



MINUTES OF 7/19/2019 SPECIAL PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:21 AM on Friday, July 19, 2019. Members attending were David Roberts and Mike McGuire. City Staff that were attending were City Manager Bill DiLibero, City Engineer Jody Weaver, Finance Director Sandra Mason, Harbor Master Jim Rudellat and Amber Jackson. Visitors in attendance were GLO Representative Rob Muil, Curtis Miller, Representative of Urban Engineering Tom Schmidt, Representative of G&W Engineers Anthony Gohlke and Councilwoman Jan Regan. The meeting was held with a small break from 11:35 to 11:45 AM and another break from 12:20 to 12:30 pm.

1. CONSENT AGENDA:

a. MINUTES OF REGULAR MEETING APRIL 16, 2019.

A motion was made to approve the minutes as is by Commissioner Roberts. Seconded by Commissioner McGuire. Motion carries.

2. REPORTS

a. TARIFF REPORT

b. ACCOUNT AGING REPORT

c. REVENUE AND EXPENSE REPORT

d. BALANCE SHEET

e. PAYMENT REPORT

Motion was made by Commissioner Roberts to move Ben Harrison's Marina debt to collections. Seconded by Commissioner McGuire. Motion carries.

3. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR AND LEASES.

Repairs to Evelyn's should begin sometime the week of July 22nd. No action necessary.

4. DISCUSS MANAGING RECLAIMED BILGE WATER AND OIL.

Motion made by Commissioner McGuire to remove the pump, concrete, fencing and all other material there and return that lot to a green space. Seconded by Commissioner Roberts. Motion carries.

5. DISCUSS EVELYN'S LEASE.

Motion made by Commissioner McGuire to present the default on the lease with Evelyn's Seafood to the City Attorney to be resolved in 30 days. Seconded by Commissioner Roberts. Motion carries.

6. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, AND LEASES.

No action necessary.

7. DISCUSS NAUTICAL LANDINGS LEASE WITH ELITE MAINTENANCE PROS, LLC FOR JET SKI RENTALS.

Motion was made to pass this Tenant to the Parks Board to be considered at Lighthouse Beach.
Seconded by Commissioner Roberts.

Motion carries.

8. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING, REPAIRS, AND LEASES.

No action necessary.

9. DISCUSS REPAIRS TO DOORS AT NAUTICAL LANDINGS MARINA.

Motion was made by Commissioner McGuire to replace the doors to minimum requirement up to Fire code. Seconded by Commissioner Roberts.

Motion carries.

10. DISCUSS LEASING SUITE E TO PAUL OCANAS.

Motion made by Commissioner McGuire to approve the lease subject to raising the liability to \$1,000,000.00. Seconded by Commissioner Roberts.

Motion carries.

11. RECEIVE REPORT FROM STAFF REGARDING SMITH HARBOR, ASSOCIATED PROPERTIES, AND LEASES.

No action necessary.

12. RECEIVE REPORTS FROM STAFF REGARDING HARBOR OF REFUGE AND LEASES.

Motion was made by Commissioner Roberts to authorize the City Manager to research moving brush pile to unleased property and get an estimate of what needs to be done. Seconded by Commissioner McGuire.

Motion carries.

13. DISCUSS PROJECT COSTS FOR HELENA DOCKAGE AND EDA GRANT.

Motion was made by Commissioner McGuire to authorize City Staff to negotiate a task order with G&W Engineers to prepare the plans and specs to bid out up to \$500,000.00 of work on the Bulkhead at Harbor of Refuge by Helena Chemical. Seconded by Commissioner Roberts.

Motion carries.

14. DISCUSS UNLEASED PROPERTIES AT HARBOR OF REFUGE.

No action necessary.

15. DISCUSS MOVING BRUSH PILE AT HARBOR OF REFUGE.

No action necessary.

16. DISCUSS PORT REVENUE BUDGET FOR THE 2019-2020 FISCAL YEAR.

No action necessary.

17. DISCUSS VACANCIES ON PORT COMMISSION.

Request that we reach out to Council Members about suggesting new members.

No action necessary.

18. GENERAL COMMENTS FROM COMMISSIONERS.

No action necessary.

ADJOURN

A motion was made by Commissioner Roberts to adjourn the meeting. It was seconded by Commissioner McGuire. The meeting was adjourned at 2:35 PM.