

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 19th day of February, 2020, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in regular session at 12:00 p.m. at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

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| Mac Sistrunk | Chairman |
| Olga Szela | Board Member |
| Chris Scroggs | Board Member |
| Michael Tien | Board Member |
| Jeff Sabedra | Board Member |

And with the following absent:

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| Patty Weaver | Board Member |
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Chair Member Mac Sistrunk called the meeting to order at 12:00 p.m. and presided.

GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS

Chair Member Mac Sistrunk advised the next meeting will be Wednesday, March 18, 2020 at 12:00 p.m. at the regular meeting place.

No citizens present and no further comments.

APPROVE MINUTES FROM THE REGULAR MEETING HELD JANUARY 15, 2020

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on January 15, 2020.

Board member Jeff Sabedra seconded said motion

Motion passed by the following vote:

AYES: Szela, Weaver, Tien, and Sabedra

NAYS: Sistrunk

RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS

Board Member Jeff Sabedra's park assignment is Faye Bauer Sterling Park, he did not have any comments.

Board Member Michael Tien's park assignment is Lighthouse Beach, he did not have any comments.

Board Member Mac Sistrunk's park assignment is Bayfront Park, he did not have any comments.

Board Member Olga Szela's park assignment is City Park, she said her park looks very good overall. She mentioned that she is pleased to see all of the park lights are back to working.

Board Member Chris Scroggs' park assignment is Butterfly Park, she opted to waiting to speak on the agenda item designated to her park assignment.

RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT

Economic Developer/City Engineer Jody Weaver stated that the La Belle playscape was completed and opened to the public. She mentioned that overall the playscape is getting very positive feedback.

City Manager William DiLibero mentioned that police patrolling was initiated due to the high amount of people camping out in the park without permission after hours. He mentioned that the park closes at eleven at night, with the exception of the the fishing pier,

RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT

Jody Weaver informed the board that the boat ramp project is out for bid on February 27, 2020 and will be going to City Council for approval at their March meeting. Weaver also mentioned that the ribbon cutting was successful for the Wetlands walkway and that it was being used regularly by the public.

Jody Weaver mentioned that the replacement of the metal playscape by the splash pad was ordered and in fabrication and was officially approved by FEMA.

Bill DiLibero also added that a position for a gate attendant to work the entrance of the Lighthouse beach. He explained that this position will be working Friday, Saturday and Sundays and that at the beginning of summer the hours of operation will be expanded.

RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT

Jody Weaver stated that Barefoot Construction is working on the Wilson Park concession stand. So far he has completed most of the upstairs interior and is working on the siding outside. She stated he is going to start working on the restrooms. The plan on the restrooms was to keep them the same beige color. After looking around for the toilet particles, the thought is to get a dark blue one for the boys and a light a blue one for the girl's restroom.

The drainage on the parking lot was awarded at the City Council meeting to Silva's Construction.

RECEIVE UPDATE ON CITY PARK FROM DIRECTOR OF PUBLIC WORKS

Public Works Wayne Shaffer started by mentioning that cameras were added to the Lighthouse Beach. Shaffer also said the fence at the Wilson Park soccer field needs to be redone towards the end because someone ran into it. The concession stand construction was started and is in the process of getting completed. Shaffer also mentioned that he spoke to City Council about installing bollards on Highway 35 where people are crossing over by the RV park to avoid traffic. He stated that he is just pending survey information to begin the project.

City Manager DiLibero stated that he is working on the operation of the Dump Station. Trying to work out a schedule to make it accessible to the RV's that come through from Magnolia Beach. The current fee to dump is ten dollars. The goal is for them to come and pay at City Hall during normal working hours and then schedule a time to have someone meet them to take care of their dump. Board Member Olga Szela questioned the fact that the payment for the dump station needed to be made at City Hall. She stated she was unaware that there were no active camp hosts. Mac Sistrunk explained that there were issues and that was why new arrangements were being made. Shaffer explained that was partially the reason behind placing cameras at the entrance of the park.

DISCUSS RECREATION AND PARKS BOARD VACANCY

City Manager stated that City Council Member District 1 has a recommendation for a Parks Board member form his District. The recommendation will be brought before Council at the March 9, 2020 meeting.

CONSIDER BUTTERFLY PARK IMPROVEMENT GOALS

Board Member Chris Scroggs stated she submitted a list of to do things for the Butterfly Park and it was never completed. She stated she appreciated the yard being maintained and the water fountain that was added, Weaver asked what goals the board had for this park. Mac Sistrunk suggested that if there were any capital expenses that were needed for this park, they needed to be brought up for consideration for the upcoming budget meeting. Board member Scroggs added that the safety surface the exercise equipment currently has is not suitable. There was discussion as to whether the exercise equipment needed to be replaced with other park equipment or whether leaving the equipment there would be a better option for the park. The conversation ended with the request to bring this agenda item back to the next Recreation and Parks Board Meeting to allow the board time to consider what the goals for this park were and to allow Jody Weaver to gather ideas and quotes on possible options for the park.

