%</b>
<b>Beach Operating Expenditures</b>	<b>\$672,504</b>	<b>\$582,474</b>	<b>\$296,521</b>	<b>\$159,669</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>\$672,504</b>	<b>\$582,474</b>	<b>\$296,521</b>	<b>\$159,669</b>	<b>100.00%</b>
<i>Prior Year Balance **</i>	<u>\$878,594</u>	<u>\$4,814,657</u>	<u>\$486,645</u>	<u>\$678,450</u>	
<i>Anticipated Balance</i>	<u>\$486,645</u>	<u>\$4,814,657</u>	<u>\$678,450</u>	<u>\$694,031</u>	

Expenditure Detail

Account: 503-1000

Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent +/( -)
536.503 Cable & Internet	\$1,276	\$2,500	\$0	\$0	-100.00%
Technology Services (0070)	\$1,276	\$2,500	\$0	\$0	-100.00%
511.01 Salaries & Wages	\$0	\$0	\$0	32,550	100.00%
511.06 Salaries & Wages - Temp	\$6,322	\$0	\$0	\$0	0.00%
512.5 Social Security	\$484	\$0	\$0	2,490	100.00%
512.10 Employer-T.M.R.S.				1,994	100.00%
512.20 Group H/D Ins Premiums				-	0.00%
512.30 Worker's Compensation	\$34	\$0	\$0	797	100.00%
521.01 Office Supplies	\$1,601	\$1,000	\$0	\$1,000	0.00%
523.03 Cleaning & Janitorial	\$239	\$300	\$381	\$300	0.00%
526.01 General Safety & Tools	\$32	\$0	\$230	\$250	100.00%
528.03 Non-Capitalized Assets	\$213	\$0	\$230	\$250	100.00%

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Beach Operating Fund

Fund: 503

Expenditure Detail Cont'd

Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent +/-
532.01 Audit Fees	\$1,714	\$1,493	\$950	\$950	-36.37%
532.07 Legal - Regular	\$0		(\$750)	\$0	0.00%
533.14 Contracted Services	\$54	\$3,000	\$1,650	\$1,500	-50.00%
534.90 Leases & Rentals	\$850	\$0	\$0	\$0	0.00%
535.01 General Liability Insurance	\$3,220	\$3,000	\$3,601	\$4,505	50.17%
535.10 Windstorm Insurance	\$2,791	\$3,000	\$1,088	\$2,426	-19.13%
536.01 Electricity	\$35,968	\$60,000	\$21,392	\$35,000	-41.67%
536.02 Telephone	\$429	\$600	\$450	\$450	-25.00%
536.03 Water	\$30,767	\$55,000	\$2,837	\$30,000	-45.45%
541.02 Landscaping	\$0	\$800	\$0	\$0	-100.00%
542.03 R & M - Building	\$576	\$2,000	\$326	\$2,000	0.00%
543.04 R & M Improvement OTB	\$13,274	\$20,000	\$9,605	\$10,000	-50.00%
544.50 R & M - Furniture & Equ	\$325	\$0		\$1,000	100.00%
544.65 R & M - Machinery & Equ	\$1,007	\$0	\$434	\$1,000	100.00%
553.01 Xfer Out - Admin	\$6,982	\$10,310	\$10,310	\$5,208	-49.49%
553.17 Xfer Out- FD 162 Dredging	\$10,000	\$15,000	\$15,000	\$15,000	0.00%
554.01 Cash Over/Short	(\$145)	\$0		\$0	0.00%
554.81 Depreciation Expense	\$119,919	\$120,471	\$120,471	\$0	-100.00%
554.90 Miscellaneous	\$350	\$0	\$300	\$0	0.00%
554.91 Credit Card Fees	\$1,858	\$4,000	\$6,300	\$6,000	50.00%
554.95 RV Booking Fees	\$0	\$0	\$3,188	\$5,000	100.00%
561.02 CE - Land & Improvement	\$0	\$0	\$0	\$0	0.00%
562.03 CE - Building & Improve	\$296,896	\$30,000	\$19,088	\$0	-100.00%
563.05 CE - Infrastructure	\$135,468	\$250,000	\$79,440	\$0	-100.00%
Operations (1000)	\$671,228	\$579,974	\$296,521	\$159,669	
Total Expenditures	\$672,504	\$582,474	\$296,521	\$159,669	-72.59%

Expenditures By Category

Salaries & Benefits	6,840	-	-	37,831	100.00%
Materials & Supplies	\$2,085	\$1,300	\$841	\$1,800	38.46%
Services	\$77,069	\$128,593	\$31,218	\$74,831	-41.81%
Maintenance	\$15,182	\$22,800	\$10,365	\$14,000	-38.60%
Sundry	\$138,964	\$149,781	\$155,569	\$31,208	-79.16%
Capital Expenditures	\$432,364	\$280,000	\$98,528	\$0	-100.00%

\*\* - Working Capital Basis

# PORT REVENUE FUND OPERATIONS

## Our Mission

The mission of the Port Revenue Fund is to provide the public adequate boating facilities and continue to enhance the economic development of the Harbors.

