

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 1ST day of April, 2019, the Planning Board of the City of Port Lavaca, Texas, convened in Regular Session at 5:00 p.m. in the regular meeting place in City Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas, with the following members in attendance:

Mike Elgin	Chairman
Clay Coffey	Vice Chairman
Chad Dowell	Board Member
Mark Howell	Board Member
Justin Weaver	Board Member
Sheryl Cuellar	Board Member
Carolyn R. Adrian	Board Member

And with the following Board Members absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

Chairman Mike Elgin called the meeting to order and presided.

PUBLIC NOTICE:

Vice Chairman Clay Coffey made a motion

THAT the Planning Board hereby finds and determines that due notice of the meeting was given in accordance with Texas Open Meetings Law, as evidenced by a certified copy of the notice which is made a part of the Minute Records of this meeting.

Board Member Justin Weaver seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Coffey, Howell, Dowell, Weaver, Cuellar & Adrian

NAYS: None

MINUTES:

Board Member Clay Coffey made a motion

THAT the Planning Board hereby approves the minutes of the Regular meeting held on March 4, 2019 with correction to add new members, Cuellar & Adrian.

Board Member Justin Weaver seconded the motion.

AYES: Elgin, Coffey, Howell, Dowell, Weaver, Cuellar & Adrian

NAYS: None

CONSIDER AND DISCUSS SIGN VARIANCE REQUEST FROM BRUCE KEATHLEY LOCATED AT 105 S BENAVIDES AND TAKE ANY ACTION NECESSARY

After discussion of City of Port Lavaca Sign Ordinance (36-3), Planning Board members agreed that the ordinance needs to be reviewed by staff.

Board Member Justin Weaver made a motion

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve sign variance request from Bruce Keathley located at 105 S Benavides.

BE IT FURTHER RESOLVED that the Planning Board Members have asked Staff to review the Sign Ordinance (36-3).

Board Member Mark Howell seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Coffey, Howell, Dowell, Weaver, Cuellar & Adrian

NAYS: None

CONSIDER AND DISCUSS CONSTRUCTION PLANS SUBMITTED BY LYNN & ASSOCIATES ENGINEERING FOR THE EXPANSION OF COASTAL NAIL & TOOL (COMMERCIAL DEVELOPMENT PROJECT) FOR APPROVAL PER SECTION 42-159 OF THE CODE OF ORDINANCE AND TAKE ANY ACTION DEEMED NECESSARY

Board Member Justin Weaver made a motion

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to approve construction plans submitted by Lynn & Associate Engineering for the expansion of Coastal Nail & Tool (commercial development project) with the special conditions regarding sidewalks.

Board Member Sheryl Cuellar seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Coffey, Howell, Dowell, Weaver, Cuellar & Adrian

NAYS: None

CONSIDER AND DISCUSS A PROPOSED AMENDMENT TO CHAPTER 26-6(3)A OF ORDINANCE REGARDING MANUFACTURED HOUSING PARK LOCATION AND TAKE ANY ACTION DEEMED NECESSARY

Board Member Justin Weaver made a motion

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation change language to City Council amend the current Chapter 26-6(3)(a) of Ordinance to Manufactured Housing and Recreational vehicle parks shall be constructed in areas recommended by the Planning Commission and approved by City Council, in accordance with the currently adopted City of Port Lavaca Land Use Plan.

Board Chairman Mike Elgin seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Coffey, Howell, Dowell, Weaver, Cuellar & Adrian

NAYS: None

CONSIDER AND DISCUSS PROPOSED AMENDMENT TO CHAPTER 42-132(e)(4) OF THE CODE OF ORDINANCES REGARDING WIDTH AND LOCATION OF SIDEWALKS AND TAKE ANY ACTION DEEMED NECESSARY

Board Member Justin Weaver made a motion

THAT in accordance with the recommendation of staff, the Planning Board hereby makes recommendation to City Council to require sidewalks be built five feet (5') on both sides of residential subdivisions and to include 5 foot (5') minimum on commercial.

Board Member Carolyn Adrian seconded the motion.

Motion passed by the following vote:

AYES: Elgin, Coffey, Howell, Dowell, Weaver, Cuellar & Adrian

NAYS: None

CONSIDER AND DISCUSS DEVELOPMENT OF LANDSCAPING REGULATIONS AS RECOMMENDED IN THE COMPREHENSIVE PLAN AND TAKE ANY ACTION DEEMED NECESSARY

No action taken.

HEAR UPDATES ON ZONING ACTION COMMITTEE

No action taken.

**GENERAL DISCUSSION, REPORTS AND HEAR STATEMENTS FROM
CITIZENS**

No action taken.

ADJOURN

Board Member Justin Weaver made a motion to adjourn the meeting.

Board Member Clay Coffey seconded this motion.

Motion passed by the following vote:

AYES: Elgin, Coffey, Howell, Dowell, Weaver, Cuellar & Adrian

NAYS: None

Meeting Adjourned.

CHAIRMAN

ATTEST:

Jody Weaver, City Engineer/Economic
Development
