

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 15th day of April, 2020, due to the COVID-19 concerns and in accordance with the Governor's Orders and recommendations, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. by utilizing "Zoom Meeting and Facebook Live Transmission" on the City of Port Lavaca's Facebook page beginning at 12:00 p.m. Central Time on Wednesday, April 15, 2020.

JOIN ZOOM MEETING

<https://us04web.zoom.us/j/216383497?pwd=Q2FpOWpySjVqN3BXUXpCaUh5NnlOZz09>

MEETING ID: 216 383 497

PASSWORD: 316572

ONE TAP MOBILE

+13462487799,,216383497#,,#316572# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston))

The following members participated by Zoom and were in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
Chris Scroggs	Board Member
Michael Tien	Board Member
Jeff Sabedra	Board Member

*Arrived 12:19 pm (after vote taken on Agenda Item #3),

And with the following absent:

Patty Weaver	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:04 p.m. and presided.

GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS

No citizens present and no further comments.

APPROVE MINUTES FROM THE REGULAR MEETING HELD FEBRUARY 19, 2020

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on February 19, 2020.

Board member Michael Tien seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, and Cain

NAYS: None

APPROVE MINUTES FROM THE REGULAR MEETING CANCELLED MARCH 18, 2020

Board Member Chris Scroggs made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting cancelled on March 18, 2020.

Board member Olga Szela seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, and Cain

NAYS: None

RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS

Board Member Olga Szela's park assignment is City Park, she said her park overall looks ok. She mentioned that she did notice the park needs mowing and that the playscapes are blocked off with barriers due to COVID-19.

Board Member Mac Sistrunk's park assignment is Bayfront Park, he mentioned he did not have the opportunity to go to the park but has heard that the park is being used by the community. Board Member Chris Scroggs stated that although Bayfront was not her park, she went to the park to take her dog for a walk and she saw a few things that needed attention. She stated that there are weeds on the rocks across the bulkhead, the restroom doors are not all the same color, there is still no concrete stops by the pier, and lastly she said the new fence that was put up had a lot of rust on it. Interim City Manager Jody Weaver acknowledged her concerns and stated she would follow up with her concerns.

Board Member Michael Tien's park assignment is Lighthouse Beach, he stated he had not had the opportunity to go to the park. He did ask if the park was closed due to COVID-19. Jody Weaver explained that the park has been open and so has the bird walk. She clarified that what has been closed off was the playgrounds and the beach until further notice. Furthermore, she explained that the reason that the playgrounds are closed off is because the city does not have the equipment to keep the playscapes sanitized. She also mentioned the City made the decision to close off the Bayfront Park fishing pier following the Calhoun County Commissioners Court order to close the fishing piers in the county to alleviate people overcrowding at the city's fishing pier. She also mentioned that both piers were scheduled to be reopened by the end of the week.

Board Member Chris Scroggs' park assignment is Butterfly Park, she opted to waiting to speak on the agenda item designated to her park assignment. She did however state that the barriers on the playground at the Wilson park had fallen off and needed attention.

RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT

Interim City Manager Jody Weaver stated that the FEMA project was completed. She clarified that although the project was completed, the retainers have not been paid to Fowler Construction. She explained that they are having legal issues among themselves and have not submitted close out documentation therefore the City is unable to pay retainers. Weaver also told the board that the sidewalk on the Memorial was completed. She also mentioned that it is expected that the Environmental Study will be delayed due to the current COVID-19 situation. Public Works Director stated that his guys are currently working staggering shifts and have skeletons crews in an effort to practice social distancing as recommended by Governors orders due to COVID-19, so at this time no additional work at the parks will be taking place.

RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT

Jody Weaver informed the board that the Lighthouse Beach Improvement project for installing new sheet pile and sidewalk at the boat ramp, replacing electrical pedestals on the courtesy dock that were damaged in Hurricane Harvey, and replacing handrailing on both rock groins was put out for bids. She stated that only one bid was received from Palacios Marine Industrial (PMI). She explained that the bid was awfully expensive, well over double was paid for similar improvements at the Bayfront. She stated that she recommended to Council to reject the bid and

rebid the project this summer when more contractors are available to bid. Furthermore, the restroom demolition was completed by the City. Wayne Shaffer added that the new CXT unit was installed, the plumbing was complete, and the only thing pending was for the electrician to connect the electricity. Once that is all complete, he said all that was left to do was to build a pad around the edge and put in sidewalks. Weaver also mentioned that the playscape being replaced by the splash pad was installed, the only thing left to complete it was for the safety surface to be installed.

RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT

Jody Weaver stated that Barefoot Construction is working on the Wilson Park concession stand. So far everything from the outside is complete. Wayne added that they are waiting on the flooring for the upstairs section and waiting on the restrooms to be completed. Additionally, Weaver mentioned that a contract between the City of Port Lavaca and Sam Silva has been signed and a starting date is in discussion.

RECEIVE UPDATE ON CITY PARK FROM DIRECTOR OF PUBLIC WORKS

Public Works Wayne Shaffer stated that he is currently working with two crews, there are two parks maintenance employees per each crew. Those employees are primarily concentrating on taking care of all of the mowing in the parks. They have also been diligently working on getting the city pool ready for this summer.

DISCUSS BUTTERFLY PARK IMPROVEMENT GOALS

Jody Weaver clarified that due to COVID-19 she has been unable to obtain pricing on safety surfacing around the exercise area. The board agreed to bring it back to the next Parks Board Meeting. She further explained that she was recently appointed to Interim City Manager and her duties have drastically changed.

Chairman Mac Sistrunk took the opportunity to introduce the new parks board member, Melinda (Lindy) Cain.

DISCUSS REMOVAL OF PALM TREES AT FAYE STERLING PARK

Jody Weaver informed the board that bids on March 10, 2020 for the Faye Bauer Sterling Park project. There were two bid proposals received from Restocon Corporation and American Restoration. Rawley McCoy Architects is closely reviewing the bids and the difference in the costs between the Base and Alternate Bid in the two bids. A recommendation has not yet come from the Architect as to who the project will be awarded to. Weaver explained that one option discussed was to contract the roofing out separately since FEMA most likely will not be paying for that portion of the project.

The parks board had a brief discussion about the removal of the two remaining palm trees and all the board members agreed that relocating them to the Bayfront Park would be the best thing to do for future development at the Faye Sterling Park.

Board Member Jeff Sabedra made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves the removal of the two remaining palm trees at the Faye Sterling Park and relocate them to the edge of the water at Bayfront Park.

Board member Melinda Cain seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, Sabedra and Cain

NAYS: None

DISCUSS SKATE PARK SURVEY RESULTS

Tania French presented the skate park survey as follows:

Q1 Where do you live?

Inside the Port Lavaca City limits	100%	94
In Calhoun County, but not inside the Port Lavaca City Limits	0%	0
Outside Calhoun County	0%	0
Total		94

Q2 Do you Skateboard, In-Line Skate, or BMX?

Yes	61.29%	57
No, but a member of my family does	23.66%	22
No, no one in my family does	15.05%	14
Total		93

Q3 The City is looking at two City Parks to build one skate park. Which would you prefer?

Wilson Park (Near Jackson-Roosevelt Elementary)	71.28%	67
City Park (On Tilley Street)	28.72%	27
Total		94

Q4 What is your age?

Under 13	0%	0
13-17	23.66%	22
18-21	31.18%	29
22-25	7.53	7
26-30	9.68	9
31-40	13.68	13
41-50	7.53	7
Over 50	6.45	6
Total		93

Q5 What is your gender?

Male	50%	47
Female	46.81%	44
Prefer Not to Say	3.19%	3
Total		94

Jody Weaver and Wayne Shaffer mentioned that although there was money budgeted for this park this year, but in order to get a decent project this will have to be completed into two or more budget cycles.