## Description of our Services

The Port Operating Fund is a proprietary fund. It provides operations and maintenance for the ports and harbors. Revenues are generated through rentals of the harbor and dock facilities. The Port Fund encompasses the following activities:

- Rental of dock and harbor facilities
- Maintenance of dock, harbor facilities and channels
- Maintain associated buildings and physical assets
- Alternative funding options to upgrade the facilities



## Strategic Focus

### Infrastructure

Improve boat ramps, bulkheads, marina and dock facilities

### Business Development

Port Lavaca is known for creating a business development program that is responsive to marine business needs.

### Community Development

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities related to Port Lavaca's coastal resources.

## 2021-2022 Business Plans (Objectives)

- CDBG – MIT Coastal resilience living shoreline 13.5 million dollar project.
- Complete Breakwater project at Nautical Landings Marina.
- Continue working on Smith Harbor Improvements and dredging.
- Continue marketing Port properties.
- Complete repairs to Nautical Landings Building.
- Continue Maintaining Lease agreements at facilities.
- Support economic development.
- Continue working on Texas Marina designation (Clean Harbors) for NLM
- Complete repairs to City Harbor High Dock & fill washouts behind bulkhead.
- Continue cleaning at Harbor of Refuge & stabilize shoreline.

### 2020-2021 Accomplishments of Prior Year Business Plans

- Accepted as a corporate member of the Texas Ports Association
- Completed Repairs to Nautical Landing Marina.
- Completed Low Dock at City Harbor.
- Completed Scully's Bulkhead.
- Developed plan to dredge Smith harbor.
- Completed some repairs to NLB.

### Budgeted Personnel

Position	FY 19-20 Actual	FY 19-20 Budget	FY 20-21 Actual	FY 21-22 Budget
Harbor Master	1	1	1	1
Temp. Maintenance Worker	0	0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Port Revenue Fund

Fund: 504

Revenue and Expenditure Summary

Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent +/-
436.01 City Harbor-Dock Lease	\$124,335	\$95,000	\$107,660	\$100,000	5.26%
436.10 Har Refuge-Dock Rental	\$33,540	\$0	\$41,485	\$41,000	
436.11 Har Refuge-Dock Leases	\$233,682	\$247,000	\$275,580	\$215,000	-12.96%
436.12 Tariffs	\$104,277	\$130,000	\$114,061	\$100,000	-23.08%
436.20 N L Dock Rent-Transient	\$575	\$1,000	\$546	\$500	-50.00%
436.21 N L - Dock Lease	\$94,370	\$85,000	\$83,389	\$80,000	-5.88%
436.22 N L - Bldg Lease	\$44,063	\$50,000	\$70,515	\$70,000	40.00%
436.23 N L - Bldg Rental	\$4,650	\$5,000	\$1,150	\$1,000	0.00%
436.24 Smith Harbor Rent	\$3,500	\$8,500	\$0	\$0	0.00%
422.01 Late Payment Penalties	\$0	\$0	\$0	\$0	
451.01 Interest Income	\$19,258	\$5,000	\$764	\$500	-90.00%
455.01 Other Financing Source	\$0	\$0	\$0	\$0	0.00%
459.10 2018 C.O. Proceeds	\$0	\$0	\$0	\$0	
459.11 Auction Proceeds	\$0	\$0	\$0	\$0	0.00%
459.12 TML Reimbursements	\$0	\$0	\$0	\$0	0.00%
459.71 Washer-Dryer Income	\$467	\$150	\$262	\$150	0.00%
459.90 Miscellaneous	\$1,633	\$0	\$0	\$0	
459.92 Equity Balance Forward	\$0	\$1,331,125	\$0	\$0	-100.00%
481.01 General Land Office Revenue		\$0	\$0	\$0	0.00%
482.01 Capital Contributions		\$0	\$0	\$0	0.00%
482.02 Grant Revenue	\$0	\$0	\$0	\$14,000,000	
493.00.1 Xfer In - Fund 001		\$0	\$0	\$0	0.00%
Total Revenues	\$664,350	\$1,957,775	\$695,412	\$14,608,150	646.16%
Port Expenditures	\$873,779	\$1,927,576	\$1,823,404	\$14,861,007	670.97%
Total Expenditures	\$873,779	\$1,927,576	\$1,823,404	\$14,861,007	670.97%
Revenue Over (Under) Expenditures	(\$209,429)	\$30,199	(\$1,127,992)	(\$252,857)	
Prior Year Balance **	<u>\$2,175,977</u>	<u>\$1,966,548</u>	<u>\$1,966,548</u>	<u>\$838,556</u>	
Anticipated Balance	<u>\$1,966,548</u>	<u>\$1,996,747</u>	<u>\$838,556</u>	<u>\$585,699</u>	
Less Fund Balance Reserve	(244,518)	(394,192)	(357,523)	(214,669)	
Remaining for Capital Projects	1,722,030	1,602,555	481,033	371,030	
Fund Bal as % of Exp	268.08%	168.85%	78.18%	90.95%	
Fund Bal in Days	979	616	285	332	

\*\* - Working Capital Basis

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Port Revenue Fund  
Expenditure Detail

