



## MINUTES OF 2/19/2019 REGULAR PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:04 AM on Tuesday, February 19, 2019. Members attending were David Roberts, Steve Wilson and Mike McGuire. City Staff that were attending were City Manager Bill DiLibero, City Engineer Jody Weaver, Finance Director Sandra Mason, Harbor Master Jim Rudellat and Amber Jackson. Visitors in attendance were Representative of G&W Engineering Brian Novian, GLO Representative Rob Muil, and Representatives of Poor Boy Baits, Gary and Dora Terry.

1. SWEAR IN COMMISSIONER, DAVID ROBERTS.
2. CONSENT AGENDA:
  - a. MINUTES OF REGULAR MEETING JANUARY 15, 2019.  
A motion was made to approve the minutes as is by Commissioner McGuire. Seconded by Commissioner Wilson. Motion carries.
3. REPORTS
  - a. TARIFF REPORT
  - b. ACCOUNT AGING REPORT
  - c. REVENUE AND EXPENSE REPORT
  - d. BALANCE SHEET
  - e. PAYMENT REPORT
  - f. HARBOR SYSTEM C/O SERIES 2018 REPORT
4. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR AND LEASES.  
Prestige Oyster Lease had complications; staff working to get it executed with backpay.  
No action necessary.
5. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, AND LEASES.  
New leases went out on February 7<sup>th</sup>. Leases and new rates will be effective March 1<sup>st</sup>. Waiting on the Mayor to sign to approved repairs to the Marina.  
No action necessary.
6. DISCUSS BREAKWATER AT NAUTICAL LANDINGS MARINA.  
No new information.
7. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING, REPAIRS, AND LEASES.  
Issues with the work on the doors. Motion was made by Commissioner McGuire to get G&W Engineers to prepare a scope of work for the doors. Seconded by Commissioner Wilson.  
Motion carries.

8. RECEIVE REPORT FROM THE CITY MANAGER ON THE STATUS OF THE PURCHASE OF SMITH HARBOR AND ASSOCIATED PROPERTIES, REQUIRED LEASE TERMS WITH PURCHASE OF PROPERTY, AND NATIONWIDE PERMIT WITH G&W ENGINEERS.

The corporation is now in the hands of the City as of the beginning of February.  
No action necessary.

9. DISCUSS POOR BOY BAITS LEASE.

Motion was made by Commissioner Roberts to approve the Poor Boy Baits lease with the following changes: remove the clause about the dumpster. The Terry's will maintain that. Adjust their property so they have space for parking in front of their dock.

Seconded by Commissioner Roberts.

Motion carries.

10. DISCUSS WORKSHOP FOR SMITH HARBOR SHORT TERM CLEAN UP AND REPAIRS.

Wants to set up a lunch meeting for February 26<sup>th</sup>, 2019 from 11:30 to 1:00 pm at Nautical Landings Marina to discuss short term clean up and repairs at Smith harbor.

No action necessary.

11. RECEIVE REPORTS FROM STAFF REGARDING HARBOR OF REFUGE.

G&W working on plans for Bulkheading. Everything is on track.

No action necessary.

12. DISCUSS GULF MARK DOCK USAGE.

After an update from staff, the Commission requested City Staff meet with Doug Stevens of Gulf Mark. No action necessary.

13. DISCUSS 2019-2020 FISCAL YEAR PORT COMMISSION BUDGET.

Harbor Master Rudellat reported on his work on the budget.

No action necessary.

14. REVIEW TO DO LIST. TAKE ANY ACTION DEEMED NECESSARY.

No action taken.

15. GENERAL COMMENTS FROM COMMISSIONERS.

Request by Commissioner McGuire to put Oyster Aquaculture on the next agenda.

#### ADJOURN

A motion was made by Commissioner McGuire to adjourn the meeting. It was seconded by Commissioner Wilson. The meeting was adjourned at 11:56 AM.