

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 18th day of December 2019, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in special session at 12:00 p.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

Olga Szela	Board Member
Patty Weaver	Board Member
Chris Scroggs	Board Member
Jeff Sabedra	Board Member

And with the following absent:

Mac Sistrunk	Chairman
Michael Tien	Board Member
Ross Stapp	Board Member

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

- Board Member Patty Weaver called the meeting to order and presided at 12:03 p.m.

GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS

Board Member Patty Weaver advised the next meeting will be Wednesday, January 15, 2020 at 12:00 p.m. at the regular meeting place.

No citizens present and no further comments.

APPROVE MINUTES FROM THE REGULAR MEETING HELD OCTOBER 16, 2019

Board Member Chris Scroggs made a motion.

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on October 16, 2019.

Board Member Olga Szela seconded the motion.

AYES: Szela, Weaver, Scroggs and Sabedra

NAYS: None

APPROVE MINUTES FROM THE REGULAR MEETING HELD NOVEMBER 20, 2019

Board Member Chris Scroggs made a motion.

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on November 20, 2019.

Board Member Olga Szela seconded the motion.

AYES: Szela, Weaver, Scroggs and Sabedra

NAYS: None

RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS

Board Member Chris Scroggs mentioned that none of the things that she has previously suggested for Butterfly park had been done. She stated she is not happy with the progress overall, as she has stated previously.

Board Member Olga Szela's stated she had no comments regarding her park assignment, City Park.

Board Member Jeff Sabedra mentioned that he is concerned with Faye Sterling Park signage informing the public that the park is closed. Discussion was initiated and it was explained that there are signs there but sometimes depending on the weather the signage is blown away. Sabedra suggested there needed to be a more permanent sign up stating that if a person enters it would be at their own risk. Parks superintendent, Joe Rodriguez and Sabedra agreed to work on putting up proper signage. Economic Developer/City Engineer Jody Weaver noted that plans are on the way to get this wall fixed. She stated that FEMA has obligated this project and bids would be taking place possibly in January 2020.

Board Member Patty Weaver said she would wait to speak on her park assignment, Wilson Park, with its corresponding agenda item.

RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT

Jody Weaver mentioned that in reference to the FEMA Project and Fowler Construction, a final inspection was conducted on November 5th with the contractor, Urban Engineering, herself and Bill DiLibero. There was one section of the sidewalk noted that needed to be replaced and a few places of the galvanized handrail where a weld or anchor were missing and needed to be cleaned up or cold-galvanizing applied.

Weaver stated that they are at the Bull rock Phase 2. She has provided Public Works an estimate of the quantity of rock and fabric that will be needed. Wayne is accessing the availability of the Street Department employees to be able to perform this work in house. She stated The LaBelle playscape had been officially ordered, with all submittals being approved and in production as of October 25. It can take up to 120 days for these themed playscapes, so we're probably looking at an early March installation date. She also announced that the Cabana project has been completed.

She also informed the board that the Veterans Memorial's new sidewalk was awarded to Gonzales Construction with a low bid of \$12,050.00. They have close to half of the walk formed up. Board Member Patty Weaver questioned if there was plan for tire stops at the Veterans Memorial and Jody weaver informed her that there is a plan to put up curbing. There was also mention that the Public Works employees cleared out brush along the wetland bulkhead at Bayfront Park last week so you can better see the wetlands from the upper area.

RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT

Jody Weaver announced that the playscape by the pavilion is complete. Likewise, she said the new bathhouse was on order and they are looking at probably late February or early March for an installation date. She mentioned the Public Works Department would perform the demolition of the existing facility in mid-January. She also stated that work on the Pavilion Re-roof had begun and that the demo was complete and that the new work would begin after Christmas.

Weaver also announced that Wetlands Walkway was scheduled for final inspection on December 16, 2019, therefore the walkway should be open to the public soon after that.

In reference to the Lighthouse Beach Pier, Weaver explained that FEMA has not obligated funds for this project. She said they are still waiting on action from the National Marine Fisheries, who were supposed to have completed their review by mid-October. She also mentioned that Representative Michael Cloud's office was now involved in this and are assisting in tracking down where the project review is at and to try to get it completed as soon as possible. City Council has previously stated they would not authorize the engineering contract until the project was obligated by FEMA. (National Marine Fisheries has had this since April).

Furthermore, Weaver explained that the Boat Ramp bulkhead repairs and rock groin handrails should be ready to bid very soon, a set of drawings for review was received for this project on Monday. This project will have a contract award date in January or possibly February.

RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT

Jody Weaver informed the board that in reference to the Wilson Park Concession Stand renovation, Civil Corp has been working on a drainage plan for the park and will have bid documents to review soon. She explained that a bid package to renovate the concession building including the exterior siding, restroom and upstairs press box area was initiated. She said those bids are due on January 7, 2020 and would be submitted to City Council for award at their January meeting. The board looked at the package and was in agreement with the plan presented to them.

RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS

Public Works Wayne Shaffer explained that other than what had already been discussed with each agenda item there was no additional information he needed to add.