Fund: 504

	Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent + / (-)
507-0536.504	Cable & Internet	\$1,429	\$1,500	\$1,500	\$1,500	0.00%
	0070 Technology Services	\$1,429	\$1,500	\$1,500	\$1,500	
50800533.20	Contracted Serv-City	\$38,575	\$0	\$36,500	\$25,000	100.00%
50800542.21	R & M- Infrs-City Harbor	\$398	\$0	\$0	\$1,000	100.00%
508000543.22	R & M-Bldg. - City Harbor	\$1,353	\$0	\$0	\$1,000	100.00%
50800543.24	R & M-Improv OTB-City Harbor	\$0	\$0	\$0	\$0	100.00%
	0800 City Harbor	\$40,326	\$0	\$36,500	\$27,000	
50820533.20	Contracted Serv-HOR	\$20,000	\$0	\$32,300	\$25,000	100.00%
50820542.21	R & M- Infrastructure	\$136	\$0	\$0	\$11,000	100.00%
	0820 Harbor of Refuge	\$20,136	\$0	\$32,300	\$36,000	
50840533.20	Contracted Serv-Smith	\$8,172	\$50,000	\$1,500	\$50,000	0.00%
50840542.21	R & M-Infras-Smith	\$0	\$0	\$0	\$1,000	100.00%
	0840 Smith Harbor	\$8,172	\$50,000	\$1,500	\$51,000	
50860533.20	Contracted Serv- NL Marina	\$0	\$0	\$0	\$10,000	100.00%
50860542.03	R & M- Building- NL Ma	\$2,637	\$0	\$120	\$1,000	100.00%
50860542.21	R & M- Infrs- NL Mar	\$6,080	\$0	\$5,250	\$1,000	100.00%
50860542.25	R & M- Build (Nautical	\$3,002	\$0	\$0	\$1,000	100.00%
50860543.26	R & M- Infrs- NL Mar	\$0	\$0	\$0	\$1,000	100.00%
50860543.27	R & M- Improv OTB- NL	\$1,618	\$0	\$0	\$1,000	100.00%
	0860 Nautical Landing Marina	\$13,337	\$0	\$5,370	\$15,000	
51000511.01	Salaries & Wages	\$64,872	\$66,139	\$69,940	74,703.12	12.95%
'51000511.06	Salaries & Wages-Temp	\$0	\$0	\$0	\$0	
51000511.07	Salaries & Wages-Overtime	\$0	\$0	\$0	\$0	
51000512.05	Employer-Social Security	\$4,939	\$5,161	\$5,078	\$4,514	-12.54%
51000512.10	Employer-T.M.R.S.	\$3,907	\$4,134	\$4,153	\$4,460	7.89%
51000512.20	Group H/D Ins Premiums	\$8,977	\$16,637	\$9,293	\$10,946	-34.21%
51000512.30	Worker's Compensation	\$1,510	\$1,849	\$1,238	\$1,800	-2.65%
51000512.31	Unemployment Insurance	\$0	\$0	\$0	\$0	
51000512.40	Safety Pay	\$0	\$500	\$503	\$500	0.00%
51000521.01	Office	\$603	\$800	\$1,174	\$1,200	50.00%
51000523.03	Cleaning & Janitorial	\$4,339	\$3,500	\$3,538	\$3,500	0.00%
51000524.19	COVID-19 Expenditures	\$0	\$0	\$0	\$0	
51000525.01	Fuel	\$107	\$600	\$50	\$1,000	66.67%
51000526.01	General Safety & Tools	\$160	\$300	\$150	\$300	0.00%
51000528.03	Non-Capitalized Assets	\$0	\$0	\$0	\$0	
51000529.11	Lighting & Decoration	\$0	\$2,000	\$1,200	\$2,000	0.00%
51000531.01	Travel & Training	\$0	\$500	\$505	\$500	0.00%
51000531.04	Dues, Subscr., & Publication	\$222	\$200	\$200	\$700	250.00%
51000532.01	Audit Fees	\$3,428	\$2,985	\$3,000	\$3,000	0.50%
51000532.06	Health & Fitness	\$10	\$0	\$120	\$0	
51000532.07	Legal- Regular	\$7,329	\$5,000	\$5,000	\$5,000	0.00%
51000533.14	Contracted Services	\$13,379	\$16,500	\$16,500	\$24,000	45.45%
51000535.01	General Liability Insurance	\$2,013	\$1,900	\$2,248	\$4,292	125.89%
51000535.10	Windstorm Insurance	\$2,304	\$8,500	\$2,901	\$3,000	-64.71%
51000535.11	Flood Insurance	\$1,354	\$1,375	\$1,374	\$1,500	9.09%
51000536.01	Electricity	\$22,986	\$30,000	\$24,000	\$25,000	-16.67%
51000536.02	Telephone	\$1,632	\$2,600	\$1,814	\$2,000	-23.08%
51000536.03	Water	\$6,672	\$2,800	\$3,238	\$3,300	17.86%
51000536.07	Cable & Internet	\$0	\$0	\$0	\$0	

