

STATE OF TEXAS §  
COUNTY OF CALHOUN §  
CITY OF PORT LAVACA §

On this the 17<sup>th</sup> day of June, 2020, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, June 17<sup>th</sup>, 2020.

**JOIN ZOOM MEETING**

<https://us02web.zoom.us/j/86368139799?pwd=WEVtelM2ZFNSNjZRMDJuUGZXQIILdz09>

MEETING ID: 863 6813 9799

PASSWORD 424166

**ONE TAP MOBILE**

+13462487799,,216383497#,,#316572# US (Houston)

**DIAL BY YOUR LOCATION**

+1 346 248 7799 US (Houston))

The following members participated by Zoom and were in attendance:

|               |                 |
|---------------|-----------------|
| Mac Sistrunk  | Chairman        |
| Patty Weaver  | Vice Chairwoman |
| Chris Scroggs | Board Member    |
| Michael Tien  | Board Member    |
| Melinda Cain  | Bord Member     |

And with the following absent:

|              |              |
|--------------|--------------|
| Olga Szela   | Board Member |
| Jeff Sabedra | Board Member |

Constituting a quorum for the transaction of business, at which time the following business was transacted:

**CALL TO ORDER**

Chair Member Mac Sistrunk called the meeting to order at 12:11 p.m. and presided.

## **GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS**

No citizens present and no further comments.

## **APPROVE MINUTES FROM THE REGULAR MEETING HELD MAY 20, 2020**

Board Member Patty Weaver made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on May 20, 2020 with the following corrections:

Board member Melinda Cain seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Weaver, Scroggs, Tien and Cain

NAYS: None

## **RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS**

Board Member Patty Weaver's park assignment is Wilson Park, she stated she would wait to address her park until her park agenda item came up.

Board Member Chris Scroggs's park assignment is Butterfly Park, she stated the park overall looks the same but that not much has been completed from the wish list she submitted last year in February. She stated the only two things that have been completed are the water fountain that was replaced, and the lift station was painted.

Board Member Melinda Cain's park assignment is George Adams Park, she stated the park looked nice and clean. She did mention that the basket ball goals needed new nets and that the chains on the swing set were very high. Public Works Director Wayne Shaffer said he would have his crew look at it. He stated they normally get replaced once a year and that every time they adjust the swing set chains the children set them up high again.

Board Member Olga Szela's park assignment is City Park and was passed due to her absence.

Board Member Jeff Sabedra's park assignment is Faye Sterling Park, Mac Sistrunk announced that Jeff sent an e-mail resigning to his position as board member because he relocated. Board member Chris Scroggs asked if the palm tree stumps were removed and Wayne Shaffer answered that they have not but is a project that will be completed.

Board Member Patty Weaver asked for clarification on the capital improvement e-mail sent by Interim City Manager Jody Weaver to the board regarding the Train Depot. She questioned the

why the Train Depot was listed in the Recreation and Parks Board budget and whether or not it was designated as a city park. Interim City Manager Jody Weaver explained that she brought it to the board to clarification and public input because she herself was not certain as to why it was listed in the Recreation and Parks Board budget but. Chair member Mac Sistrunk stated this was the first time he saw it listed as part of the Recreations and Parks Board budget. Jody Weaver confirmed she would look further into it and update back to the park once she found clarification.

### **RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT**

Interim City Manager Jody Weaver reported that she was finally successful with receiving an update regarding the Environmental Study. She received an e-mail from the Parks and Wildlife confirming that the environmental study was completed last month. She explained that the city does not have a contract for the grant and would probably not have one until approximately October or November. She explained that the delay was due to a planned closure from the state to complete a computer change over. Furthermore, Weaver explained that she asked if other projects not included in the environmental study could be completed with the five hundred thousand that the city would be contributing to match the grant. The response she was given was that since the city has a large overmatch that if at least fifty thousand dollars if left and that if none of the projects worked on would be requiring requesting reimbursement then the answer to move forward was yes. Weaver mentioned she has reached out to Urban Engineers and they are working on a quote for a bid package on parking improvements form the restroom to the pier and sidewalk work that is not included in the environmental study.

Board Member Mac Sitrunk made mentioned that the City of Port Lavaca still planned on moving forward with the annual Star-Spangled Bash. He stated there would be live music and fireworks. He also noted that this year the Flip Flop Festival would consist of one day rather than three days.

### **RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT**

Jody Weaver stated that as previously reported the bathhouse was still getting worked on. She explained there was currently a contractor working on concrete work to get it up to ADA compliance standards.

