



MINUTES OF 12/18/2018 REGULAR PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:00 AM on Tuesday, December 18, 2018. Members attending were Steve Wilson and Mike McGuire. City Staff that were attending were City Manager Bill DiLibero, City Engineer Jody Weaver, Finance Director Sandra Mason, Harbor Master Jim Rudellat and Amber Jackson. Visitors in attendance were GLO Representative Rob Muil, G&W Engineers Representative Anthony Gohlke, Urban Engineering Representative Tom Schmidt, Miller Seafood Representative Curtis Miller, and US Columbia Dredging Representative John Vasquez.

1. SWEAR IN PORT COMMISSIONER, DAVID ROBERTS.
Pass.
2. CONSENT AGENDA:
 - a. MINUTES OF REGULAR MEETING NOVEMBER 20, 2018.
 - b. MINUTES OF SPECIAL MEETING DECEMBER 11, 2018.
Commissioner McGuire moved to approve both sets of minutes as is, Commissioner Wilson seconded the motion.
Motion carried.
3. REPORTS
 - a. TARIFF REPORT- \$8889.06 in Tariffs
 - b. ACCOUNT AGING REPORT- Has a balance of \$32635.36
 - c. REVENUE AND EXPENSE REPORT- Items should be coming in around 17%
 - d. BALANCE SHEET- No new updates
 - e. PAYMENT REPORT- No new updates
4. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR AND LEASES.
Doors have been installed at Evelyn's Seafood.
No action necessary.
5. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, AND LEASES.
Penner Electric have been working on the electricity. Are waiting on some materials and then should be finishing up.
The City will go out for bids on the work at Nautical Landings after the first of the year.
No action necessary.
6. DISCUSS HIRING A DREDGING SERVICE AT NAUTICAL LANDINGS MARINA.
Put dredging of Nautical Landings Marina, Bean Harbor and Smith Harbor on the To Do List.
Asked that staff follow up on what kind of permits are needed.
No action necessary.

7. DISCUSS BREAKWATER AT NAUTICAL LANDINGS MARINA.
After hearing from Representative of G&W Engineers Anthony Gohlke, the Commission requested more information before action was taken.
No action necessary.
8. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING AND LEASES.
Forrester is going to come look at trees at Nautical Landings Building.
No action necessary.
9. RECEIVE REPORT FROM THE CITY MANAGER ON THE STATUS OF THE PURCHASE OF SMITH HARBOR AND ASSOCIATED PROPERTIES AND REQUIRED LEASE TERMS WITH PURCHASE OF PROPERTY.
No action necessary.
10. RECEIVE REPORTS FROM STAFF REGARDING HARBOR OF REFUGE.
Decided to raise the dock at Helena up to the same level as the rest of the dock. Helena will match the cost of that. No action necessary.
11. DISCUSS LAQUAY LEASE.
Motion was made by Commissioner Wilson to approve the LaQuay lease with the change to the 90-day policy not allowing subleasing without permission from the City.
Seconded by Commissioner McGuire.
Motion carried.
12. DISCUSS RLB CONTRACTING LEASE.
No action necessary.
13. DISCUSS TARIFFS AND RENTAL RATES.
After some discussion with Representative of Miller Seafood Curtis Miller, the motion was made by Commissioner Wilson to start the tariff at \$0.30 per barrel with adjustments at the June 2019 meeting. Motion seconded by Commissioner McGuire.
Motion carries.
14. REVIEW TO DO LIST. TAKE ANY ACTION DEEMED NECESSARY.
Pass.
15. GENERAL COMMENTS FROM COMMISSIONERS.
No action necessary.

ADJOURN

A motion was made by Commissioner McGuire to adjourn the meeting. It was seconded by Commissioner Wilson. The meeting was adjourned at 12:25 PM.