City of Port Lavaca  
Annual Budget  
FY 2021-2022

	Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent + / (-)
51000541.02	Landscaping	\$0	\$15,000	\$0	\$15,000	0.00%
51000542.03	R & M- Building	\$8,988	\$0	\$1,271	\$0	
51000542.21	R & M- Infrastructure (Harbo	\$0	\$0	\$120	\$0	
51000542.25	R & M- Build (Nautical	\$752	\$5,000	\$3,000	\$11,000	120.00%
51000543.04	R & M Improvement OTB	\$11,851	\$2,500	\$0	\$2,500	0.00%
51000543.06	R & M- Improvements	\$8,237	\$0	\$0	\$0	
51000543.22	R & M- Build (City Harbor	\$0	\$1,000	\$1,000	\$1,000	0.00%
51000544.50	R & M- Furniture & Equip	\$375	\$1,000	\$375	\$6,000	500.00%
51000544.55	R & M- Vehicles & Trailers	\$560	\$500	\$520	\$500	0.00%
51000544.65	R & M- Machinery & Equip	\$0	\$200	\$0	\$200	0.00%
51000544.75	Dredging	\$0	\$450,000	\$350,000	\$0	-100.00%
51000552.02	Principle & Interest Expense	\$0	\$0	\$0	\$0	
51000552.03	Bond Issuance Cost- AM	\$0	\$0	\$0	\$0	
51000552.15	Debt Service- Principle	\$0	\$0	\$0	\$0	
51000552.25	Debt Service- Interest	\$0	\$0	\$0	\$0	
51000553.01	Xfer Out- FD 001 - Admin	\$28,932	\$35,583	\$35,583	\$42,371	19.08%
51000553.02	Xfer Out- FD 310-'08	\$125,763	\$127,128	\$127,128	\$123,395	-2.94%
51000553.05	Xfer Out- FD 322 - 201	\$131,426	\$133,201	\$133,201	\$134,326	0.84%
51000553.60	Xfer Out- FD 615 Hazar	\$0	\$0	\$0	\$0	
51000553.65	Xfer Out- FD 210 EDA Grant	\$0	\$0	\$0	\$0	
51000553.80	Xfer Out- FD 220	\$0	\$0	\$0	\$0	
51000554.81	Depreciation Expense	\$181,997	\$185,984	\$185,984	\$0	-100.00%
51000561.02	CE - Land & Improvement	\$0	\$0	\$0	\$0	
51000562.03	CE- Building & Improvement	\$68,458	\$80,000	\$80,000	\$0	-100.00%
51000563.05	CE- Infrastructure	\$71,766	\$665,000	\$670,835	14,217,000	100.00%
	1000 Operations	\$789,848	\$1,876,076	\$1,746,234	\$14,730,507	
59800512.03	Group H/D Ins Claims	\$0	0	0	\$0	
59800512.05	Employer- Social Security	\$36	0	0	\$0	
59800512.10	Employer- T.M.R.S.	\$28	0	0	\$0	
59800512.40	Safety Pay	\$467	0	0	\$0	
59800551.203	Group H/D Insurance Claims	\$0	0	0	\$0	
	9800 Non-Departmental	\$531	\$0	\$0	\$0	
	Total Expenditures	\$873,779	\$1,927,576	\$1,823,404	\$14,861,007	670.97%
	Expenditures By Category					
	Salaries & Benefits	\$84,736	\$94,420	\$90,205	\$96,923	
	Materials & Supplies	\$5,209	\$7,200	\$6,112	\$8,000	
	Services	\$129,505	\$123,860	\$132,700	\$183,792	
	Maintenance	\$45,987	\$475,200	\$361,656	\$55,200	
	Sundry	\$468,118	\$481,896	\$481,896	\$300,092	
	Capital Expenditures	\$140,224	\$745,000	\$750,835	\$14,217,000	

**Capital Expenditures:**

**CE - Infrastructure**

Safe Boating Grant	717,000
Living Shoreline Grant	13,500,000
Total CE - Infrastructure	14,217,000

## TOURISM & EVENTS



### Our Mission

Our mission is to promote the City of Port Lavaca to visitors to stimulate tourism through events and marketing to put “heads in beds” of Port Lavaca hotels and motels.

### Description of our Services

The tourism and events team plans, implements and executes the necessary components to host a successful events in the City of Port Lavaca. We work with other city departments to facilitate these events. We also support and other entities that host events in the city, as needed.

### Strategic Focus

#### Community Development

Port Lavaca is a culturally diverse community actively promoting tourism and encouraging economic development opportunities.

#### Quality of Life

Port Lavaca residents enjoy a safe community with great amenities and affordable living.

### 2021-2022 Business Plans (Objectives)

- Grow Depot Days.
- Work on planned events and adjust as needed.
- Finish tourism website.
- Create marketing components to highlight tourism and events.
- Support and assist other entities with their events.
- Work with hotels to create standard tracking mechanism.
- Continue to grow and improve downtown holiday events and atmosphere.



