

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 18th day of September 2019, the Recreation and Parks Board of the City of Port Lavaca, Texas, convened in special session at 12:00 p.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

Mac Sistrunk	Chairman
Olga Szela	Board Member
Michael Tien	Board Member
Jeff Sabedra*	Board Member
Patty Weaver	Board Member
Ross Stapp**	Board Member

*Arrived at 12:04 (Arrived after minutes were approved)

**Arrived at 12:06 (Arrived after minutes were approved)

And with the following absent:

Chris Scroggs	Board Member
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Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

- Chairman Mac Sistrunk called the meeting to order and presided at 12:00 p.m.

GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS

No citizens in the audience.

Board Member Mac Sistrunk advised the next meeting will be Wednesday, October 16, 2019 at 12:00 p.m. at the regular meeting place.

Board Member Olga Szela stated she received a phone call from Fire Chief Joe Reyes regarding a gentleman, name unknown, that wants to initiate use of Wilson Park for a variety of sport tournaments. He is currently investing in this type of events in Victoria, Texas and would like to begin doing the same in Port Lavaca. The gentleman was invited to attend the Recreation and Parks Board meeting and did not attend.

Sistrunk welcomed new board member Ross Stapp back into to the Recreation and Parks Board.

Assistant City Secretary Lorena Perez-Diaz initiated discussion about the Recreation and Parks Board Ordinance specifically on Section 32-21 of Meetings part (a). Currently, part (a) states that the recreation and parks board shall hold at least one regular meeting each quarter. Sistrunk stated that in a previous meeting it was decided that the board would hold a regular monthly meeting every third Wednesday of the month and any other meetings scheduled would be considered special meetings. City Secretary Mandy Grant recommended that the Ordinance should be changed to specify that the board will meet on the third Wednesday of every month to have a clear understanding of when regular meetings will be. She explained that the board needed to establish whether there would be four or twelve regular meetings. After debating whether or not the change was necessary, the board derived to a consensus and instructed the City Secretary to go forward with making the changes on the ordinance and presenting it to City Council. Board members agreed that the Recreation and Parks Board is to meet on a monthly basis on the third Wednesday of the month and in the future if the activity revolving the parks slowed down the ordinance could then be changed back to quarterly meetings.

APPROVE MINUTES FROM THE REGULAR MEETING HELD AUGUST 21, 2019

Board Member Patty Weaver suggested receiving minutes a little sooner after each scheduled Recreation and Parks Board meeting to allow time for the board to review and suggest corrections if there were any that need to be made.

Board Member Olga Szela made a motion.

THAT, the Recreation and Parks Board hereby approve the minutes of the regular meeting held on August 21, 2019.

Board Member Patty Weaver seconded the motion.

AYES: Sistrunk, Szela, Tien, and Weaver

NAYS: None

RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS

Board Member Ross Stapp was designated George Adams Park as his park assignment.

Board Member Patty Weaver went out and looked at Wilson Park and stated it looks much better maintained. She noticed that the bathrooms were not completed, that dirt still needs to be brought in, that the metal roof on the bleachers has some areas that are rusted and that the grass has been mowed. She questioned which of the fields gets used the most and Public Works Director Wayne

Shaffer explained that the field on the right are the one that are more commonly used. Weaver also asked if there were any plans to fence the fields/park at all and Shaffer responded that the plan is to keep them open like they currently are.

Board Member Olga Szela's did a walk-through of the City Park and said that overall the park looked pretty good. She noted that during the weekend of the Flip Flop Festival she passed by and there was a lot of activity at the park. She is pleased to see people using the park and stated she plans on doing a drive through at night to make sure that all of the lights are working.

Board Member Mac Sistrunk's park assignment is the Bayfront Park. He informed the board that during the Flip Flop Festival, ramps were brought in to make access easier to the kids' zone located in the dredge containment area. He mentioned there was a suggestion for the ramps to stay there for the kids to use. He said the ramps are being used by kids for different entertainment purposes. Sistrunk told the board would like for the board to make a decision regarding whether the ramps should stay or be removed. The board discussed it and agreed that they did not have a problem leaving the ramps there for further use. He mentioned that some modifications would be made to make sure the ramps were not a safety hazard.

