

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 20th day of May, 2020, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, May 20, 2020.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/83109194053?pwd=SHNHAc9BVmVJRURYdk1tS2tlVjh2Zz09>

MEETING ID: 216 383 497

PASSWORD: 316572

ONE TAP MOBILE

+13462487799,,216383497#,,#316572# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston))

The following members participated by Zoom and were in attendance:

Mac Sistrunk	Chairman
Patty Weaver	Vice Chairwoman
Olga Szela	Board Member
Chris Scroggs	Board Member
Jeff Sabedra	Board Member
Melinda Cain	Bord Member

And with the following absent:

Michael Tien	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:02 p.m. and presided.

GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS

No citizens present and no further comments.

APPROVE MINUTES FROM THE REGULAR MEETING HELD APRIL 15, 2020

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on April 15, 2020 with the following corrections:

APPROVE MINUTES FROM THE REGULAR MEETING HELD FEBRUARY 19, 2020

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting cancelled on February 19, 2020.

Board member Michael Tien seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, and Cain

NAYS: None

APPROVE MINUTES FROM THE REGULAR MEETING CANCELLED MARCH 18, 2020

Board Member Chris Scroggs made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting cancelled on March 18, 2020.

Board member Olga Szela seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, and Cain

NAYS: None

Board member Melinda Cain seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Weaver, Szela, Scroggs, Sabedra and Cain

NAYS: None

RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS

Board Member Chris Scroggs's park assignment is Butterfly Park, she stated the park overall looks the same and that she has noticed the mowing has been kept up. She mentioned she has been trying to maintain the weeds on the flower bed by the park sign and asked if she could put a little Roundup weed killer to help prevent the weeds. Public Works Director Wayne Shaffer responded that he would rather her let the parks maintenance guys handle it to avoid any misinterpretation that the public is able to do maintenance on the parks.

Board Member Olga Szela's park assignment is City Park, she said her park overall looks good. She stated that she did notice the park has been being mowed and that it looks clean. She did mention she was concerned because she noticed the barricade on the playground have been played with. Ultimately, she stated she knew the parks were now open, but she said she did not want the barricades to result in a safety hazard for the kids. Szela also stated for the past three or four days the lights by the swing sets have not been on.

Board Member Jeff Sabedra's park assignment is Faye Sterling Park, he mentioned he noticed that all three palm trees were removed but the stumps were left behind. Wayne Shaffer stated the stumps will be removed once his crews resume back to regular schedule.

Board Member Patty Weaver's park assignment is Wilson Park, she stated she would pass to address her park until her park agenda item came up. She stated she is excited because there is plenty of activity going on out there.

Board Member Mac Sistrunk's park assignment is Bayfront Park, he mentioned he did not have the opportunity to go to the park but has heard that the park is being used by the community. Board Member Melinda Cain mentioned she goes to Bayfront Park regularly and she feels there should be a few more trash cans added to keep the park clean. Interim City Manager Jody Weaver stated she has continued to reach out to Parks and Wildlife and has not had a response. Board Member Szela mentioned she has seen and thanked the gentlemen that were cleaning the water at the Bayfront Park. She said they mentioned they were collecting plastic pellets. Jody Weaver mentioned the rust issue on the hand railings was reported to Urban Engineering and has been fixed by Fowler. Patty Weaver asked if anyone followed up to make sure the ramps left behind from the Flip Flop festival were secure and not a safety hazard to anyone using the park.

Shaffer confirmed that he had his guys go out and inspect them to make sure that there were no issues with them.

Mac Sistrunk assigned George Adams Park to Board Member Melinda Cain.

RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT

No comments.

RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT

Wayne Shaffer reported that the new bathhouse was installed but not yet complete. He mentioned that they were waiting to finalize the project until the sidewalks were complete to meet ADA standards. He also said that there were crews working on getting the cabanas repaired and ready for people to use during the summer. He also informed the board that the palm tree showers for also fixed and were ready for the public to use.

Furthermore, Jody Weaver informed the board that the Lighthouse Beach Improvement project for installing new sheet pile and sidewalk at the boat ramp, replacing electrical pedestals on the courtesy dock that were damaged in Hurricane Harvey, and replacing handrailing on both rock groins will be put out for bids again late June with some modifications to the boat ramp portion of the project.

RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT

Wayne Shaffer stated that all the work contracted for the concession stand was completed. He mentioned the only thing left to do for that project to be complete would be the flooring. He also mentioned the parking lot and drainage improvements project was initiated by Silva's Construction. He stated the contractor found AEP power lines and will have to raise the drainage pipes to continue with the project. Additionally, Shaffer stated they are not currently allowing the public to use the soccer or baseball fields. He stated that all playscapes are now open and are being disinfected daily.

RECEIVE STATUS REPORT ON BUTTERFLY IMPROVEMENT PROJECTS

Jody Weaver asked the board whether they had the desire to preserve the exercise area as part of the park. She explained for budget purposes she would like to get feedback from the board. After

a brief discussion, the board agreed that they would like for the exercise area to remain as a part of the park. Weaver also informed them that she is working on getting prices for an ornamental rod iron type fence as an upcoming capital improvement plan for the Butterfly park.