#### 2021-2022 Planned Events

- Depot Days (Monthly)
- Drive In Movies (Six times per year)
- Summer Concert Series (Six weeks)
- Iguana Fest
- Rock Festival
- Star Spangled Bay Bash
- Flip Flop Festival
- Merry on Main

#### 2020-2021 Accomplishments of Prior Year Business Plans

- Hosted five Drive In Movie Nights.
- Partnered with CCISD, Fox Sports and the Wave to show Sandcrabs play-off game.
- Partnered with Port Lavaca Main Street, Inc. for Merry on Main event.
- Put on Party in the Park in lieu of Iguana Fest.
- Hosted Rock Festival.
- Put on Star Spangled Bay Bash.
- Hosted Elite Redfish "War on the Shore" Tournament.
- Started Depot Days Market event.
- Put on Bayfront Beats Summer concert series.
- Provided support and assistance to other local entities with events such Praise in the Park and Taco's N' Tunes.
- Marketed the City of Port Lavaca through billboards, television, radio print and social media.
- Adjusted/canceled/replaced/ added events as needed, due to COVID protocols.

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Hotel Occupancy Tax Fund

Fund: 101

Revenue and Expenditure Summary

Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent +/( - )
415.01 Hotel Occupancy Tax	\$531,123	\$500,000	\$525,000	\$525,000	5.00%
451.01 Interest Income	\$7,452	\$500	\$602	\$500	0.00%
459.10 Donations - Festivals	\$1,500		\$0	\$0	
459.90 Misc Income - Festivals	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$540,075	\$500,500	\$525,602	\$525,500	100.00%
Hotel/Motel Expenditures	\$412,065	\$584,942	\$525,362	\$960,895	0.00%
Total Expenditures	\$412,065	\$584,942	\$525,362	\$960,895	0.00%
Beginning Fund Balance	<u>\$650,347</u>	<u>\$778,357</u>	<u>\$778,357</u>	<u>\$778,597</u>	
Ending Fund Balance	<u>\$778,357</u>	<u>\$693,915</u>	<u>\$778,597</u>	<u>\$343,202</u>	
Fund Balance Reserve				\$250,000	
Unreserved Fund Balance				\$93,202	

Expenditure Detail

Account: 1000

Description	Actual 2019-2020	Budget FY 2021	Estimate FY 2021	Budget 2021-2022	Percent +/( - )
531.04 Dues, Subscr, & Public	3,110	3,500	3,110	3,500	0.00%
531.06 Advertising	53,664	50,000	50,000	50,000	0.00%
531.07 Special Event-Flip Flop	27,299	60,000	60,000	75,000	25.00%
531.09 Special Event-Other	53,830	102,500	102,500	103,000	0.49%
531.10 Tourism & Events Manag	75,000	75,000	75,000	75,000	0.00%
533.14 Contracted Services	2,700	1,800	3,800	4,000	122.22%
551.02 Contrib-Main Street Prog	3,512	-	-	-	0.00%
551.09 Chamber of Commerce	-	-	-	-	0.00%
553.10 Xfer Out-FD 001-Admin	192,950	277,142	230,952	280,895	1.35%
554.98 Contingency	-	15,000	-	-	-100.00%
562.03 CE - Building & Improve	-	-	-	369,500	100.00%
Total Expenditures	\$412,065	\$584,942	525,362	960,895	0.00%
Capital Expenditures					
Gateway Signs	100,000				
Bauer Center Parking Lot	269,500				
	369,500				

Note: This fund is used to account for revenues from the Hotel Occupancy Tax. Under the Texas law, revenue can be used only to directly promote tourism and the convention/hotel industry. Proceeds should be spent on projects or events that result in visitors or attendees staying overnight in the community.

# CAPITAL IMPROVEMENT PLAN

## GENERAL FUND

Link to Comprehensive Plan	Action Plan Item	Economic Development					2020/21	ACTUAL Spent/encumbered to date	Remaining	2021/2022	2022/23	2023/24	2024/25	2024/25	NOTES
Community Character	13	Repair Upper Dock at City Harbor (FEMA reimbursement N.I.C) (This is more Economic & Community Development than Port Revenue, the thought the FEMA match would be paid by the Gen Fund)* \$80K of \$230K estimate should come from FEMA, but I must get an extension approved.								\$ 150,000					This is a proposed improvement to provide public access and handrail to upper dock at City Harbor
Community Character	13	Demolish old building at Fulton/Harbor and grade and seed									\$ 110,000				
Protecting Investments		Shoreline Protection at Harbor of Refuge Tracts 16, 17, 17A									\$ 500,000				We are looking for grant funds, but this version is accelerating and will need to be addressed soon. \$700K is the estimate for rip rap protection; \$200K budgeted in Port
Economic Development	14	Lift Station for Independence Road									\$ 200,000				To provide lift station for sewer service for future development along Independence RD
Transportation/Circulation	11	New Gateway sign and landscaping at Hwy 35 & 87 and Hwy 35 & causeway (HOT)- carry over + another \$50K					\$ 50,000	\$ -	\$ 50,000	\$ 50,000					Jessica, Jody and Tania have met a couple times and are working to establish the visioning committee to discuss a design. Add either \$50K is carryover
Focus on historically significant amenities	6	Southern Pacific Depot: New siding and Paint with new windows and trim etc.: Proposed Use: Farmer's Market + \$100,000 budgeted and not spent in Parks CIP FYE 2020 + another \$25,000 - SO carry over balance of \$80,000 + \$125K					\$ 80,000	\$ 14,425	\$ 65,575	\$ 125,000					Bids currently due on August 12, 2021
Focus on historically significant amenities	6	Southern Pacific Depot: Add ADA restrooms - interior upgrades									\$ 60,000				
Focus on historically significant amenities	6	Southern Pacific Depot Sidewalk/parking upgrades along Railroad St.										\$ 75,000			
Promote tourism opportunities	9	Add walk and handrail to bulkhead at Scullys (part of future boardwalk)					\$ 100,000	\$ 57,817	\$ 42,183						Project complete
Focus on historically significant amenities	6	Repairs to Old Fire Station/City Hall					\$ 50,000	\$ -	\$ 50,000	carry over					Need to schedule a meeting with Sherwin Williams to get a paint spec and then prepare a bid package.
Economic Development	17	Facade Grants					\$ 25,000	\$ 5,000	\$ 20,000	carry over	\$ 25,000	\$ 25,000	\$ 25,000		Mad Hatter Approved; soliciting applications
Economic Development	17	Crosswalk enhancements at Main & Commerce										\$ 175,000			
Link to Comprehensive Plan	Action Plan Item	City Hall													
Beautiful the Community	8	City Hall Improvements					\$ 50,000	\$ 70,463		\$ 280,000					RMA prepared floor plan/bid documents for Men's Restroom - in construction
Improving Quality of Life		Furniture and Equipment					\$ 5,000	\$ 5,300	\$ (300)						security cameras at City Hall
Protecting Investments		Reroof City Hall (2025/26) \$300K											\$ 400,000		