Board Member Michael Tien questioned what the status on the Light House Beach pier was because he did not see much progress. Shaffer explained that they are just waiting on material to get that project started. Shaffer also mentioned the project signs for that area were put up for citizens to see. He said the project sign for the pier was located as you come in to the park by the kiosk.

Board Member Ross Stapp had no updates on the George Adams park due to the fact that it was just assigned to him.

Board Member Jeff Sabedra mentioned he had no comments on the George Adams Park but did mention that he would like to see some improvements at the Faye Sterling Park. He mentioned that leveling out the area, adding grass and adding a fence to the area would make the park more appealing. He also suggested the wall needs to be renovated and that a historical sign and a permanent trash can would be some good additions to the park.

RECEIVE STATUS UPDATES AND RECOMMENDATIONS FROM THE BAYFRONT PARK SUBCOMMITTEES

No updates from subcommittees.

The following status report written by Economic Developer/City Engineer Jody Weaver was read in her absence by City Manager William DiLibero regarding Bayfront Park:

Bull rock Phase 2: It is my understanding that the consensus of the Parks Board is to continue the same size bull rock along the south side of the Bayfront Peninsula between the sidewalk and the bulkhead. I am working on calculating the quantity of rock needed to move forward with this work. If I am incorrect, please let me know.

Playscape replacement at Bayfront Park: I visited with George Ann Cormier at the Calhoun County museum and she suggested using a double-crossed anchor and/or a Louis XIV sun insignia on the playscape to indicate La Belle. We have received a rendition of the LaBelle using the double anchors and waiting to see what they can come up with on the sun before making final approval for fabrication.

Cabana: One cabana was destroyed in the storm, I am putting together a bid package to replace this, along with one at Lighthouse Beach.

Veterans Memorial: We would like to add to Fowler Construction's contract to construct the new sidewalk at the Veterans memorial, to replace that which was vulnerable to washout during storm surges. The photo below depicts what we've come up with - a 5 ft wide circular walk around the memorial as shown with a single entrance/exit at the front (keeping it totally separate from the overall walking path in the Park). A portion of this is eligible for FEMA reimbursement and this is not part of the TPWL project scope, so there is no problem completing this work at this time. The project is still making it through the FEMA system and is not yet obligated, so I am unable to ask for any reimbursement yet. I have shown this to Greg Falcon and he likes the concept. They recently installed POW flag and positioned it just along the outside diameter of this 5 ft walk. If the Parks Board does not like this concept, please let me know. The cost would be \$11,662.50. We should be reimbursed \$5,184 for this from FEMA.

After some discussion, the board decided to make recommendation for Jody Weaver to proceed with the circular walk around for the Veterans Memorial. There was also discussion on whether the board preferred rocks or grass along the sidewalk. They mentioned that grass is not practical due to the irrigation system and decided to proceed with using rocks.

RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT

No report was presented.

RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT

Public Works Director said the playscape at the Light House Beach was currently being installed. He also mentioned that they received bids for the pavilion re-roof yesterday, Tuesday, September 17, 2019. The two lowest bids are within budget and the lowest is significantly lower than the other. CivilCorp is reviewing the bids and making sure the low bidder did not forget something. This will be on the October Council meeting for award.

Shaffer also mentioned that there are three bids for the replacement playscape by the splashpad that have been on pause because Economic Developer/ City Engineer Jody Weaver is still dealing with

FEMA on the Improved project. The issue is that the city is proposing to install a predominantly plastic playscape instead of a metal one.

