

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 19<sup>th</sup> day of August, 2020, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, August 19<sup>th</sup>, 2020.

**JOIN ZOOM MEETING**

<https://us02web.zoom.us/j/81503743837?pwd=dXd0SWd6ZEIMMIFjdXUjFEalpmdz09>

Meeting ID: 815 0374 3837

Passcode: 852582

**ONE TAP MOBILE**

+13462487799,,216383497#,,316572# US (Houston)

**DIAL BY YOUR LOCATION**

+1 346 248 7799 US (Houston))

The following members participated by Zoom and were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
Chris Scroggs	Board Member
Michael Tien	Board Member

And with the following absent:

Patty Weaver	Vice Chairwoman
Debbie Hamilton	Board Member
Melinda Cain	Bord Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

**CALL TO ORDER**

Chair Member Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

## **GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS**

Chairman Mac Sistrunk advised the next meeting will be Wednesday, September 16, 2020 at 12:00 p.m.

Board Member Chis Scroggs said the sign at Butterfly Park was posted and it looked very nice.

Mac Sistrunk also announced that the weekend concerts at the bayfront began and they have had an incredibly good turnout.

## **APPROVE MINUTES FROM THE REGULAR MEETING HELD JULY 15, 2020**

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on July 15, 2020 with the following corrections:

Board member Michael Tien seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, and Tien

NAYS: None

## **APPROVE MINUTES FROM THE WORKSHOP SESSION AND SPECIAL MEETING HELD JULY 22, 2020**

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on July 22, 2020 with the following corrections:

Board member Chris Scroggs seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, and Tien

NAYS: None

### **RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS**

Board Member Michael Tien's park assignment is Lighthouse Beach, he stated everything looks good and he is happy with the current park conditions.

Board Member Olga Szela's park assignment is City Park and she stated everything looks good overall. She mentioned she believes that different people are using the pavilion as a meeting area. She stated that was a great way to have meetings under current COVID conditions.

Chairman Mac Sistrunk's park assignment is Bayfront Park, he did not have any additional comments other than what was mentioned under citizen comments.

### **RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT**

Interim City Manager Jody Weaver stated she talked to Urban Engineers and they are working on the preliminary layout for Phase 1 of the Bayfront Improvement project. Weaver explained that realistically speaking it would probably be another month before this is complete.

Furthermore, Weaver also mentioned that there were no updates from the Parks and Wildlife contract for the grant funds. She is expecting to hear something from them mid-September.

Chairman Mac Sistrunk announced that the 2020 Flip Flop Festival was cancelled by city council for this year due to COVID-19. He stated that due to that cancellation, the weekend concerts would be extended and a movie night at the Bayfront would be hosted. He said that on Saturday, September 5, 2020 they would be showing the movie Grease at nine at night.

### **RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT**

Jody Weaver stated that the bids for the boat ramp came in and that they were within budget. She explained that part of the money used for those repairs would come out of the funds that were allocated to be used to add RV spaces at Lighthouse Beach. The actual cost for the improvements totaled at approximately one hundred and sixty thousand dollars. Weaver informed to the board that city council did award the contract for the boat ramp repairs and that project would be initiated soon.

Furthermore, Weaver told the board that the bids for the Courtesy Dock at the Lighthouse beach also came in and two bids were received. She clarified that one bid was automatically disqualified because they quoted for the incorrect material and the other bid was just extremely high. She stated that this project would have to be rebid.

## **RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT**

Jody Weaver stated this project should be completed relatively soon if not already complete. She said the parking lot was done and striped over the weekend. Looking forward on the skate park, Weaver explained that there are a few things she is considering to initiate the skate park project but is uncertain as to which option she will be taking. She said she can go out for RFQ (Request of Qualification), get a Design Firm to design the City a skate park or go out for RFP's (Request for Proposal). She concluded by stating that between herself and Public Works director Wayne Shafer they would gather more information and based on that information they would decide.

## **RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS**

Public Works Director Wayne Shaffer stated that the Wilson Park concession stand project, the parking lot and the drainage was complete.

Shaffer stated he had no further updates other than already discussed.