Link to Comprehensive Plan	Action Plan Item	Parks	2020/21			2021/22	2022/23	2023/24	2024/25	2024/25
Park Improvements	4	BAYFRONT PARK ENTRANCE REHABILITATION					\$ 255,000			
Improve Quality of Life		SHADE STRUCTURE AT BAYFRONT SPLASH PAD					\$ 40,000			retaining wall add turning lane and bike lane
Park Improvements	4	Bayfront Park Improvements	\$ 500,000	\$ 374,234	\$ 325,766	\$ 175,000				Phase 1 complete, Phase 2 to be sent for TPWL review soon, need to carry over balance and add \$175 to cover full scope + paving of rd to Memorial
Land Use/Recreation	10	TPWL Grant: Bayfront Multi-Use Park and amenities	\$ 200,000							
Park Improvements	4	Wilson Park: Construction of Skate park (590K is in the 2019/20 CIP Budget)**	\$ 300,000	\$ 300,000	\$ -	carry over				In design: construction encumbered
Park Improvements	4	Wilson Park Improvements	\$ 190,000	\$ -	\$ 190,000	carry over				walks and lighting for skatepark
Park Improvements	4	New Park benches at City Park	\$ 20,000	\$ -	\$ 20,000	carry over				met with Parks Board on site for input
Improving Quality of Life		1/2 TON Pickup (Farf)	\$ 30,000	\$ 26,576	\$ 3,424					purchased
Land Use and Recreation	10	Improvements at Butterfly Park	\$ 15,000	\$ -	\$ 15,000	carry over				Need to add \$15K to carry over \$15k
Land Use and Recreation	10	New slide at POOL				\$ 10,000				
Land Use and Recreation	10	Shade Structure at Butterfly Park					\$ 40,000			
Land Use and Recreation	10	George Adams Park Enhancements						\$ 80,000		
Land Use and Recreation	10	City Park Enhancements							\$ 80,000	
Land Use and Recreation	10	Bench shade structures at Parks					\$ 40,000			
		<b>Bauer</b>								
Protecting Investments		Parking Lot Rehabilitation	\$ 250,000	\$ 30,500	\$ 219,500	\$ 50,000				UF preparing bid documents
		<b>LHB</b>								
Link to Comprehensive Plan										
Land Use and Recreation	10	Reroof/rehab floor/replace lavatories/lights at Pier Restroom Building	\$ 30,000	\$ 18,885	\$ 11,115					project is complete
Land Use and Recreation	10	LHB Pier rebuild - required matching funds	\$ 250,000	\$ 250,000	\$ -					under construction
Land Use and Recreation	10	Modifications/Extensions to Rock groins at Lighthouse Beach and Boatramp								Getting construction estimates- purpose to minimize sitting in of channel to boat ramp and retain sand on beach
Improving Quality of Life		<b>Enterprise Fleet Lease Program (nic maint &amp; fuel costs)</b>				\$ 111,423	\$ 81,964	\$ 27,691	\$ 60,049	\$ 83,159

SUM: \$ 4,758,500 \$ 2,082,915 \$ 2,446,048 \$ 1,146,828 \$ 4,255,000 \$ 3,148,000 \$ 2,398,000 \$ 2,637,000

Farf Funds \$ 371,700 \$ 288,117 \$ 114,083 \$ 151,423 \$ 156,964 \$ 77,691 \$ 110,049 \$ 83,159