He also stated that the new bathhouse at the Light House Beach will be taken to City Council on Monday, October 14th, 2019 for approval to purchase a turnkey installation from CXT via Buy Board. He explained that Weaver has been dealing with FEMA trying not to lose the \$5,667.00 they have provided for the initially intended repairs to the restroom. If ground breaking of the project is before receiving approval, FEMA funds may have to be returned.

City Manager William DiLibero mentioned that we currently have a policy in place for the Light House RV park that specifies that tenants cannot stay longer than six months for a period of time. He explained that he would like to change that policy to allow school, city and county employees to be allowed to stay longer for a period of twelve months. He would like to allocate ten percent of the park for these public safety employees. That percentage would amount to approximately seven RV spaces.

RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS

Public Works Wayne Shaffer explained that things in the parks are overall looking better. He said that in an area of the City Park there was a light fixture that was destroyed by Hurricane Harvey. Penner Electric has been contracted to replace this light along with two other area lights at the Light House Beach. Shaffer also said that there is about 40 feet or so of concrete sidewalk that needs to be poured at George Adams Park to the sidewalk near the Group Shelter. There are plans to include this in the next sidewalk project in the next month or so.

DISCUSS THE WILSON PARK MASTERPLAN

In her absence, Economic Developer/City Engineer Weaver left a memo and drawing explaining the plans for the Wilson Park. In the memo she explained that she is trying to make time to put together a bid package to make the renovations to the restrooms, press box area and exterior siding. The memo also stated that she is working with CivilCorp to evaluate the existing drainage and make plans for needed improvements. They will be putting together design documents for Phase 1 which is Parking.

The board had a brief discussion and some said they had not had much input in the plan from CivilCorp and would like to look it over. They mentioned the concession stand is in a different location on the new plan and they feel it should stay where it is at now. Other than that, they all agreed that the plan looked good and the park was headed in the right direction.

ADJOURN

Board Member Szela made a motion to adjourn.


Board Member Weaver seconded the motion.

Motion passed by the following vote:

AYES: Sistrunk, Szela, Tien, Sabedra, Weaver and Stapp

NAYS: None

Meeting Adjourned at 1:13 p.m.



Mac Sistrunk, Chairman

ATTEST:



Lorena Perez-Diaz, Assistant City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA, TEXAS WILL HOLD A SPECIAL MEETING WEDNESDAY, SEPTEMBER 18, 2019, BEGINNING AT 12:00 P.M., AT THE REGULAR MEETING PLACE IN CITY HALL, 202 NORTH VIRGINIA STREET, PORT LAVACA, TEXAS, TO CONSIDER TO CONSIDER THE FOLLOWING ITEMS OF BUSINESS:

CALL TO ORDER

AGENDA: (THE RECREATION AND PARKS BOARD WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. GENERAL DISCUSSION AND HEAR STATEMENTS FROM CITIZENS
2. APPROVE MINUTES FROM THE REGULAR MEETING HELD AUGUST 21, 2019
3. RECEIVE UPDATE ON PARK ASSIGNMENTS FROM BOARD MEMBERS
4. RECEIVE STATUS UPDATES AND RECOMMENDATIONS FROM THE BAYFRONT PARK SUBCOMMITTEES
5. RECEIVE STATUS REPORT ON BAYFRONT PARK IMPROVEMENT PROJECT
6. RECEIVE STATUS REPORT ON LIGHTHOUSE BEACH PARK IMPROVEMENT PROJECT
7. RECEIVE UPDATE ON CITY PARKS FROM DIRECTOR OF PUBLIC WORKS
8. DISCUSS THE WILSON PARK MASTER PLAN

ADJOURN

MAC SISTRUNK, CHAIRMAN

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE NOTICE OF A MEETING OF THE RECREATION AND PARKS BOARD OF THE CITY OF PORT LAVACA TO BE HELD WEDNESDAY, SEPTEMBER 18, 2019, BEGINNING AT 12:00 P.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC AS OF 12:00 P.M., FRIDAY, SEPTEMBER 13, 2019.

MANDY GRANT,
CITY SECRETARY

