STATE OF TEXAS §

COUNTY OF CALHOUN §

CITY OF PORT LAVACA §

Due to COVID-19 concerns and in accordance with the Governor’s Orders and recommendations, the City of Port Lavaca, Texas Planning Boards meeting is closed to the public. Instead, the Planning Board will be utilizing ZOOM Meeting and Facebook Live Transmission on the City of Port Lavaca Facebook Page beginnning at 5:30 PM central time on Monday February 1, 2021. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the Zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered as appropriate.

Members in Zoom Meeting as follows:

 Mike Elgin Chairman

 Gary Crone Board Member

 Justin Weaver Board Member

 Betty Birdwell Board Member

 Lindsey Huang Board Member

And with the following Board Members absent:

 Mark Howell Board Member

 Sheryl Cuellar Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

Chairman Mike Elgin called the meeting to order and presided.

**MINUTES:**

Minutes will be presented at next meeting.

**CONSIDER AND DISCUSS VARIANCE REQUEST OF THE MANUFACTURED HOUSING ORDINANCE FROM MR. MARTIN COBB AND TAKE ANY ACTION DEEMED NECESSARY**

Mr. Cobb addressed the Board stating that he wanted to place a Manufactured Home on his property for his daughter. The proposed lot is a residential lot that is not a manufactured home park, and is not in a block with at least 50 percent of the existing structures are manufactured homes.

Board Member Justin Weaver seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS VARIANCE REQUEST OF THE MANUFACTURED HOUSING ORDINANCE FROM MR. CARL MEYER AND TAKE ANY ACTION DEEMED NECESSARY**

Mr. Carl Meyer is requesting variance request for placement of an RV.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve request to Mr. Carl Meyer for a non-conforming use to allow an RV to be installed in a Manufactured Home Park that was established prior to adoption of ordiance for Manufactured Housing Park.

Board Member Gary Crone seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF FINAL PLAT OF PROSPERITY BANK SUBDIVISION LOCATED AT 1107 STATE HWY 35 NORTH AND TAKE ANY ACTION DEEMED NECESSARY**

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve final plat of Prosperity Bank Subdivision located at 1107 State Hwy 35 North to include a pedestrian sidewalk.

Board Member Betty Birdwell seconded the motion

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF PRELIMINARY PLAT OF EXPRESS INN PORT LAVACA SUBDIVSION LOCATED AT STATE HWY 35 NORTH AND TAKE ANY ACTION DEEMED NECESSARY**

Plat being submitted for approval is 3.079 acres which is a portion of 19.322 acre tract of land being part of the Port Lavaca Investors, Ltd. The property has 2 existing easements along Highway 35 N dedicated to CPL and another for a mutual access to Whataburger. The plat includes 2 addititonal easements dedicated for Fire Department at the East property line. These easements will be paved with a 20 ft concrete road to accommodate Fire Department vehicles.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve preliminary plat of Express Inn for use of a Motel.

Board Member Gary Crone seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF FINAL RE-PLAT OF LYNNHAVEN SUBDVISION .78 PART OF BLOCK 10 AND TAKE ANY ACTION DEEMED NECESSARY**

The replat of part of Block 10 in Lynnhaven Subdivsion is located West of Houston Street. The property owner is preparing plans for a new single-family residence. The Lynhaven Subdivision is a single-family residential subdivision and the proposed residence will be in compliance upon approval of the replatting process. This replat is to approve the 0.78 acre subdivision of Block 10 in Lynnhaven Subdivision.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve replat.

Board Member Betty Birdwell seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF FUTURE RV PARK LOCATED AT 809 MILDRED DRIVE AND TAKE ANY ACTION DEEMED NECESSARY**

5 Son Investments and Cruz Trucking are requesting to develop an RV Park at 908 Mildred Drive. The applicants are requesting approval to move forward with the development.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve future RV Park located at 809 Mildred Drive. Consideration for this proposed project is within the perimeter West of Henry Barber Way which is approved in the Future Land Use map for use and development of an RV Park.

Board Member Betty Birdwell seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF CONCEPTUAL PLAN AND VARIANCE REQUEST FROM MR. DANIEL RIPA FOR MIXED USE BUSINESS DEVELOPMENT AND TAKE ANY ACTION DEEMED NECESSARY**

No action taken.

**DISCUSS PRPOPOSED 2021 SIDEWALK CAPITAL IMPROVEMENT PROJECT**

No action taken.

**GENERAL DISCUSSION, REPORTS AND HEAR STATEMENT FROM CITIZENS**

No citizens present.

**ADJOURN**

Board Member Betty Birdwell made a motion to adjourn the meeting.

Board Member Justin Weaver seconded this motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

Meeting adjourned.

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 CHAIRMAN

ATTEST:

Jody Weaver, City Engineer/Economic Development

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