## **REVIEW CURRENT BUDGETS FOR ALL CITY PARKS**

Jody Weaver presented the current park budget to the board. Weaver told the board she thought it was a good idea that the budget be presented to them at each meeting so that the board could see what financials for the parks where at.

## **DISCUSS ALL CITY PARK FEES**

Jody Weaver presented the current city park fees. She asked the board if there were any fees that the board felt needed to be updated or removed. Weaver mentioned that a fee that staff previously looked at was the five-dollar (\$5.00) day pass to enter the Lighthouse beach. weaver mentioned that the revenue coming in was not sufficient to maintain staff to charge the day pass. She explained that currently funds from the general fund were being used to maintain the position. Furthermore, she explained that the enterprise fund may need to be redefined to distribute the funds accordingly. There was discussion amongst the board was initiated on whether that fee needed to be kept or removed from the fee schedule.

Board Member Michael Tien made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves a recommendation to City Council to remove the five dollars (\$5.00) day pass at the Lighthouse Beach.

BE IT FURTHER RESOLVED, that the Recreation and Parks Board recommends that the Lighthouse Beach fund be split into two entities to include an Enterprise account and a City Parks System account.

No seconded on said motion

Motion dies for lack of second motion:

**ADJOURN**

Board Member Olga Szela made a motion to adjourn the meeting

Board Member Michael Tien seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, and Tien

NAYS: None

Meeting adjourned at 1:05 P.M.

  
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Mac Sistrunk, Chairman

ATTEST:

  
\_\_\_\_\_  
Lorena Perez-Diaz, Assistant City Secretary



PUBLIC NOTICE IS HEREBY GIVEN THAT DUE TO COVID-19 CONCERNS AND IN ACCORDANCE WITH THE GOVERNOR'S ORDERS AND RECOMMENDATIONS, THE CITY OF PORT LAVACA, TEXAS, RECREATION AND PARKS BOARD MEETING **IS CLOSED TO THE PUBLIC.**

INSTEAD, THE RECREATION AND PARKS BOARD WILL BE UTILIZING **ZOOM MEETING AND FACEBOOK LIVE TRANSMISSION** ON THE **CITY OF PORT LAVACA'S FACEBOOK PAGE** BEGINNING AT **12:00 P.M. CENTRAL TIME ON WEDNESDAY, AUGUST 19, 2020.**

YOU MAY MAKE PUBLIC COMMENTS AS YOU WOULD AT A MEETING ON ZOOM BY LOGGING ON WITH YOUR COMPUTER AND/OR SMART PHONE AS DESCRIBED IN THE ZOOM INVITATION BELOW OR ON FACEBOOK LIVE THROUGH THE COMMENT SECTION, WHICH WILL BE MONITORED AND ANSWERED. AS APPROPRIATE.

BELOW IS THE INFORMATION TO LOG ONTO THE ZOOM MEETING:

TOPIC: CITY OF PORT LAVACA REGULAR RECREATION AND PARKS BOARD MEETING

DATE/TIME: WEDNESDAY, AUGUST 19, 2020 AT 12:00 P.M. CENTRAL TIME (US AND CANADA)

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/81503743837?pwd=dXd0SWd6ZEIMMlFjdjJXUjFEalpmdz09>

Meeting ID: 815 0374 3837

Passcode: 852582

ONE TAP MOBILE

+13462487799,,83109194053#,1#,703959# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston)

## **CALL TO ORDER**

### **AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)**

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD JULY 15, 2020
3. APPROVE MINUTES FROM THE WORKSHOP SESSION AND SPECIAL MEETING HELD JULY 22, 2020
4. RECEIVE UPDATE ON PARK ASSIGNMENT FROM PARK BOARD MEMBERS
5. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
6. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECTS
7. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECTS
8. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
9. REVIEW CURRENT BUDGETS FOR ALL CITY PARKS
10. DISCUSS ALL CITY PARK FEES

ADJOURN

MAC SISTRUNK, CHAIRMAN

## CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A REGULAR MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, SCHEDULED FOR WEDNESDAY, AUGUST 19, 2020, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC, AS OF 5:00 P.M. FRIDAY, AUGUST 14, 2020.

LORENA PEREZ-DIAZ,  
ASSISTANT CITY SECRETARY



*The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.*