



MINUTES OF 12/17/2019 REGULAR PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:01 AM on Tuesday, December 17, 2019. Members attending were David Roberts and Mike McGuire. City Staff that were attending were City Manager Bill DiLibero, Finance Director Sandra Mason, Harbor Master Jim Rudellat City Engineer Jody Weaver, Rachel Garza, and Amber Jackson. Visitors in attendance were G&W Representative Brian Novak, Representative of Barefoot Construction Mark Barefoot, Greg Baker of Calhoun County Extension Office and Councilwoman Jan Regan.

1. CONSENT AGENDA:

- a. MINUTES OF WORKSHOP NOVEMBER 19, 2019
- b. MINUTES OF REGULAR MEETING NOVEMBER 19, 2019

A motion was made to approve the minutes as is by Commissioner McGuire. Seconded by Commissioner Roberts. Motion carries.

2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT

Discussed cash flow report. No action necessary.

3. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR REPAIRS AND LEASES.

SCR will be finishing their lease at the end of the year.

Wild Reef Seafood has opened for business.

Motion was made to increase rent at City Harbor Slips to \$350.00 a month for vacant slips and renewed leases. Motion was made by Commissioner McGuire, Seconded by Commissioner Roberts. Motion carries.

4. REVIEW AND DISCUSS JOHN GRIFFIN PROPOSAL FOR NEVAREZ INCORPORATED ACCOUNT. TAKE ANY ACTION NECESSARY.

Reviewed proposal.

No action necessary.

5. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING AND LEASES.

No action necessary.

6. DISCUSS REPAIRS TO THE DECK AT NAUTICAL LANDINGS BUILDING
Motion to approved changes to the deck as presented by Mark Barefoot of Barefoot Construction.
Motion was made by Commissioner McGuire and Seconded by Commissioner Roberts.
Motion carries.
7. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, MARINA LEASES AND RATE INCREASES.
No action necessary.
8. DISCUSS DOCK B AT NAUTICAL LANDINGS.
All 15 pilings on Dock B have been approved by FEMA to be replaced. That project will go out for bid in January 2020.
No action Necessary.
9. RECEIVE REPORT FROM STAFF REGARDING SMITH HARBOR, ASSOCIATED PROPERTIES, AND LEASES.
Motion was made to accept and move forward with the recommendations from Eddie Fisher with Hydrographic and Coastal Consulting. Motion was made by Commissioner Roberts and Seconded by McGuire.
10. RECEIVE REPORTS FROM STAFF REGARDING HARBOR OF REFUGE AND LEASES.
Motion to put RLB on a month to month lease at \$5,000 a month with a \$1,000 increase each month until he establishes a new lease. Effective January 1, 2020.
Motion made by Commissioner Roberts and Seconded by Commission McGuire. Motion carries.
Discussed burning brush and harbor refuge with Greg Baker of the Calhoun County Extension Office. No action necessary.
11. DISCUSS BULKHEAD REPAIRS AT HELENA CHEMICAL.
Motion was made to accept G&W Engineers proposal for remediation of Bulkhead Cap at Harbor of Refuge.
Motion made by Commissioner McGuire and Second by Commissioner Roberts.
Motion carries.
12. GENERAL COMMENTS FROM COMMISSIONERS.
No action necessary.

ADJOURN

A motion was made by Commissioner Roberts to adjourn the meeting. It was seconded by Commissioner McGuire. The meeting was adjourned at 11:51 AM.