

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 18th day of November, 2020, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, October 21st, 2020.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/81876461703?pwd=SmMyNDltK1p1NWFRtnQ4VTJSNzhzQT09>

Meeting ID: 818 7646 1703

Passcode: 418279

ONE TAP MOBILE

+13462487799,,216383497#,,#,316572# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston))

The following members participated by Zoom and were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
Chris Scroggs	Board Member
Jean Wehmeyer	Board Member
Melinda Cain	Boaaard Member

And with the following absent:

Michael Tien	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:00 p.m. and presided.

GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS

Chairman Mac Sistrunk advised the next meeting will be Wednesday, December 16, 2020 at 12:00 p.m.

APPROVE MINUTES FROM THE REGULAR MEETING HELD OCTOBER 21, 2020

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on October 21, 2020.

Board Member Chris Scroggs seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Wehmeyer and Cain

NAYS: None

APPROVE MINUTES FROM THE THE WORKSHOP SESSION HELD NOVEMBER 5, 2020

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 5, 2020.

Board Member Chris Scroggs seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Wehmeyer and Cain

NAYS: None

RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS

Board Member Chris Scrogg's park assignment is Butterfly Park, she stated there are no improvements and that mowing overall looks good. She suggested that branches on a palm tree that needed to be trimmed.

Board Member Jean Wehmeyer's park assignment is Faye Sterling Park, she stated she reported a leak at the park but it was already getting taken care of. Wehmeyer asked if it was possible to relocate a few shrubs that were in planters at the park. She stated that they would be having an event early December called Merry on Main Street and they would not go with the landscaping that the Main Street Committee is planning for it. The board agreed to remove them and relocate them to another park as deemed appropriate by the Public Works Director.

Board Member Melinda Cain's park assignment is George Adams Park, she stated she did not go by the past week but the previous week everything looked good and she was happy with the current park conditions.

Chairman Mac Sistrunk's park assignment is Bayfront Park, he stated he attended the last few events hosted at the park where they set up the movie screen to portray movies and even the Calhoun High School football game. He mentioned all events were very well attended.

Board Member Olga Szela's park assignment is City Park, she mentioned the park overall looked great. She noted that there was a light that was out at the park and would like for that to be attended to. Furthermore, she suggested maybe putting the plants being removed from Faye Sterling Park where the City Park sign is would be a good idea.

RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT

Jody Weaver reported that at the November City Council meeting the City Council awarded the Bayfront Improvement Project to Sam Silva Construction for three hundred forty-four thousand eight hundred fifty-three dollars and forty-two cents (\$344,853.42) and project is to be completed in one hundred twenty calendar days. She explained that the plan is for them to begin with the project January 2021. Weaver also mentioned there were no updates from the Parks and Wildlife on the grant.

Mac Sistrunk presented the idea of placing the skatepark at the Bayfront Park rather than at Wilson park. He stated that ideally right below the hotel with all the different elevations in that area that would be an ideal location for the skatepark.

Weaver also presented two signs made by the Lavaca Bay foundation for the Bayfront Park. She advised the board that these were approved some time back and she was looking for guidance on location for the signs. After brief discussion the board agreed to leave it up to Weaver's discretion as to where the signs should be placed.

RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT

Jody Weaver reported that the boat ramp was complete. Weaver also reported that City Council awarded the contract to replace the handrails and adding solar lights on the two rock-growing's at Lighthouse Beach to BLS Construction and should begin in mid-December.

Additionally, Weaver told the board that the engineer sent over some concept sketches for the shade structure at the Lighthouse Beach fishing pier for the t-head. This project is projected to be awarded at the January City Council meeting.

Weaver asked for feedback from the board on the color of the shade structure for the splash pad at the Lighthouse Beach. The board discussed and suggested different colors such as blue, orange and green. The board agree on deep periwinkle blue for the upright and true blue for the tarp.

RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT

Jody Weaver advised that the projects at this park are complete. She added that they spent a little extra money to add hydro mulch at the park. She said overall the park looks very good.

RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS

Public Works Director Wayne Shaffer mentioned that on Wilson park his guys are placing bollards to keep from people driving into the fields.

Board Member Olga Szela asked him what the plans were with the mounds at city park were next to the swings. He advised he had plans of moving that to other playscapes but was waiting on a quote on the borders used on the big playscape at city park to put around the other playscapes.

REVIEW CURRENT BUDGETS FOR ALL CITY PARKS

Jody Weaver presented the current park budget to the board. The board reviewed the reports and there were no further comments.