DISCUSS DOG PARK SURVEY RESULTS

Tania French presented the dog park survey as follows:

Q1 Where do you live?

Inside the Port Lavaca City limits	100%	144
In Calhoun County, but not inside the Port Lavaca City Limits	0%	0
Outside Calhoun County	0%	0
Total		144

Q2 How many dogs do you own?

None	8.39%	12
One	32.87%	47
Two	37.76%	54
Three or more	20.98%	30
Total		143

Q3 Where do you currently take your dog(s) to walk, exercise, socialize?

No Data		
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Q4 Have you been to a dog park before?

Yes	57.04%	81
No	42.96%	61
Total		142

Q5 Do you think Port Lavaca would benefit from an area where dogs could safely play off leash?

Yes	91.61%	131
No	4.20%	6
I don't know	4.20%	6
Total		143

Q6 If Port Lavaca had a safe dog park, how many times per week do you feel you would visit?

None	11.19%	16
1-2	40.56%	58
3-5	39.86%	57
5+	8.39	12
Total		143

Q7 Which of the following parks would you like to see a dog park most?

City Park (On Tilley Street)	10.56%	15
Wilson Park	23.94%	34
Bayfront Peninsula Park	48.59%	69
Other	16.90	24
Other		142

Q8 What time of day would you typically visit a dog park?

Morning	12.23%	17
Mid-Day	12.95%	18
Evenings	74.82%	104
Total		139

Q9 What is most important to you for a safe dog park?

Location	11.43%	16
Cleanliness	15.00%	21
Safety	39.29%	55

Amenities (trash can, dog stations, etc)	28.57%	40
Benches for people	4.29%	6
Other	1.43%	2
Total		140

Q10 If plaques or other commemorative items were sold to raise money to build the dog park, would you consider investing in one if the cost was:

\$20-25	55.32%	78
\$50-75	24.82%	35
\$75-100	7.80%	11
None	12.06%	17
Total		141

Chairman Sistrunk commented the fact that the County has plans to have a dog park at the Chocolate Bayou Park. Jody Weaver mentioned that there was money budgeted this year for this park.

DISCUSS REQUEST OF UNITED WAY FOR USE OF THE BAYFRONT PENINSULA PARK FOR THEIR ANNUAL FAMILY DAY ON SATURDAY, SEPTEMBER 19, 2020 AND WAIVER OF ANY FEES ASSOCIATED WITH THE EVENT

Board Member Sabedra made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves the use of the Bayfront Peninsula Pavilion for annual Family Day on Saturday, September 19, 2020 and waive any fees associated with the event with the stipulation that if COVID-19 continues the event be cancelled.

Board member Szela seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, Sabedra and Cain

NAYS: None

DISCUSS CAPITAL IMPROVEMENT PLANS FOR ALL CITY PARKS

Board member Szela made a motion to pass the following:

NOW, THEREFORE, BE IT RESOLVED BY THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS:

THAT, this agenda item be tabled.

Board Member Cain seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, Sabedra and Cain

NAYS: None

UPDATE PARKS BOARD ON STATUS DURING THE COVID-19 EMERGENCY ORDER

Jody Weaver reemphasized that all City parks are still open and accessible for the public to use for walking and exercising. She explained that although parks are open, all playgrounds are blocked off and will remain blocked off until further notice for sanitation purposes. Weaver also said that the Bayfront park fishing pier was closed off but would be reopening possibly at the end of the week. She said that although they were opting to open the piers, at this moment the Lighthouse Beach would remain closed.

ADJOURN

Board Member Sabedra made a motion to adjourn the meeting

Board Member Cain seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, Sabedra and Cain

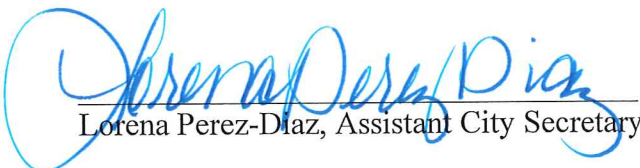
NAYS: None

Meeting adjourned at 1:00 P.M.



