



CITY OF
PORT LAVACA

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MINUTES OF 06/16/2020 REGULAR OF PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:03 A.M. on Tuesday, June 16, 2020. Members attending were Commissioner David Roberts, Commissioner Mike McGuire, Commissioner Raymond Butler and Commissioner Sue Traylor. City Staff that were attending were Interim City Manager Jody Weaver, Finance Director Sandra Mason, Harbor Master Jim Rudellat, and Rachel Garza. Visitors in attendance Matt Glaze

1. CONSENT AGENDA:

a. MINUTES OF REGULAR MEETING May 19, 2020

A motion was made to approve the minutes by Commissioner Mike McGuire, Seconded by Commissioner Raymond Butler.

Motion Carries.

2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT
- f. PROFIT AND LOSS CASH FLOW REPORT

Unable to provide Profit and Loss Cash Flow Report due to unforeseen Cyber Attack.

Documents to be provided at a later date.

Audit Report and Profit and Loss Cash Flow Report.

No action necessary and none taken.

3. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR LEASES.

Motion to uphold the no trespassing order on Robert Rickman.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Mike McGuire.

Motion carries.

4. RECEIVE REPORTS FROM URBAN ENGINEERING AND STAFF ON LOW DOCK REPAIRS AND STATUS.

Council approved Urban Engineering task order 15 to prepare a bid packet to encompass option 3 - Patch holes and replace waler bolts but exclude the sandblasting and recoating of the sheet piles which can be done at a later date. FEMA should reimburse 90% of the approved scope of work.

No action necessary and none taken.

5. DISCUSS REPAIRS TO FINGER PIERS AND BULKHEAD AT SCULLY'S.

Recommendations from Jody Weaver, Interim City Manager, if Port Commission is not ready to commit to task order 16 allow Urban Engineering to prepare technical plans and specifications for the finger piers for a \$2,500 fee. Jody Weaver will handle the bid, award, and contract admin.

Motion was made for Jody Weaver, Interim City Manager and Urban Engineering to move forward with the proposed task orders 14, 15 & 16.

Motion was made by Commissioner Sue Traylor and Seconded by Commissioner David Roberts.

Motion carries.

6. DISCUSS HIGH DOCK REPAIRS AT CITY HARBOR.

FEMA has approved on the upper dock 142' x 20' x 5'.

No action necessary and none taken.

7. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS BUILDING AND LEASES.

No action necessary and none taken.

8. CONSIDER SPIRETEK'S REQUEST TO ASSIGN LEASE TO GALOTECH CORP.

Motion was made to allow Spiretek to assign lease to Galotech Corp. with the recommendations that Spiretek remains as the Guarantor.

Motion was made by Commissioner Mike McGuire and Seconded by Commissioner David Roberts.

Motion carries.

9. DISCUSS EDWARD JONES LEASE, NAUTICAL LANDINGS SUITE 3.

Motion was made to go with the rental rate increase of One-Thousand dollar (\$1,000.00) for one year and a One-Thousand and fifty dollars (\$1050.00) for the second year with a 5% increase.

Motion was made by Commissioner Raymond Butler and Seconded by Commissioner Sue Traylor.

Motion carries.

10. RECEIVE REPORTS FROM STAFF REGARDING STATUS OF NAUTICAL LANDINGS MARINA AND MARINA LEASES.

No action necessary and none taken.

11. RECEIVE REPORTS FROM STAFF ON REPAIRS TO DOCK A.

No action necessary and none taken.

12. RECEIVE REPORTS FROM STAFF & URBAN ENGINEERING ON REPAIRS TO DOCK B.

No action necessary and none taken.

13. RECEIVE REPORTS FROM STAFF ON SMITH HARBOR, ASSOCIATED PROPERTIES AND LEASES.

Motion was made to authorize Jim Rudellat, Harbor Master to contract Phillip Gonzales, Gonzales Contracting to make the necessary repairs to the Old Bean Property and the roadway of Smith Harbor with a cap of Five Thousand Dollars.

Motion was made by Commissioner Sue Traylor and Seconded by Commissioner Mike McGuire.

Motion carries.

14. RECEIVE REPORTS FROM GULF HYDROGRAPHIC & COASTAL CONSULTING ON SMITH HARBOR DREDGING.

Motion to authorize Jody Weaver, Interim City Manager, Urban Engineering, and Eddie Fisher, Gulf Hydrographic & Coastal Consulting as a sub-consultant to move forward to negotiate a task order, cost proposal, and to prepare bid plans for the scope identified by Eddie Fisher.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Sue Traylor.
Motion carries.

15. DISCUSS LEASE FOR POORBOY'S AT SMITH HARBOR.

Tabled for Regular Port Commission Meeting July 21, 2020.

16. RECEIVE REPORTS FROM STAFF ON HARBOR OF REFUGE LEASES, BULKHEAD, REPAIRS AND LAND IMPROVEMENTS.

Motion for Jody Weaver, Interim City Manager to authorize payment to Phillip Gonzales for trucking and fuel cost to haul reclaimed material donated from County Commissioner David Hall and County Commissioner Vernon Lyssy for Smith Harbor and Bean Property.

Motion was made by Commissioner David Roberts and Seconded by Commissioner Mike McGuire.

Motion carries

17. DISCUSS LEASE OF RLB CONTRACTING, HARBOR OF REFUGE, TRACT 16, 17 & 17A.

Port Commission requesting a two (2) year lease of \$5,000.00 a month for the first year with a 5% increase or MCI to be adjusted on August 1, for year two (2) and to be obligated to restore property or maintain it.

Motion was made to authorize Jody Weaver, Interim City Manager to move forward with Anne Marie Odefey, City Attorney in preparing the lease for RLB.

Motion was made by Commissioner Sue Traylor and Seconded by Commissioner David Roberts.

Motion carries.

18. DISCUSS MONTHLY CHECKLIST OF HARBOR MASTER.

No action necessary and none taken.

19. REVIEW AND DISCUSS PROPOSED 2020-2021, PORT COMMISSION CAPITAL IMPROVEMENT PLAN.

No action necessary and none taken.

20. GENERAL COMMENTS FROM COMMISSIONERS.

No action necessary and none taken.

ADJOURN

A motion was made by Commissioner Mike McGuire to adjourn the meeting. It was seconded by Commissioner David Roberts. The meeting was adjourned at 12:38 P.M.