Hot Funds \$ 50,000 \$ 269,500 \$ 50,000

TPWL Grant Funds \$ 200,000 \$ 200,000 \$ 200,000

# CAPITAL IMPROVEMENT PLAN

## PUBLIC UTILITY FUND

Link to Comprehensive Plan	Action Plan Item	Water	2020/21	ACTUAL Spent/encumbered to date	Remaining	2021/2022	2022/23	2023/24	2024/25	2025/26	
Infrastructure	12	Broadway Water Line (\$80,000 in 2019/20)	\$ 360,000	\$ 25,550	\$ 334,450	hold all		\$ 334,450			Recommend putting these projects on hold for now - other projects such as new line at CBRA and lift station projects will take precedence
Infrastructure	12	Live Oak from Commerce to Virginia	\$ 350,000	\$ 22,550	\$ 327,450	hold all		\$ 327,450			
Improving Quality of Life		3/4 Ton pickup	\$ 40,000	\$ 37,999	\$ 2,001	complete					
Infrastructure	12	GST and HSPS	\$ 1,500,000	\$ -	\$ 1,500,000	hold all	\$ 1,500,000				
Infrastructure	12	12" link between water towers Phase 1	\$ 500,000	\$ 58,500	\$ 441,500	Xfer'd to 217					Project will be ready to bid in August
Infrastructure	12	Water on Ezell St	\$ 125,000	\$ 73,349		Xfer'd \$73,349 to 217			\$ 450,000		Reconstruction conference on July 30
Infrastructure	12	Leon Street Waterline							\$ 500,000		
Infrastructure	12	12" link between water towers Phase 2									
Infrastructure	12	Dump Truck								\$ 75,000	
Improving Quality of Life		Mini Excavator								\$ 50,000	
Protecting Investments		Replace cast iron/ AC pipe with PVC - TBA								\$ 300,000	
Infrastructure	12	Potential Development of well field at secondary water source									AECOM is studying this proposal / possible funding with TWDB loan
Link to Comprehensive Plan	Action Plan Item	Wastewater									
Protecting Investments		Hazard Mitigation Grant Match (Generators)	\$ 220,000	\$ -	\$ 220,000	Xfer'd to 217					Projects are in construction
Protecting Investments		Zero turn mower	\$ 9,500	\$ 8,100	\$ 1,400						purchased
Infrastructure	12	Lift Station upgrades: Brooks, Clegg, DeShazor, LHB	\$ 500,000	\$ 200,000	\$ 300,000	\$ 300,000					\$200K was put toward Lynnhaven LS
Infrastructure	12	DeShazor Area (Ezell Street only) sewer replacement	\$ 250,000	\$ 125,590		Xfer' \$125,590 to 217					Reconstruction conference on July 30
Infrastructure	12	DeShazor Area (Lowry/Charlotte/Tommy/Oren) sewer replacement						\$ 760,000			
Infrastructure	12	Brookhollow Sewer along Lynn's Bayou							\$ 600,000		
Infrastructure	12	LIFT STATION upgrades: Ann, Alamo Hts, Bay Blardone, Brookhollow, shellfish					\$ 510,000				* Applied for TXCDBG Grant for Ann St.
Infrastructure	12	LIFT STATION upgrades: Main, Martinez, Bayfront, WWRP, Loop 1090, Hill Terrace								\$ 450,000	
Improving Quality of Life		Front end loader	\$ 30,000	\$ 24,155	\$ 5,845						
Infrastructure	12	Sewer line replacement/pipeburst project - TBA								\$ 350,000	
Infrastructure	12	Renovations/expansions to the WWTP									AECOM is preparing a plan - probably fund with a TWDB loan
SUM			\$ 3,884,500	\$ 575,793	\$	\$ 300,000	\$ 2,010,000	\$ 1,421,900	\$ 1,550,000	\$ 1,235,000	

# CAPITAL IMPROVEMENT PLAN

TARGET TOTAL FOR CIP projects using reserves

2020/21			2021/22	2022/23	2023/24	2024/25	2025/26
\$371,030 for CIP + \$2,000 (already included in the \$717,000 in CIP) = \$ 463,030							

## PORT REVENUE

	2020/21	ACTUAL Spent/encumbered to date	Remaining	2021/22	2022/23	2023/24	2024/25	2025/26
<b>Nautical Landings</b>								
TPWL Breakwater Match	\$ 125,000	\$ -	\$ 125,000	\$ 42,000				
Facelift to Building and replace doors	\$ 80,000	\$ 11,365	\$ 68,635	carry over				
Parking Lot Improvements				\$ 110,000				
Dredge NL Marina							\$ 80,000	
<b>Smith Harbor</b>								
Dredging of Smith Harbor	\$ 450,000	\$ 345,500	\$ 104,500					
Hire Consultant to develop Master Plan	\$ 50,000	\$ -	\$ 50,000	carry over				
Improvements Smith Harbor				\$ 110,000				
Improvements to Smith Harbor					375,000	\$ 375,000		
<b>City Harbor</b>								
Construct new bulkhead near Scully's/finger pier improvements	\$ 180,000							
Replace Lower Dock (N.I.C. portion for FEMA reimbursement)	\$ 360,000	\$ 234,361						
Repairs to Evelyn's Seafood Dock							\$ 220,000	
<b>Harbor of Refuge</b>								
Shoreline Protection along east side of Tracts 16, 17, 17A				\$ 200,000				
Bulkhead at Harbor of Refuge								
<b>Total Port Revenue Fund Reserves</b>	\$ 1,245,000			\$ 462,000	\$ 375,000	\$ 375,000	\$ 300,000	\$ -