DISCUSS INSTALLING SECURITY DOORS ON LIGHHOUSE BEACH RESTROOM DOORS

Public Works Director Wayne Shaffer told the board that he would like to install security doors at all restroom parks. He explained there was a constant issue with the restrooms being vandalized and he feels that putting security doors would alleviate the problem. The restroom doors would be open during regular parks hours and locked when the parks are closed.

Board Member Jeff Sabedra made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves installing security doors at all City of Port Lavaca park restrooms.

Board member Michael Tien seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, and Sabedra

NAYS: None

CONSIDER REMOVAL OF PALM TREES AT FAYE STERLING PARK

Jody Weaver informed the board that the architect engineer working on the plans for the repair of the wall strongly suggested that the palm tree closest to the wall be removed. Weaver question the Board whether they want to remove the one referred to by the engineer of all three of them. Shaffer advised that if they want all three to be removed, they can be relocated to the Bayfront park. Representative from the Main Street Committee, Tania French, stated that the committee would like for all three of the palm trees to be removed. The board opted to removing the palm tree needing to be removed and revisiting this item at the next meeting.

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves the removal of the palm tree closest to the wall as recommended by the architect engineer working on the plan for the wall at Faye Bauer Sterling Park.

Board member Michael Tien seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Weaver, Tien, and Sabedra

NAYS: None

CONSIDER SKATE PARK SURVEY RESULTS

Item to be presented at the upcoming Recreation and Parks Board Meeting.

CONSIDER REQUEST OF JAMES MAIKOETTER, DIRECTOR OF HARDHEAD DERBY, FOR USE OF BAYFRONT PENINSULA PAVILION FOR ANNUAL HARDHEAD DERBY KIDS FISHING TOURNAMENT ON JULY 31, 2020 AND AUGUST 1, 2020 AND WAIVER OF FEES ASSOCIATED WITH THE EVENT

Board Member Olga Szela made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves the used of the Bayfront Peninsula Pavilion for annual Hardhead Derby Kids Fishing Tournament on July 31st, 2020 and August 1st, 2020 and waive any fees associated with the event.

Board member Michael Tien seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, and Tien

NAYS: None

CONSIDER INITIATING AN APPLICATION TO THE FORMOSA PLASTICS ENVIROMENTAL TRUST FUND

Jody Weaver presented a flyer to see if the board would be interested in a musical park. Weaver stated that a starter collection can run approximately six thousand to seven thousand dollars. The board agreed that the ideal park for this type of park accessory would be Bayfront Park.

Board Member Jeff Sabedra made a motion to pass the following:

THAT, the Recreation and Parks Board hereby approves submitting an application to the Formosa Plastics Environmental Trust Fund for musical park to be installed at Bayfront Park.

Board member Olga Szela seconded said motion

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, and Sabedra

NAYS: None

ADJOURN

Board Member Scroggs made a motion to adjourn the meeting

Board Member Szela seconded said motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Scroggs, Tien, and Sabedra

NAYS: None

Meeting adjourned at 1:29 P.M.



Mac Sistrunk, Chairman

ATTEST:



Lorena Perez-Diaz, Assistant City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS, WILL HOLD A REGULAR MEETING WEDNESDAY, FEBRUARY 19, 2020 BEGINNING AT 12:00 P.M., AT THE REGULAR MEETING PLACE IN COUNCIL CHAMBERS AT CITY HALL, 202 NORTH VIRGINIA STREET, PORT LAVACA, TEXAS TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS

CALL TO ORDER

AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD JANUARY 15, 2020
3. RECEIVE UPDATE ON PARK ASSIGNMENT FROM PARK BOARD MEMBERS
4. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
5. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT
6. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT
7. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
8. DISCUSS RECREATION AND PARKS BOARD VACANCY
9. DISCUSS BUTTERFLY PARK IMPROVEMENT GOALS
10. CONSIDER INSTALLING SECURITY DOORS ON LIGHTHOUSE BEACH RESTROOM DOORS
11. DISCUSS REMOVAL OF PALM TREES AT FAYE STERLING PARK
12. DISCUSS SKATE PARK SURVEY RESULTS
13. CONSIDER REQUEST OF JAMES MAIKOETTER, DIRECTOR OF HARDHEAD DERBY, FOR USE OF BAYFRONT PENINSULA PAVILION FOR ANNUAL HARDHEAD DERBY KIDS FISHING TOURNAMENT ON JULY 31, 2020 AND AUGUST 1, 2020 AND WAIVER OF FEES ASSOCIATED WITH THE EVENT

14. DISCUSS INITIATING AN APPLICATION TO THE FORMOSA PLASTICS
ENVIROMENTAL TRUST FUND

ADJOURN

MAC SISTRUNK, CHAIRMAN

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A REGULAR MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, SCHEDULED FOR WEDNESDAY, FEBRUARY 19, 2020, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC, AS OF 5:00 P.M. FRIDAY, FEBRUARY 14, 2020.

LORENA PEREZ-DIAZ,
ASSISTANT CITY SECRETARY



The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.