Jody Weaver explained that the light fixtures that Penner Electric ordered did not have the photo cell, so they had to reorder. She stated they should be in very soon so the area light can finally be replaced.

DISCUSS ENTRANCE DESIGN FOR BAYFRONT PARK

Board Member Board Scroggs explained that she wanted to bring these plans for the entrance of Bayfront Park forward to the Recreation and Parks Board because she wants everyone to review and look at these as previously discussed and some were unsure as to the plans she was referring to. City Manager DiLibero and Jody Weaver explained that there are plans to execute these plans along with other stuff regarding this entrance next fall.

DISCUSS PLANS TO ADD DRINKING WATER FOUNTAINS AT THE LIGHTHOUSE BEACH

Board Member Board Scroggs wanted to discuss the amount of water fountains at Lighthouse Beach. Public Works Wayne Shaffer and Joe Rodriguez informed the board that there are currently three water fountains. They also explained that in order to add new water fountains they needed to be mindful of the location and make sure there was water lines close by. The board was satisfied with the fact that there were currently three water fountains at the Lighthouse beach walkway.

DISCUSS OLD RESTROOM DEMOLITION AT LIGHTHOUSE BEACH (RESTROOM NEXT TO CAMPERS GROUP BUILDING)

Jody Weaver informed the board that twelve to fifteen years ago, there was a discussion about the condition of the old Lions Club restrooms located next to the Campers Recreational Room.

She explained that rather than spending money to upgrade them, it was decided to purchased and installed new CXT restrooms. This left the old restrooms there and they were never demolished or renovated. She is seeking the boards opinion as to whether it is a desired to keep the restrooms or demolish them. She emphasized that at a minimum the restrooms would need new doors. She advised that if demolished, it would open up that whole area a bit and make things look nicer.

Board Member Olga Szela made a motion.

THAT, the Recreation and Parks Board hereby makes recommendation for the demolition of the old Lions Club restrooms located next to the campers group building at Lighthouse Beach Park.

Board Member Chris Scroggs seconded the motion.

AYES: Szela, Weaver, Scroggs and Sabedra

NAYS: None

**CONSIDER APPROVAL OF USE OF WILSON PARK BY PONY LEAGUE
BEGINNING MARCH 2020 THROUGH MAY 2020 AND CONTINUING IN THE FALL
FROM SEPTEMBER 2020 THROUGH NOVEMBER 2020**

Hiriam Pena, representative from Pony League, came in to request permission to use of the Wilson Sports Complex to host a PONY sanctioned spring and fall baseball and softball league. He stated their goal is to give the community a second option aside from Little League to play softball and baseball that focuses on player development and competition. He specified that dates for the spring would be from March 2020 through May 2020 and the fall season would be from September 2020 through November 2020. The board demonstrated a concern with the fact that they wanted to make sure that they would coordinate the use of the park with Little League. City Manager William DiLibero agreed to set up a meeting with a representative to Little League and Pony League to coordinate the use of the fields between the two leagues.

ADJOURN

Board Member Szela made a motion to adjourn.

Board Member Scroggs seconded the motion.

Motion passed by the following vote:

AYES: Szela, Weaver, Scroggs and Sabedra

NAYS: None

Meeting Adjourned at 12:51 p.m.



Patty Weaver, Board Member

ATTEST:



Lorena Perez-Diaz, Assistant City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS WILL HOLD A REGULAR MEETING WEDNESDAY, DECEMBER 18, 2019, BEGINNING AT 12:00 P.M., AT THE REGULAR MEETING PLACE IN CITY HALL, 202 NORTH VIRGINIA STREET, PORT LAVACA, TEXAS, TO CONSIDER TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS:

CALL TO ORDER

AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD OCTOBER 16, 2019
3. APPROVE MINUTES FROM THE REGULAR MEETING HELD NOVEMBER 20, 2019
4. RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS
5. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
6. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT
7. RECEIVE STATUS REPORT ON WILSON PARK IMPROVEMENT PROJECT
8. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
9. DISCUSS ENTRANCE DESIGN FOR BAYFRONT PARK
10. DISCUSS PLANS TO ADD DRINKING WATER FOUNTAINS AT THE LIGHTHOUSE BEACH
11. DISCUSS OLD RESTROOM DEMOLITION AT LIGHTHOUSE BEACH (RESTROOM NEXT TO CAMPERS GROUP BUILDING)
12. CONSIDER APPROVAL OF USE OF WILSON PARK BY PONY LEAGUE BEGINNING MARCH 2020 THROUGH MAY 2020 AND CONTINUING IN THE FALL FROM SEPTEMBER 2020 THROUGH NOVEMBER 2020

ADJOURN

MAC SISTRUNK, CHAIRMAN

CERTIFICATION OF POSTING NOTICE

THIS TO CERTIFY THAT THE ABOVE NOTICE OF A MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA TO BE HELD WEDNESDAY, DECEMBER 18, 2019, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC AS OF 12:00 P.M., FRIDAY, DECEMBER 13, 2019.

LORENA PEREZ-DIAZ,
ASSISTANT CITY SECRETARY

