



## MINUTES OF 3/19/2019 REGULAR PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:10 AM on Tuesday, March 19, 2019. Members attending were David Roberts and Mike McGuire. City Staff that were attending were City Manager Bill DiLibero, Finance Director Sandra Mason, Harbor Master Jim Rudellat and Amber Jackson. Visitors in attendance were Representative of G&W Engineering Brian Novian, GLO Representative Rob Muil, Councilwoman Jan Regan, RLB Representative Randy Boyd, and Dredger Jhon Vasquez.

### 1. CONSENT AGENDA:

#### a. MINUTES OF REGULAR MEETING FEBRUARY 19, 2019.

A motion was made to approve both sets of minutes as is by Commissioner McGuire.  
Seconded by Commissioner Roberts. Motion carries.

#### b. MINUTES OF SPECIAL MEETING FEBRUARY 26, 2019.

### 2. REPORTS

#### a. TARIFF REPORT- Balance of \$53,284.99

#### b. ACCOUNT AGING REPORT- Balance owed \$41,007.61

#### c. REVENUE AND EXPENSE REPORT- Should be at about 42% of the budget used

#### d. BALANCE SHEET- about \$2,230,273.60

#### e. PAYMENT REPORT

### 3. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR AND LEASES.

Specs have been done on roof and AC at Evelyn's. Getting ready to bid it out.

Request to have a Special Meeting to discuss City Harbor leases and boundaries.

No action necessary.

### 4. DISCUSS CURTIS MILLER LEASE.

Commissioner McGuire to meet with Curtis Miller regarding the lease.

No action necessary.

### 5. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, AND LEASES.

We have ownership of the last abandoned boat. It is going up for auction on eBay until April 5<sup>th</sup>, 2019. There are two boat eviction hearing scheduled for April.

Commissioner McGuire made a motion to task the City Manager and Harbor Master with moving forward with the necessary repairs to Dock B. Seconded by Commissioner Roberts.

Motion carries.

6. DISCUSS BREAKWATER AT NAUTICAL LANDINGS MARINA.  
City is in correspondence with Grant works.  
Request was made by Commission for the Harbor Master to have a plan of action to get boats out of the Marina in the event of a hurricane.  
No action necessary.
7. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING, REPAIRS, AND LEASES.  
Staff assigned the reserved parking signs to tenants. Working towards going out for bid on the doors that need to be replaced.  
Request for more detailed information about the conference room rental.  
Request for the Harbor Master to prepare a plan of action for the parking lot.
8. RECEIVE REPORT FROM THE CITY MANAGER ON SMITH HARBOR, ASSOCIATED PROPERTIES, DISCUSS NATIONWIDE PERMIT WITH G&W ENGINEERS AND SCOPE.  
We need to find out if there is an existing permit.  
Request that staff figure out what city staff can do to improve the property now, and then move forward with bidding it out.
9. DISCUSS GRANTS AVAILABLE FOR IMPROVEMENT TO PROPERTIES.  
Discussed TXDOT grants and Parks and Wildlife grants. Request that staff get more information.
10. RECEIVE REPORTS FROM STAFF REGARDING HARBOR OF REFUGE.  
Docking issue has been resolved.  
Commission spoke with Randy Boyd regarding his account being in arrears.  
Commissioner Roberts made a motion to give him 90 days to get his account caught up or readdress the issue with Mr. Boyd. Seconded by Commissioner McGuire.  
Motion carries.
11. REVIEW TO DO LIST. TAKE ANY ACTION DEEMED NECESSARY.  
Request to review the to do list at the Special Meeting.  
No action taken.
12. GENERAL COMMENTS FROM COMMISSIONERS.  
A representative from Due West will be in town on Thursday at 10:00 am to meet with staff regarding cement dock at City Harbor.  
Request to have a representative at the April meeting to discuss Aqua Culture.  
No action taken.

#### ADJOURN

A motion was made by Commissioner McGuire to adjourn the meeting. It was seconded by Commissioner Roberts. The meeting was adjourned at 11:24 AM.