STATE OF TEXAS §

COUNTY OF CALHOUN §

CITY OF PORT LAVACA §

Due to COVID-19 concerns and in accordance with the Governor’s Orders and recommendations, the City of Port Lavaca, Texas Planning Boards meeting is closed to the public. Instead, the Planning Board will be utilizing ZOOM Meeting and Facebook Live Transmission on the City of Port Lavaca Facebook Page beginnning at 5:30 PM central time on Monday January 4th, 2021. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the Zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered as appropriate.

Members in Zoom Meeting as follows:

 Mike Elgin Chairman

 Gary Crone Board Member

 Sheryl Cuellar Board Member

 Mark Howell Board Member

 Justin Weaver Board Member

 Betty Birdwell Board Member

 Lindsey Huang Board Member

And with the following Board Members absent:

 None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

Chairman Mike Elgin called the meeting to order and presided.

**MINUTES:**

Board Member Justin Weaver made a motion

 THAT the Planning Board hereby approves the minutes of the regular meeting held on October 5, 2020.

Board Member Mark Howell seconded the motion.

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF CONCEPTUAL PLAN AND VARIANCE REQUEST FOR THE MULTI-FAMILY DEVELOPMENT “ENCLAVE ON INDEPENDCE” AND TAKE ANY ACTION DEEMED NECESSARY**

This development includes two, three and four bedroom apartments for a total of 67 bedrooms. This property is platted as Lot 1 of the Jimmy Shelton Subdivision No. 1 and is sistuated between his Enclave Townhome development. The variance requesst of allowing a one-way 15 ft wide access way. This has been reviewd by the Fire Chief and he doesn’t have an issue with granting the variance with the stipulation that this be propely marked as the fire lane with adequate signage indicating on-way traffic only with directional arrows.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve conceptual plan and variance request for the multi-family development. The Planning Board’s approval of the submitted conceptual plan approval does not relieve the developer from full compliance with all other development and building ordinances. As the final design is prepared and building plans submitted, if additional variances are requested, they will be brought to the Planning Board for action.

Board Member Betty Birdwell seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF CONCEPTUAL PLAN AND VARIANCE REQUEST FOR THE MULTI-FAMILY DEVELOPMENT “KONNOR’S COURT” AND TAKE ANY ACTION DEEMED NECESSARY**

The development includes one, two, and three bedroom apartments for a total of 31 bedrooms. Developer Jerry Smith is requesting approval of a variance to allow an 8 ft encroachment into this setback for open porches. Although the request is an across the board 8ft encroachment, the actual encroachment will vary from 2’-8’.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve building setback variance request for open porches only to be permitted to encroach up to 8 feet beyound the setback line.

Board Member Mark Howell seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

**DISCUSS PRPOPOSED 2021 SIDEWALK CAPITAL IMPROVEMENT PROJECT**

No action taken.

**GENERAL DISCUSSION, REPORTS AND HEAR STATEMENT FROM CITIZENS**

No citizens present.

**ADJOURN**

Board Member Jusstin Weaver made a motion to adjourn the meeting.

Board Member Mark Howell seconded this motion.

Motion passed by the following vote:

AYES: Elgin, Crone, Cuellar, Howell, Weaver, Birdwell & Huang

NAYS: None

Meeting adjourned.

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 CHAIRMAN

ATTEST:

Jody Weaver, City Engineer/Economic Development

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