



## MINUTES OF 11/19/2019 REGULAR PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:02 AM on Tuesday, November 19, 2019. Members attending were David Roberts and Mike McGuire. City Staff that were attending were City Manager Bill DiLibero, Finance Director Sandra Mason, Harbor Master Jim Rudellat City Engineer Jody Weaver, Accountant Rachel Garza, and Amber Jackson. Visitors in attendance were GLO Representative Rob Muil, Hydrographic and Costal Consultant Eddie Fisher, Urban Engineer Representative Tom Schmidt, and Councilwoman Jan Regan.

### 1. CONSENT AGENDA:

#### a. MINUTES OF REGULAR MEETING NOVEMBER 19, 2019.

A motion was made to approve the minutes as is by Commissioner McGuire. Seconded by Commissioner Roberts. Motion carries.

### 2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT

### 3. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR REPAIRS AND LEASES.

Two spaces available at City Harbor.

SCR will be finishing their lease at the end of the year, request for staff reach out to Prestige Oyster.

Follow up on Tariffs for fuel filling stations next June.

No action necessary.

### 4. DISCUSS EVELYN'S LEASE.

Evelyn's tenant is going to put in their own meter to resolve electricity issues.

No action necessary.

### 5. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING AND LEASES.

Have begun work on deck behind Nautical Landings Building.

Continue advertising office space at Nautical Landings Building.

Motion was made by Commissioner McGuire to authorize payment of first months rent to any realtor to bring Port Commission a tenant at Nautical Landings Building.

Seconded by Commissioner Roberts. Motion Carries.

6. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, MARINA LEASES AND RATE INCREASES.  
Construction contract completed on Dock A. Still waiting to sign off on punch list and final project.  
Continued issues with breakwater and rough waters.  
No action necessary.
7. DISCUSS DOCK B AT NAUTICAL LANDINGS.  
Jody Weaver has been discussing the project with FEMA. Staff is waiting to find out what is going to be covered by FEMA. Once we get an estimate Urban will begin preparing a scope of work.  
No action Necessary.
8. RECEIVE REPORT FROM STAFF REGARDING SMITH HARBOR, ASSOCIATED PROPERTIES, AND LEASES.  
No action necessary.
9. RECEIVE PRESENTATION FROM GULF HYDROGRAPHIC AND COASTAL CONSULTING REGARDING SMITH HARBOR CLEAN UP AND IMPROVEMENTS.  
Motion was made by Commissioner McGuire for Eddie Fisher to begin preparing a preconstruction package for dredging the harbor at 6.5 feet with methods of dredging in package.  
Seconded by Commissioner Roberts.  
Motion carries.
10. RECEIVE REPORTS FROM STAFF REGARDING HARBOR OF REFUGE AND LEASES.  
Discussed process for burning the overgrown property at Harbor of Refuge. There are some different steps that need to be made. Commissioners made a request for tentative schedule on the burn. No action Necessary.
11. DISCUSS BULKHEAD REPAIRS AT HELENA CHEMICAL.  
Jody Weaver has received all of the documentation she needs to file for reimbursement. She is working to get those documents processed.  
Staff is going to follow up to with G&W Engineers to resolve issues with Bulkhead repairs.  
No action necessary.
12. GENERAL COMMENTS FROM COMMISSIONERS.  
No action necessary.

#### ADJOURN

A motion was made by Commissioner Roberts to adjourn the meeting. It was seconded by Commissioner McGuire. The meeting was adjourned at 11:47 AM.