



CITY OF PORT LAVACA

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MINUTES OF 09/15/2020 REGULAR OF PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Alex Davila called the meeting to order at 10:08 A.M. on Tuesday, September 15, 2020. Members attending were Commissioner David Roberts, Commissioner Mike McGuire, and Commissioner Sue Traylor. City Staff that were attending were Interim City Manager, Richard Morton, City Engineer, Jody Weaver, Senior Accountant Blake Buller, Harbor Master Jim Rudellat, and Rachel Garza. Visitors in attendance were Juan Moya, Ph.D., Principal Coastal Restoration Lead, Tom Schmidt of Urban Engineering and Michael Parkinson of Civil Corp.

1. CONSENT AGENDA:

a. MINUTES OF REGULAR MEETING SEPTEMBER 15, 2020

Omit Commissioner David Roberts from attendees because he was not able to attend by Zoom.

A motion was made to approve the minutes by Commissioner Sue Traylor, Seconded by Commissioner Mike McGuire.

Motion Carries.

2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT
- f. PROFIT AND LOSS CASH FLOW REPORT

No action necessary and none taken.

3. RECEIVE REPORTS FROM STAFF AND DISCUSS EXPIRED AND CURRENTLY DUE LEASES.

- a. SCR submitted a 60 day termination notice of their lease ending October 27, 2020.
- b. Edward Jones signed and agreed to the new terms of the lease that was approved by City Council.
- c. Poor Boy's Bait - two separate joint/severally liability leases for Mr. Reyna and Mr. McElvany.
- d. Demand letter to T.W. LaQuay.
- e. Demand letter to RLB.

No action necessary and none taken.

4. DISCUSS UPDATES ON GLO CDBG-MIT APPLICATIONS.

Juan Moya, Ph.D., Principal Coastal Restoration Lead, and Jody Weaver, City Engineer, updated the Commissioner's on CDBG-MIT project applications.

No action necessary and none taken.

5. RECEIVE REPORTS FROM URBAN ENGINEERING AND STAFF ON LOW DOCK REPAIRS AND STATUS.

Comments from Matt Glaze, Urban Engineering and Jody Weaver, City Engineer, City Council authorized the contract. Contractors are currently working on their contract documents and bonds for Mayor to sign.

No action necessary and none taken.

6. DISCUSS REPAIRS TO FINGER PIERS AND BULKHEAD AT SCULLY'S.
Comments from Matt Glaze, Urban Engineering and Jody Weaver, City Engineer.
Finger Piers – discussed placing an alternate to replace all the pilings.
Bulkhead at Scully's – discussed timber rails and lighting.
No action necessary and none taken.
7. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS BUILDING AND PARKING LOT.
Comments from Jim Rudellat, Harbor Master, electrical mapping and landscaping of Nautical Landings is being addressed.
No action necessary and none taken.
8. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS MARINA.
Comments from Jim Rudellat, Harbor Master, J&S completed Dock B.
No action necessary and none taken.
9. RECEIVE REPORTS FROM STAFF REGARDING STATUS ON SMITH HARBOR, ASSOCIATED PROPERTIES.
Comments from Jim Rudellat, Harbor Master, road behind the old boat house is complete.
No action necessary and none taken.
10. RECEIVE REPORTS FROM URBAN ENGINEERING ON DREDGING OF SMITH HARBOR, ASSOCIATED PROPERTIES.
City Council approved Task Order for Urban Engineering.
No action necessary and none taken.
11. RECEIVE REPORTS FROM STAFF ON HARBOR OF REFUGE, BULKHEAD, REPAIRS AND LAND IMPROVEMENTS.
Agenda item discussed.
No action necessary and none taken.
12. RECEIVE REPORT FROM COMMISSIONER RAYMOND BUTLER AND STAFF REGARDING PROGRESS ON BURN PERMIT FROM THE STATE FOR THE HARBOR OF REFUGE.
Agenda item discussed.
No action necessary and none take.
13. DISCUSS UPDATES FROM STAFF ON COMMUNICATIONS WITH TCEQ AND ARMY CORP OF ENGINEERS REGARDING HARBOR OF REFUGE.
Comments from Jody Weaver, City Engineer, TCEQ is currently researching the best way to properly cover exposed trash. Reminder to RLB not to perform any excavation of any sort.
No action necessary and none taken.
14. DISCUSS UPDATES ON BRUSH OPERATOINS AND CLEANUP AT THE HARBOR OF REFUGE.
Comments from Jody Weaver, City Engineer discussed the possibility of staging roll-offs at the Public Works Center for brush and hauling to the landfill.
Comments from Jim Rudellat, Harbor Master discussed placing a gate and/or cameras by the entrance into the Harbor of Refuge.
No action necessary and none taken.

15. RECEIVE UPDATES FROM STAFF ON STANDARDIZE LEASES.

Comments from the Commissioner's, the standard lease for the Harbor of Refuge has been approved by Council. Anne Marie Odefey is currently working on the standard lease for Nautical Landings Building.

No action necessary and none taken.

16. RECEIVE REPORTS FROM CIVIL CORP, LLC OF AERIAL PHOTOGRAPHS AND SURVEY'S.

Michael Parkinson, Civil Corp shared aerial photographs and maps of Clemet Cove, City Harbor and Smith Harbor.

Harbor of Refuge to be photographed at a later date.

No action necessary and none taken.

17. DISCUSS MONTHLY CHECKLIST FROM HARBOR MASTER.

Checklist submitted by Jim Rudellat, Harbor Master.

Agenda item discussed.

No action necessary and none taken.

18. GENERAL COMMENTS FROM COMMISSIONERS.

No action necessary and none taken.

ADJOURN

A motion was made by Commissioner David Roberts to adjourn the meeting. It was seconded by Commissioner Sue Traylor. The meeting was adjourned at 12:27 P.M.