



**CITY OF**  
**PORT LAVACA**

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**MINUTES OF 07/21/2020 REGULAR OF PORT COMMISSION MEETING**

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:04 A.M. on Tuesday, July 21, 2020. Members attending were Commissioner David Roberts, Commissioner Mike McGuire, Commissioner Raymond Butler and Commissioner Sue Traylor. City Staff that were attending were Interim City Manager Jody Weaver, Finance Director Sandra Mason, Harbor Master Jim Rudellat, and Rachel Garza. Visitors in attendance Phillip Gonzales, Gonzales Contracting

1. **CONSENT AGENDA:**

a. **MINUTES OF REGULAR MEETING June 18, 2020**

A motion was made to approve the minutes by Commissioner Mike McGuire, Seconded by Commissioner Raymond Butler.  
Motion Carries.

2. **REPORTS**

- a. **TARIFF REPORT**
- b. **ACCOUNT AGING REPORT**
- c. **REVENUE AND EXPENSE REPORT**
- d. **BALANCE SHEET**
- e. **PAYMENT REPORT**
- f. **PROFIT AND LOSS CASH FLOW REPORT**
- g. **DISCUSS MONTHLY CHECKLIST OF HARBOR MASTER**  
Unable to provide Profit and Loss Cash Flow Report due to unforeseen Cyber Attack.  
Documents to be provided at a later date.  
Schedule a special meeting on tariff and leases for July 27, 2020.  
No action necessary and none taken.

3. **RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR LEASES.**

Commissioners discussed this agenda item.  
No action necessary and none taken.

4. **RECEIVE REPORTS FROM URBAN ENGINEERING AND STAFF ON LOW DOCK REPAIRS AND STATUS.**

Motion to authorize Urban Engineering to move forward on the scope of repairs to the lower dock and bids necessary.  
Motion was made by Commissioner Mike McGuire and Seconded by Commissioner Raymond Butler.  
Motion carries.

5. **DISCUSS HIGH DOCK REPAIRS AT CITY HARBOR**

Commissioners discussed this agenda item.  
No action necessary and none taken.

6. DISCUSS REPAIRS TO FINGER PIERS AND BULKHEAD AT SCULLY'S.  
Discuss preliminary plans at the next Port Commission Regular Meeting on August 18, 2020.  
No action necessary and none taken.
7. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS BUILDING AND LEASES.  
Commissioners discussed this agenda item.  
No action necessary and none taken.
8. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS MARINA AND MARINA LEASES.  
Commissioners discussed this agenda item.  
No action necessary and none taken.
9. RECEIVE REPORTS FROM STAFF ON REPAIRS TO DOCK A.  
Commissioners discussed this agenda item.  
No action necessary and none taken.
10. RECEIVE REPORTS FROM STAFF & URBAN ENGINEERING ON REPAIRS TO DOCK B.  
Commissioners discussed this agenda item.  
No action necessary and none taken.
11. RECEIVE REPORTS FROM STAFF ON SMITH HARBOR, ASSOCIATED PROPERTIES AND LEASES.  
Commissioners discussed this agenda item.  
No action necessary and none taken.
12. RECEIVE UPDATE FROM STAFF ON SMITH HARBOR DREDGING.  
Commissioners discussed this agenda item.  
No action necessary and none taken.
13. DISCUSS LEASE FOR POORBOY'S AT SMITH HARBOR  
Commissioners discussed this agenda item.  
No action necessary and none taken.
14. RECEIVE REPORTS FROM STAFF ON HARBOR OF REFUGE LEASES, BULKHEAD, REPAIRS AND LAND IMPROVEMENTS.  
Motion was made to extend the contract for Phillip Gonzales of Gonzales Contracting an additional five (5) days for tree and brush clearing.  
Motion was made by Commissioner Mike McGuire and Seconded by Commissioner David Roberts.  
Motion carries.
15. RECEIVE REEPORTS FROM STAFF ON STANDARDIZE LEASES  
Commissioners discussed this agenda item.  
No action necessary and none taken.

16. DISCUSS BUDGET AND CAPITAL IMPROVEMENT PLAN.

CIP FY 2020-2021 changes:

\$450,000 Smith Harbor dredging - FY 2020-2021;

\$50,000 in Economic Development was deleted and moved to Port Commission - FY 2020-2021.

\$220,000 repairs to Evelyn's was moved to - FY 2024-2025;

\$250,000 Sandblast and recoat bulkhead at lower dock was moved to - FY 2025-2026;

Bulkhead improvement to Smith Harbor was added at \$375,000 FY 2021-2022 and \$375,000 FY 2022-2023.

No action necessary and none taken.

17. GENERAL COMMENTS FROM COMMISSIONERS.

No action taken.

ADJOURN

A motion was made by Commissioner David Roberts to adjourn the meeting. It was seconded by Commissioner Raymond Butler. The meeting was adjourned at 12:48 P.M.