



**CITY OF
PORT LAVACA**

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MINUTES OF 08/18/2020 REGULAR OF PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Alex Davila called the meeting to order at 10:09 A.M. on Tuesday, August 18, 2020. Members attending were Commissioner David Roberts, Commissioner Mike McGuire, Commissioner Raymond Butler and Commissioner Sue Traylor. City Staff that were attending were Interim City Manager Jody Weaver, Finance Director Sandra Mason, Harbor Master Jim Rudellat, and Rachel Garza. Visitors in attendance were representatives from Civil Corp.

1. CONSENT AGENDA:

- a. MINUTES OF REGULAR MEETING JULY 21, 2020
- b. MINUTES OF SPECIAL MEETING JULY 27, 2020

A motion was made to approve the minutes by Commissioner Raymond Butler, Seconded by Commissioner Sue Traylor.

Motion Carries.

2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT
- f. PROFIT AND LOSS CASH FLOW REPORT

Unable to provide an Aging Report.

Documents to be provided at a later date.

No action necessary and none taken.

3. RECEIVE REPORTS FROM STAFF AND DISCUSS EXPIRED AND CURRENTLY DUE LEASES.

Motion was made to authorize the negotiation of Edward D. Jones' lease, Amendment #5 with the subject of deletion to Item #5-Early Termination and Item #6-Option to Renew from Amendment A of the original lease.

Motion was made by Commissioner Mike McGuire and Seconded by Commissioner Raymond Butler.

Motion carries.

Motion was made to accept a new one year lease assigned to Poor Boy's Bait with Mr. Reyna and Mr. McElvany both listed as the Signee and Guarantor with a City specified space on the dock.

Motion was made by Commissioner Mike McGuire and Seconded by Commissioner Sue Traylor.

Motion carries.

Motion to accept a new one year lease to Rick Lewis of Port Lavaca Plumbing, beginning November 1, 2020 with a raise in rent to \$450.00 dollars.

Motion was made by Commissioner Mike McGuire and Seconded by Commissioner David Roberts.

Motion carries.

Motion was made to authorize RLB a Demand Letter for back rent and a Cease and Desist letter for the cut.
Motion was made by Commissioner David Roberts and Seconded by Commissioner Sue Traylor.
Motion carries.

Motion was made to send a Demand Letter to T.W. LaQuay for past due rent.
Motion was made by Commissioner Mike McGuire and Seconded by Commissioner Sue Traylor.
Motion carries.

4. RECEIVE REPORTS FROM URBAN ENGINEERING AND STAFF ON LOW DOCK REPORTS AND STATUS.
Low Dock bid opening August 20, 2020.
Special meeting scheduled for August 25, 2020 at 10:00 am to go over bids to present to City Council.
No action necessary and none taken
5. DISCUSS REPAIRS TO FINGER PIERS AND BULKHEAD AT SCULLY'S.
Discussed this agenda item.
No action necessary and none taken.
6. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS BUILDING AND PARKING LOT.
Comments from Jim Rudellat, discussed replacing the doors at Nautical Landings in the new year budget of 2020-2021.
No action necessary and none taken.
7. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS MARINA AND CLEAN UP.
Horizon Environmental is still cleaning up plastic pellets at least 3 days a week.
No action necessary and none taken.
8. RECEIVE REPORTS FROM STAFF ON REPAIRS TO DOCK A.
Comments from Jim Rudellat, Dock A has become loose again. J&S to repair and form a solution.
No action necessary and none taken.
9. RECEIVE REPORTS FROM STAFF & URBAN ENGINEERING ON REPAIRS TO DOCK B..
Comments from Jim Rudellat, J&S progressing.
No action necessary and none taken.
10. RECEIVE REPORTS FROM STAFF ON SMITH HARBOR, ASSOCIATED PROPERTIES.
Comments from Jim Rudellat, vinyl sheet piling had to be placed to keep material from falling.
No action necessary and none taken.

11. CONSIDER APPROVAL OF URBAN ENGINEERING TASK ORDER #(18) TO DREDGE SMITH HARBOR.

Motion was made to authorize Task Order #18 to be taken to City Council for approval.

Motion was made by Commissioner Sue Traylor and Seconded by Commissioner Mike McGuire.

Motion carries.

12. RECEIVE REPORTS FROM STAFF ON HARBOR OF REFUGE, BULKHEAD, REPAIRS AND LAND IMPROVEMENTS.

Motion was made to authorize Jim Rudellat, Harbor Master to spend up to \$5,000.00 dollars for the improvements to the Harbor of Refuge road and property proper.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Sue Traylor.

Motion carries.

Motion was made to authorize Jim Rudellat, Harbor Master to contract to have the Harbor of Refuge sprayed for \$2,500.00 dollars or less.

Motion was made by Commissioner Mike McGuire and Seconded by Commissioner David Roberts.

Motion carries.

13. RECEIVE UPDATES FROM STAFF ON STANDARDIZE LEASES.

Agenda item discussed.

No action necessary and none taken

14. RECEIVE STATUS REPORT ON NEW TARIFF ORDINANCE IMPLEMENTATION.

Agenda item discussed.

No action necessary and none taken

15. RECEIVE REPORTS ON PORT COMMISSION'S AERIAL PHOTOS AND CONSIDER CIVIL CORP LLC PROPOSAL.

Motion was made to authorize and accept proposal as presented by Civil Corp for a controlled view of Smith Harbor, Clements Cove, City Harbor and Harbor of Refuge.

Motion was made by Commissioner Mike McGuire and Seconded by Commissioner Sue Traylor.

Motion carries.

16. GENERAL COMMENTS FROM COMMISSIONERS.

No action necessary and none taken.

ADJOURN

A motion was made by Commissioner David Roberts to adjourn the meeting. It was seconded by Commissioner Raymond Butler. The meeting was adjourned at 1:30 P.M.