



MINUTES OF 11/20/2018 REGULAR PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 10:07 AM on Tuesday, November 20, 2018. Members attending were David Roberts and Mike McGuire. City Staff that were attending were City Manager Bill DiLibero, City Engineer Jody Weaver, Accountant Rachel Garza, Harbor Master Jim Rudellat and Amber Jackson. Visitors in attendance were Councilwoman Jan Regan, Representative of Evelyn's Seafood Kevin Nevarez, Gary and Dora Terry of Poor Boy Baits, and Mark and Terri Deitzel of Big Bear Seafood.

COMMENTS FROM THE PUBLIC

- a. None.

1. CONSENT AGENDA:

- a. MINUTES OF REGULAR MEETING OCTOBER 18, 2018.
- b. MINUTES OF WORKSHOP NOVEMBER 7, 2018.
Commissioner McGuire moved to approve both sets of minutes as is, Commissioner Roberts seconded the motion.
Motion carried.

2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT
- f. CITY ENGINEERS REPORT

3. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR AND LEASES.

No action necessary.

4. DISCUSS STATUS OF EVELYN'S SEAFOOD. TAKE ANY ACTION DEEMED NECESSARY.

Motion was made by Commissioner McGuire to allow the transfer of the Evelyn's lease to Gary and Dora Terry of Poor Boy Baits at the current rent and current terms with an increase in 6 months to \$2,100. Seconded by Commissioner Roberts.
Motion carries.

5. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, AND LEASES. DISCUSS AND TAKE ANY

ACTION NECESSARY.

No action necessary.

6. **RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING AND LEASES. DISCUSS AND TAKE ANY ACTIONS NECESSARY.**
Motion made by Commissioner Roberts to authorize repairs to doors at Nautical Landings Building up to \$5,000. Seconded by Commissioner McGuire.
Motion carries.
7. **RECEIVE REPORT FROM THE CITY MANAGER ON THE STATUS OF THE PURCHASE OF SMITH HARBOR AND ASSOCIATED PROPERTIES AND REQUIRED LEASE TERMS WITH PURCHASE OF PROPERTY. DISCUSS AND TAKE ANY ACTION NECESSARY.**
Motion was made to allow City Manager to enter into a lease with Poor Boy Baits. Seconded by Commissioner Roberts.
Motion carries.
Motion was made by Commissioner Roberts to allow Jody to spend the money to have maps made of Port Commission harbors. Seconded by Commissioner McGuire.
Motion carries.
8. **DISCUSS SETTING UP A WORKSHOP TO REVIEW NEWLY ACQUIRED PROPERTIES AND TAKE ANY ACTION NECESSARY.**
Motion was made by Commissioner McGuire to schedule a special meeting with Parks Board, Port Commission, and City Council to discuss Bean and Smith Harbor. Seconded by Commissioner Roberts.
Motion carries.
9. **RECEIVE REPORTS FROM STAFF REGARDING HARBOR OF REFUGE. DISCUSS AND TAKE ANY ACTION NECESSARY.**
Motion was made by Commissioner Roberts to task City Manager to draft a 6-month lease for Marcus Construction for Track 14 at Harbor of Refuge for \$3,000 for the 6-month period with language expressing their responsibility for cleaning up the property after their time there.
Seconded by Commissioner McGuire.
Motion carries.
10. **DISCUSS RLB CONTRACTING AND TAKE ANY ACTION NECESSARY.**
Pass.
11. **CONSIDER AUTHORIZING THE CITY MANAGER TO NEGOTIATE A TASK ORDER UNDER CURRENT CONTRACTS WITH G&W ENGINEERS AND GRANTWORKS TO MAKE AN APPLICATION UNDER THE HAZARD MITIGATION GRANT PROGRAM FOR A PROJECT AT EITHER NAUTICAL LANDINGS MARINA, SMITH HARBOR, OR THE HARBOR OF REFUGE. DISCUSS AND TAKE ANY ACTION NECESSARY.**
Motion was made by Commissioner Roberts to proceed with applications for Hazard Mitigation.
Seconded by Commissioner McGuire.
Motion carries.
12. **DISCUSS PASS THROUGH TARIFFS AND TAKE ANY ACTION NECESSARY.**
Motion was made by Commissioner McGuire to approve tariff rates at \$0.50 per sack of oysters, \$8.00 per ton of shrimp, \$0.095 per barrel of crude/ condensate, \$0.65 for bulk per ton effective

January 1st, 2019. Seconded by Commissioner Roberts.
Motion carries.

13. DISCUSS SLIP RATES AT NAUTICAL LANDINGS MARINA AND TAKE ANY ACTION NECESSARY.

Motion was made by Commissioner McGuire to set the new rates at \$6.00 per foot of slip including nominal electric plus \$50 for a 30 amp and \$100 for a 50 amp with no liveaboard rate effective March 1st, 2019. Seconded by Commissioner Roberts.
Motion carries.

14. CONSIDER ADJUSTMENT TO AGENDA FORMATTING. DISCUSS AND TAKE ANY ACTION NECESSARY.

No action taken.

15. REVIEW TO DO LIST. TAKE ANY ACTION DEEMED NECESSARY.

No action necessary.

16. GENERAL COMMENTS FROM COMMISSIONERS.

No action necessary.

ADJOURN

A motion was made by Commissioner Roberts to adjourn the meeting. It was seconded by Commissioner McGuire. The meeting was adjourned at 12:18 PM.