Furthermore, Jody Weaver informed the board that the Lighthouse Beach Improvement project for installing new sheet pile and sidewalk at the boat ramp, replacing electrical pedestals on the courtesy dock that were damaged in Hurricane Harvey, and replacing handrailing on both rock groins will be put out for bids again soon with some modifications to the boat ramp portion of the project.

Board Member Michael Tien questioned whether speed bumps could be integrated to the park. He said he has been out there several times and people are speeding through the park. He stated he is concerned because there are normally a lot of children in the park. Public Works director



Wayne Shafer stated they have asked the Police Department to do more patrolling in the are for that reason. The police Department has also put out a portable radar at the entrance to help alleviate the speeding. Jody Weaver explained that she would touch base with Assistant Interim City Manager Joe Reyes to see what options evolving speed bumps are available.

Jody Weaver announced that the Lighthouse Beach pier was approved. She explained that the project has not been obligated but the city should have the obligations within a couple of weeks. Additionally, she said the planning process should take about three months if not a little longer. Realistically speaking she said it would be safe to say construction to the project should begin January 2021.

#### **RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT**

Jody Weaver stated that Barefoot Construction is working on the bathroom partitions. She said bid were put out for the flooring and the bid was granted to Grace Flooring. Weaver noted they did not have a starting date but would be starting that project very soon. Weaver also mentions Silva Construction has put in most of the drainage and have started on the parking lot.

Board Member Patty Weaver inquired about the final Master Plan for the Wilson Park. She stated she was concerned on the location designated for the skate park in previous plans. She feels the skate park should be visible and accessible from Seadrift street. She also mentioned if there was ever an accident or any type of injury it would be more accessible to an ambulance or any type of emergency vehicle.

#### **RECEIVE STATUS REPORT ON BUTTERFLY IMPROVEMENT PROJECTS**

Jody Weaver presented a few images provided by Kraftsman LP with a variety of exercise equipment options as a possible capital improvement plan for Butterfly Park. Jody explained that based on the information presented the cost for exercise equipment with a slab and shade would run approximately one hundred twenty-five thousand dollars. Weaver believes since Butterfly Park is a small park the amount of exercise equipment would be a lot less than is included in the quote bringing the actual expense down, Weaver also explained that in upcoming years there are plans for a sidewalk down Smith Rd. She said adding a walking trail around LaSalle Ditch would be ideal to tie into the new sidewalk on Smith Rd. She further explained, the walking trail would lead to Lighthouse Beach. Weaver ended that these were all projects to consider in the for the upcoming five-year capital improvement plan for this park,

#### **RECEIVE UPDATE ON CITY PARK FROM DIRECTOR OF PUBLIC WORKS**

Public Works Wayne Shaffer stated he did not have further comments other than what had already been discussed.

## **DISCUSS CAPITAL IMPROVEMENT PLANS FOR ALL CITY PARK**

Jody Weaver presented the following wish list for all of the City of Port Lavaca Parks and the Recreation and Parks board members discussed it.

### **Bayfront Park**

|   |           |
|---|-----------|
| Complete planned parking and Trails grant (\$200K) project    | \$700,000 |
| Add musical Park near LaBelle                                 | \$25,000  |
| Add "Old Salty" Railroad playscape near LaBelle w/ PIP safety | \$150,000 |
| Reconstruct entrance drive with a bulkhead and a turning lane |           |
| Construct Sign at entrance to Park                            |           |

### **Butterfly Park**

|                                     |           |
|-------------------------------------|-----------|
| New wrought iron fencing            |           |
| New exercise area and concrete slab | \$125,000 |
| Walking track around LaSalle Ditch  | \$65,000  |

### **City Park**

|  |          |
|--|----------|
| Improvements to Dog Park parking                           | \$18,200 |
| Renovated safety surfacing around playscape and add swings | \$28,000 |
| Renovate safety surfacing a Tot playscape by ballpark      | \$10,000 |

### **George Adams Park**

|            |           |
|------------|-----------|
| Splash pad | \$250,000 |
|------------|-----------|

### **Wilson Park**

|  |           |
|--|-----------|
| Skate Park                                     | \$200,000 |
| Phase I Large Parking area                     | \$225,000 |
| Phase II Large Parking area                    | \$425,000 |
| Construct pedestrian walks                     | \$52,000  |
| Construct Perimeter Multi-use path around Park | \$200,000 |
| Construct Basketball court                     | \$50,000  |

### **SP Train Depot**

|   |          |
|---|----------|
| Remove asbestos                                     | \$10,000 |
| New siding and Paint with new windows and trim etc. | \$60,000 |
| Improvements to interior / add ADA restroom         | \$50,000 |
| Construct Parking Area                              |          |

### UPDATE OF FAYE STERLING PARK REPAIR PROJECT

Jody Weaver said she would be taking the Faye Bauer Sterling Park Renovation Project to city council on Monday June 22, 2020 to be awarded. She also mentioned that the bid included the wall stabilization and that bids for the roofing would be presented separately.