Mac Sistrunk, Chairman

ATTEST:



Lorena Perez-Diaz, Assistant City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT DUE TO COVID-19 CONCERNS AND IN ACCORDANCE WITH THE GOVERNOR'S ORDERS AND RECOMMENDATIONS, THE CITY OF PORT LAVACA, TEXAS, RECREATION AND PARKS BOARD MEETING **IS CLOSED TO THE PUBLIC.**

INSTEAD, THE RECREATION AND PARKS BOARD WILL BE UTILIZING **ZOOM MEETING AND FACEBOOK LIVE TRANSMISSION** ON THE **CITY OF PORT LAVACA'S FACEBOOK PAGE** BEGINNING AT **12:00 P.M. CENTRAL TIME ON WEDNESDAY, APRIL 15, 2020.**

YOU MAY MAKE PUBLIC COMMENTS AS YOU WOULD AT A MEETING ON ZOOM BY LOGGING ON WITH YOUR COMPUTER AND/OR SMART PHONE AS DESCRIBED IN THE ZOOM INVITATION BELOW OR ON FACEBOOK LIVE THROUGH THE COMMENT SECTION, WHICH WILL BE MONITORED AND ANSWERED. AS APPROPRIATE.

BELOW IS THE INFORMATION TO LOG ONTO THE ZOOM MEETING:

TOPIC: CITY OF PORT LAVACA REGULAR RECREATION AND PARKS BOARD MEETING

DATE/TIME: WEDNESDAY, APRIL 15, 2020 AT 12:00 P.M. CENTRAL TIME (US AND CANADA)

JOIN ZOOM MEETING

<https://us04web.zoom.us/j/216383497?pwd=Q2FpOWpySjVqN3BXUXpCaUh5NnlOZz09>

MEETING ID: 216 383 497

PASSWORD: 316572

ONE TAP MOBILE

+13462487799,,216383497#,,316572# US (Houston)

DIAL BY YOUR LOCATION

+1 346 248 7799 US (Houston)

CALL TO ORDER

AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD FEBRUARY 19, 2020
3. APPROVE MINUTES FROM THE REGULAR MEETING CANCELLED MARCH 18, 2020
4. RECEIVE UPDATE ON PARK ASSIGNMENT FROM PARK BOARD MEMBERS
5. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
6. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT
7. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT
8. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
9. DISCUSS BUTTERFLY PARK IMPROVEMENT GOALS
10. DISCUSS REMOVAL OF PALM TREES AT FAYE STERLING PARK
11. DISCUSS SKATE PARK SURVEY RESULTS
12. DISCUSS DOG PARK SURVEY RESULTS
13. DISCUSS REQUEST OF UNITED WAY FOR USE OF THE BAYFRONT PENINSULA PARK FOR THEIR ANNUAL FAMILY DAY ON SATURDAY, SEPTEMBER 19, 2020 AND WAIVER OF ANY FEES ASSOCIATED WITH THE EVENT
14. DISCUSS CAPITAL IMPROVEMENT PLANS FOR ALL CITY PARKS
15. UPDATE PARKS BOARD ON STATUS DURING THE COVID-19 EMERGENCY ORDER

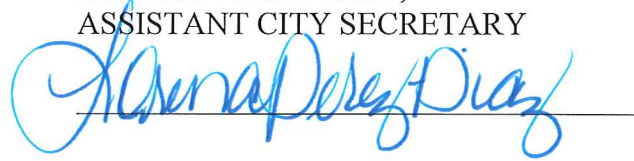
ADJOURN

MAC SISTRUNK, CHAIRMAN

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A REGULAR MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, SCHEDULED FOR WEDNESDAY, APRIL 15, 2020, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC, AS OF 5:00 P.M. THURSDAY, APRIL 09, 2020.

LORENA PEREZ-DIAZ,
ASSISTANT CITY SECRETARY



The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.