STATE OF TEXAS §

COUNTY OF CALHOUN §

CITY OF PORT LAVACA §

Due to COVID-19 concerns and in accordance with the Governor’s Orders and recommendations, the City of Port Lavaca, Texas Planning Boards meeting is closed to the public. Instead, the Planning Board will be utilizing ZOOM Meeting and Facebook Live Transmission on the City of Port Lavaca Facebook Page beginnning at 5:30 PM central time on Monday, April 6, 2020. You may make public comments as you would at a meeting on Zoom by logging on with your computer and/or smart phone as described in the Zoom invitation below or on Facebook Live through the comment section, which will be monitored and answered as appropriate.

Members in Zoom Meeting as follows:

 Mike Elgin Chairman

 Mark Howell Board Member

 Chad Dowell Board Member

 Justin Weaver Board Member

And with the following Board Members absent:

 Clay Coffey Board Member

 Carolyn Adrian Board Member

 Sheryl Cuellar Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

Chairman Mike Elgin called the meeting to order and presided.

**MINUTES:**

Board Member Justin Weaver made a motion

 THAT the Planning Board hereby approves the minutes of the regular meeting held on March 2, 2020.

Board Member Chad Dowell seconded the motion.

AYES: Elgin, Howell, Dowell, Weaver

NAYS: None

**CONSIDER AND DISCUSS APPROVAL OF SUBDIVISION PLAT FOR BAYVIEW RV PARK AND TAKE ANY ACTION DEEMED NECESSARY**

Ganem & Kelly Surveying, Inc. presented Preliminary and Final Plat of the Bay View RV Park Subdivision on behalf of Mr. Roger Odem. This property is not withing the City Limits, but is within our ETJ. This property is being platted as a Commercial Property.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve Preliminary & Final Plat of Bayview RV Park

Board Member Mark Howell seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Howell, Dowell, Weaver

NAYS: None

**CONSIDER AND DISCUSS VARIANCE REQUEST FROM CHURCH OF PROPHECY OF GOD AND TAKE ANY ACTION DEEMED NECESSARY**

The Church of Prophecy of God is making improvements to Church and is requesting a variance to add parking spaces on the side that backs out of 6th Street. They agree to upgrade and concrete both parking lots, while meeting all ADA requirements.

Board Member Justin Weaver made a motion

 THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve variance request from Church of Prophecy of God to upgrade their parking lot, with the stipulation that all ADA requirements are met and that security lighting be installed.

Board Member Mark Howell seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Howell, Dowell, Weaver

NAYS: None

**GENERAL DISCUSSION, REPORTS AND HEAR STATEMENT FROM CITIZENS**

No citizens present.

**ADJOURN**

Board Member Justin Weaver made a motion to adjourn the meeting.

Board Member Mark Howell seconded this motion.

Motion passed by the following vote:

AYES: Elgin, Howell, Dowell, Weaver

NAYS: None

Meeting adjourned.

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 CHAIRMAN

ATTEST:

Jody Weaver, City Engineer/Economic Development

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