### UPDATE ON CITY DOG PARK PROJECT

Jody Weaver presented the dog park plans to the board with an entrance change from the initial plans. Previously the entrance was directed toward the main parking lot at the City Park. The new plan illustrated the entrance to be towards the smaller parking lot. Weaver mentioned she spoke to Dr, McClellan, Port Lavaca Veterinary Clinic veterinarian, and would be seeking feedback from other local veterinarians. Weaver also stated she would be putting the dog park topic on Facebook in leu of getting feedback before the City moved forward with the project. The board indicated some concern toward the location of the park. They would like to see more feed back regarding the location of the park from the community.

### ADJOURN

Board Member Patty Weaver made a motion to adjourn the meeting


Board Member Michael Tien seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Weaver, Scroggs, and Cain

NAYS: None

Meeting adjourned at 1:35 P.M.



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Mac Sistrunk, Chairman

ATTEST:



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Lorena Perez-Diaz, Assistant City Secretary



PUBLIC NOTICE IS HEREBY GIVEN THAT DUE TO COVID-19 CONCERNS AND IN ACCORDANCE WITH THE GOVERNOR'S ORDERS AND RECOMMENDATIONS, THE CITY OF PORT LAVACA, TEXAS, RECREATION AND PARKS BOARD MEETING **IS CLOSED TO THE PUBLIC.**

INSTEAD, THE RECREATION AND PARKS BOARD WILL BE UTILIZING **ZOOM MEETING AND FACEBOOK LIVE TRANSMISSION** ON THE **CITY OF PORT LAVACA'S FACEBOOK PAGE** BEGINNING AT **12:00 P.M. CENTRAL TIME ON WEDNESDAY, JUNE 17, 2020.**

YOU MAY MAKE PUBLIC COMMENTS AS YOU WOULD AT A MEETING ON ZOOM BY LOGGING ON WITH YOUR COMPUTER AND/OR SMART PHONE AS DESCRIBED IN THE ZOOM INVITATION BELOW OR ON FACEBOOK LIVE THROUGH THE COMMENT SECTION, WHICH WILL BE MONITORED AND ANSWERED. AS APPROPRIATE.

BELOW IS THE INFORMATION TO LOG ONTO THE ZOOM MEETING:

TOPIC: CITY OF PORT LAVACA REGULAR RECREATION AND PARKS BOARD MEETING

DATE/TIME: WEDNESDAY, JUNE 17, 2020 AT 12:00 P.M. CENTRAL TIME (US AND CANADA)

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/86368139799?pwd=WEVtelM2ZFNSNjZRMDJuUGZXQlILdz09>

MEETING ID: 863 6813 9799

PASSWORD 424166

ONE TAP MOBILE

+13462487799,,216383497#,,316572# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston)

**CALL TO ORDER**

**AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)**

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD MAY 20, 2020
3. RECEIVE UPDATE ON PARK ASSIGNMENT FROM PARK BOARD MEMBERS
4. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
5. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECTS
6. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECTS
7. RECEIVE STATUS REPORT ON BUTTERFLY IMPROVEMENT PROJECTS
8. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
9. DISCUSS CAPITAL IMPROVEMENT PLANS FOR ALL CITY PARKS
10. UPDATE OF FAYE STERLING PARK REPAIR PROJECT
11. UPDATE ON CITY DOG PARK PROJECT

ADJOURN

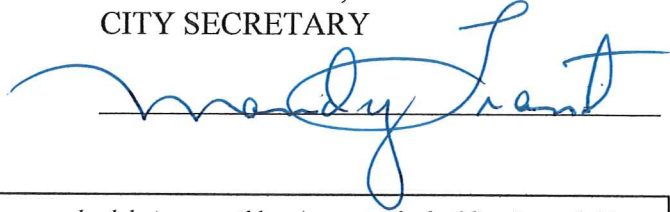
MAC SISTRUNK, CHAIRMAN



## CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A REGULAR MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, SCHEDULED FOR WEDNESDAY, JUNE 17, 2020, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC, AS OF 5:00 P.M. FRIDAY, JUNE 12, 2020.

MANDY GRANT,  
CITY SECRETARY



*The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.*