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Debt Service Fund

Fund: 315

Revenue and Expenditure Summary

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Budget 2021-2022	Percent +/-
3000 Property Taxes-Current	\$369,241	\$322,606	\$336,134	\$345,451	7.08%
3005 Property Taxes Delinquent	\$7,881	\$0	\$8,000	\$8,000	100.00%
3010 Tax Penalty and Interest	\$0	\$0	\$0	\$0	0.00%
3055 Interest Income	\$1,783	\$1,000	\$153	\$100	-90.00%
3070 Other Income	\$0	\$0	\$0	\$0	0.00%
Total Revenues	\$378,905	\$323,606	\$344,287	\$353,551	9.25%

Expenditure Detail

Account: 1000

Description	Actual 2019-2020	Budget 2020-2021	Estimate 2020-2021	Budget 2021-2022	Percent +/-
552.05 Principal	\$300,000	\$305,000	\$305,000	\$320,000	4.92%
552.06 Interest and Other Charges	\$23,446	\$17,306	\$17,306	\$10,962	-36.66%
552.03 Agency Fees	\$300	\$300	\$300	\$300	0.00%
Total Expenditures	\$323,746	\$322,606	\$322,606	331,262	2.68%
Prior Year Balance	<u>\$166,022</u>	<u>\$221,181</u>	<u>\$221,181</u>	<u>\$242,862</u>	
Ending Fund Balance	<u>\$221,181</u>	<u>\$222,181</u>	<u>\$242,862</u>	<u>\$265,151</u>	



City of Port Lavaca  
Annual Budget  
FY 2021-2022

Legal Debt Margin Information

Classification	Actual 2019-2020	Prior Year Budget 2020-2021	Budget 2021-2022
Debt limit	50,140,618	52,229,027	\$55,268,063
Total net debt applicable to limit	<u>3,730,232</u>	<u>2,607,256</u>	<u>1,446,346</u>
Legal Debt Margin	46,410,386	\$49,621,771	\$53,821,717
Total net debt applicable to the limit as a percentage of debt limit	7.44%	4.99%	2.62%

Legal Debt Margin Calculation by Fiscal Year

Net taxable value	\$501,406,180	\$522,290,269	\$552,680,632
Debt limit (10% of assessed value)	50,140,618	52,229,027	55,268,063
Debt applicable to limit:			
General obligation bonds	3,951,413	2,829,437	1,711,497
Less: amount set aside for repayment of general obligation debt	<u>221,181</u>	<u>222,181</u>	<u>265,151</u>
Total net debt applicable to limit	3,730,232	2,607,256	1,446,346
Legal debt margin	\$46,410,386	\$49,621,771	\$53,821,717

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Total General & Certificate of Obligation Debt

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2022	1,275,000	104,693	1,379,693
2023	600,000	82,380	682,380
2024	350,000	69,195	419,195
2025	200,000	59,836	259,836
2026	210,000	51,239	261,239
2027	220,000	41,746	261,746
2028	225,000	156,932	381,932
2029	105,000	24,744	129,744
2030	110,000	20,175	130,175
2031	115,000	15,394	130,394
2032	120,000	10,850	130,850
2033	125,000	6,563	131,563
2034	125,000	2,188	127,188
Total	3,780,000	645,935	4,425,935

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Certificates of Obligation Bonds  
Combination Tax and Surplus Harbor System Revenue

Issued: 2008  
Account

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2022	95,000	28,395	123,395
2023	100,000	24,563	124,563
2024	105,000	20,535	125,535
2025	110,000	16,310	126,310
2026	115,000	11,888	126,888
2027	120,000	7,270	127,270
2028	125,000	127,456	252,456

-

Total	770,000	236,417	1,006,417
-------	---------	---------	-----------

Interest Rates:	Year of Maturity	Interest Rate
-----------------	---------------------	------------------

City of Port Lavaca  
Annual Budget  
FY 2021-2022

General Obligation Refunding Bonds  
Series 2012

Issued: 2012

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2022	320,000	10,962	330,962
2023	320,000	4,466	324,466
2024	60,000	609	60,609
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
Total	700,000	16,037	716,037

Interest Rates:

Year of Maturity

Interest Rate



Interest Rates:	Year of Maturity	Interest Rate
-----------------	---------------------	------------------

City of Port Lavaca  
Annual Budget  
FY 2021-2022

Certificates of Obligation Bonds  
Combination Tax and Surplus Harbor System Revenue CO's Series 2018

Issued: 2018  
Account

Purpose:

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest
2022	80,000	53,926	133,926
2023	80,000	50,326	130,326
2024	85,000	47,026	132,026
2025	90,000	43,526	133,526
2026	95,000	39,351	134,351
2027	100,000	34,476	134,476
2028	100,000	29,476	129,476
2029	105,000	24,744	129,744
2030	110,000	20,175	130,175
2031	115,000	15,394	130,394
2032	120,000	10,850	130,850
2033	125,000	6,563	131,563
2034	125,000	2,188	127,188
			-
			-
			-
			-
Total	1,330,000	378,021	1,708,021

Interest Rates:	Year of Maturity	Interest Rate
-----------------	---------------------	------------------