CONSIDER RECOMMENDATION TO CITY COUNCIL TO ENTER INTO A DESIGN/BUILD CONTRACT WITH SPA SKATEPARKS FOR SKATEPARK AT WILSON PARK

After brief discussion regarding the skate park the board agreed on moving forward with this project. The board acknowledges that currently there is not enough money in the budget to complete this project. They have discussed and agreed to use the one hundred fifty thousand already budgeted and used the remaining one hundred fifty thousand can be budgeted in the 2021-2022 budget.

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby accepts the contract from SPA Skateparks as presented to build a skatepark at Wilson park

Board Member Melinda Cain seconded said motion.

Motion passed by the following vote:

AYES: Szela,

NAYS: Sistrunk, Scroggs, Wehmeyer and Cain

Board Member Melinda Cain made a second motion to pass the following:

THAT, the Recreation and Parks Board hereby accepts the contract from SPA Skateparks as presented to build a skatepark at a destination to be determined at a later date.

Board Member Jean Wehmeyer seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Scroggs, Wehmeyer and Cain

NAYS: Szela

DISCUSS RECREATION AND PARKS BOARD VACANCY

Jody Weaver informed the board that there is a vacancy. She advised that District three and District 4 do not have representation on the Parks board. She asked everyone to try to seek or see if anyone was interested in serving in the parks board.

CONSIDER RECREATION AND PARKS BOARD VICE CHAIRPERSON

Board Member Chris Scroggs made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves nomination of Olga Szela as Vice Chairperson of the Recreation and Parks Board.

Board Member Melinda Cain seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Wehmeyer and Cain

NAYS: None

ADJOURN

Board Member Lindy Cain made a motion to adjourn the meeting

Board Member Jean Wehmeyer seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Wehmeyer and Cain

NAYS: None

Meeting adjourned at 1:16 P.M.

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Mac Sistrunk, Chairman

ATTEST:


Lorena Perez-Diaz, Assistant City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT DUE TO COVID-19 CONCERNS AND IN ACCORDANCE WITH THE GOVERNOR'S ORDERS AND RECOMMENDATIONS, THE CITY OF PORT LAVACA, TEXAS, RECREATION AND PARKS BOARD MEETING **IS CLOSED TO THE PUBLIC.**

INSTEAD, THE RECREATION AND PARKS BOARD WILL BE UTILIZING **ZOOM MEETING AND FACEBOOK LIVE TRANSMISSION** ON THE **CITY OF PORT LAVACA'S FACEBOOK PAGE** BEGINNING AT **12:00 P.M. CENTRAL TIME ON WEDNESDAY, NOVEMBER 18, 2020.**

YOU MAY MAKE PUBLIC COMMENTS AS YOU WOULD AT A MEETING ON ZOOM BY LOGGING ON WITH YOUR COMPUTER AND/OR SMART PHONE AS DESCRIBED IN THE ZOOM INVITATION BELOW OR ON FACEBOOK LIVE THROUGH THE COMMENT SECTION, WHICH WILL BE MONITORED AND ANSWERED. AS APPROPRIATE.

BELOW IS THE INFORMATION TO LOG ONTO THE ZOOM MEETING:

TOPIC: CITY OF PORT LAVACA REGULAR RECREATION AND PARKS BOARD MEETING

DATE/TIME: WEDNESDAY, NOVEMBER 18, 2020 AT 12:00 P.M. CENTRAL TIME (US AND CANADA)

Join Zoom Meeting

<https://us02web.zoom.us/j/81876461703?pwd=SmMyNDltK1p1NWFRtnQ4VTJSNzhzQT09>

Meeting ID: 818 7646 1703

Passcode: 418279

ONE TAP MOBILE

+13462487799,,83109194053#,,1#,703959# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston)

CALL TO ORDER

AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD OCTOBER 21, 2020
3. APPROVE MINUTES FROM THE WORKSHOP SESSION HELD NOVEMBER 5, 2020
4. RECEIVE UPDATE ON PARK ASSIGNMENT FROM PARK BOARD MEMBERS
5. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
6. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECTS
7. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECTS
8. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
9. REVIEW CURRENT BUDGETS FOR ALL CITY PARKS
10. CONSIDER RECOMMENDATION TO CITY COUNCIL TO ENTER INTO A DESIGN/BUILD CONTRACT WITH SPA SKATEPARKS FOR SKATEPARK AT WILSON PARK
11. DISCUSS RECREATION AND PARKS BOARD VACANCY
12. CONSIDER RECREATION AND PARKS BOARD VICE CHAIRPERSON

ADJOURN

MAC SISTRUNK, CHAIRMAN

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA TO BE HELD WEDNESDAY, NOVEMBER 18, 2020, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC AS OF 5:00 P.M., FRIDAY, NOVEMBER 13, 2020.

LORENA PEREZ-DIAZ,
ASSISTANT CITY SECRETARY



The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.