RECEIVE UPDATE ON CITY PARK FROM DIRECTOR OF PUBLIC WORKS

Public Works Wayne Shaffer stated that the parks maintenance crew worked diligently to remodel the swimming pool and have it ready to open. He advised that due to COVID-19 the opening day was delayed. Jody Weaver advised that they YMCA was requesting that the pool now be opened on May 30th, 2020. She mentioned that in conversation with the Mayor he would like the parks board feedback. The board agreed that if we maintained compliance with the governor's orders that the pool could go ahead and be opened. Shaffer also advised that there were plans to open the splashpads the second week of June. Weaver advised that they would take a close look at COVID-19 to make sure it was safe to open them up.

DISCUSS BUTTERFLY PARK IMPROVEMENT GOALS

No Comments

DISCUSS CAPITAL IMPROVEMENT PLANS FOR ALL CITY PARK

Jody Weaver advised that she would like for the board to bring back specific capital improvement recommendations to the next Recreation and Parks Board Meeting scheduled for June 17, 2020.

DISCUSS THE LOCATION AND CREATION OF A DOG PARK

Jody Weaver presented the dog park plans to the board. She explained that the location that is being looked at was the City Park. She said the location would be corner of Half League Rd. and Highway 35. The dog park would be approximately a total of 0.70 acres. She explained that there is thirty thousand dollars budgeted for this project. There was also mention that the old swing set would have to be eliminated. She mentioned possibly putting a new swing set closer to the playscape. Szela questioned whether there would be a capacity of dogs enforced. Weaver explained she believed there would be but would look further into that and would come back with further details at a later meeting.

Board Member Melinda Cain made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves that the City Park be the location for the dog park.:

Board member Jeff Sabedra seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Weaver, Szela, Scroggs, Sabedra and Cain

NAYS: None

ADJOURN

Board Member Patty Weaver made a motion to adjourn the meeting

Board Member Melinda Cain seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Weaver, Szela, Scroggs, Sabedra and Cain

NAYS: None

Meeting adjourned at 1:06 P.M.



Mac Sistrunk, Chairman

ATTEST:



Lorena Perez-Diaz, Assistant City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT DUE TO COVID-19 CONCERNS AND IN ACCORDANCE WITH THE GOVERNOR'S ORDERS AND RECOMMENDATIONS, THE CITY OF PORT LAVACA, TEXAS, RECREATION AND PARKS BOARD MEETING **IS CLOSED TO THE PUBLIC.**

INSTEAD, THE RECREATION AND PARKS BOARD WILL BE UTILIZING **ZOOM MEETING AND FACEBOOK LIVE TRANSMISSION** ON THE **CITY OF PORT LAVACA'S FACEBOOK PAGE** BEGINNING AT **12:00 P.M. CENTRAL TIME ON WEDNESDAY, MAY 20, 2020.**

YOU MAY MAKE PUBLIC COMMENTS AS YOU WOULD AT A MEETING ON ZOOM BY LOGGING ON WITH YOUR COMPUTER AND/OR SMART PHONE AS DESCRIBED IN THE ZOOM INVITATION BELOW OR ON FACEBOOK LIVE THROUGH THE COMMENT SECTION, WHICH WILL BE MONITORED AND ANSWERED. AS APPROPRIATE.

BELOW IS THE INFORMATION TO LOG ONTO THE ZOOM MEETING:

TOPIC: CITY OF PORT LAVACA REGULAR RECREATION AND PARKS BOARD MEETING

DATE/TIME: WEDNESDAY, MAY 20, 2020 AT 12:00 P.M. CENTRAL TIME (US AND CANADA)

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/83109194053?pwd=SHNHac9BVmVJRURYdk1tS2tlVjh2Zz09>

MEETING ID: 831 0919 4053

PASSWORD: 703959

ONE TAP MOBILE

+13462487799,,216383497#,,316572# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston)

CALL TO ORDER

AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD APRIL 15, 2020
3. RECEIVE UPDATE ON PARK ASSIGNMENT FROM PARK BOARD MEMBERS
4. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
5. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECTS
6. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECTS
7. RECEIVE STATUS REPORT ON BUTTERFLY IMPROVEMENT PROJECTS
8. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
9. DISCUSS BUTTERFLY PARK IMPROVEMENT GOALS
10. DISCUSS CAPITAL IMPROVEMENT PLANS FOR ALL CITY PARKS
11. DISCUSS THE LOCATION AND CREATION OF A DOG PARK

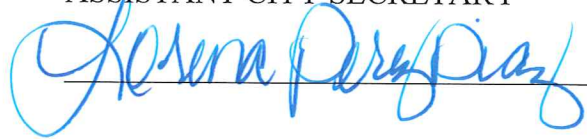
ADJOURN

MAC SISTRUNK, CHAIRMAN

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A REGULAR MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, SCHEDULED FOR WEDNESDAY, MAY 20, 2020, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC, AS OF 5:00 P.M. THURSDAY, MAY 15, 2020.

LORENA PEREZ-DIAZ,
ASSISTANT CITY SECRETARY



The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.