



MINUTES OF 10/18/2018 REGULAR PORT COMMISSION MEETING

The Agenda having been properly posted, Chairman Davila called the meeting to order at 2:06 PM on Thursday, October 18, 2018. Members attending were David Roberts and Raymond Butler. Commissioner Mike McGuire arrived at 2:25. City Staff that were attending were City Manager Bill DiLibero, City Engineer Jody Weaver, Finance Director Sandra Mason, Harbor Master Jim Rudellat and Amber Jackson. Visitors in attendance were Councilwoman Jan Regan, Representative of G&W Engineers Brian Novian, Representative of GLO Rob Muil, Representative of Urban Engineering Tom Schmidt, Nautical Landings Marina tenant David Griesheimer, and Robert Paul.

COMMENTS FROM THE PUBLIC

- a. Robert Paul had some questions about the Port of Port Lavaca. The Commission clarified that this was unrelated to the Port Commission and who he needed to speak with.

1. CONSENT AGENDA:

- a. MINUTES OF REGULAR MEETING JULY 17, 2018.
Commissioner Roberts moved to approve the minutes as is, Commissioner Butler seconded the motion.
Motion carried.

2. REPORTS

- a. TARIFF REPORT
- b. ACCOUNT AGING REPORT
- c. REVENUE AND EXPENSE REPORT
- d. BALANCE SHEET
- e. PAYMENT REPORT

3. RECEIVE REPORTS FROM STAFF REGARDING CITY HARBOR AND LEASES.
DISCUSS AND TAKE ANY ACTION DEEMED NECESSARY.
No action necessary.

4. DISCUSS LEASING DOCK SPACES AT CITY HARBOR. TAKE ANY ACTION DEEMED NECESSARY.
Commission reviewed leases drafted by the City Manager. Commissioner McGuire made a motion to charge \$250 per slip with annual adjustments, for the leases to have a 2-year term with a 2-year option, and prohibiting subleasing without written permission from the City. Seconded by Commissioner Roberts.
Motion carries.

5. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS MARINA, REPAIRS TO MARINA, AND LEASES. DISCUSS AND/OR TAKE

ANY ACTIONS NECESSARY.

David Grieshiemer spoke in regards to his boat at Nautical Landings Marina.

Update on the work Frontier is doing at the Marina. They have all the materials, they are waiting for the weather to clear up so they can get out there and do the work.

Discussion of getting a portable pump for the boats to use.

No action necessary.

6. RECEIVE REPORTS FROM G&W ENGINEERS REGARDING REPAIR ELECTRICAL WORK AT NAUTICAL LANDINGS MARINA.
7. AWARD BID FOR ELECTRICAL WORK AT NAUTICAL LANDINGS MARINA.
After reviewing the report provided by the City Engineer, Commissioner McGuire made a motion to accept the bid made by Penner Electric. Seconded by Commissioner Butler. Motion carried.
8. RECEIVE REPORTS FROM STAFF REGARDING THE STATUS OF NAUTICAL LANDINGS BUILDING AND LEASES. DISCUSS AND/OR TAKE ANY ACTIONS NECESSARY.
Harbor Master Rudellat found money in the budget to work on the doors at Nautical Landings Building. Some other projects they are working on are some repairs to the roof and Landscaping.
No action necessary.
9. RECEIVE ANY REPORTS FROM STAFF REGARDING HARBOR OF REFUGE.
After reviewing the scoring, Commissioner McGuire made a motion to recommend G&W Engineers the work for Helena Bulkhead at Harbor of Refuge. Seconded by Commissioner Butler.
Motion carries.
10. DISCUSS LAQUAY LEASE AND TAKE ANY ACTION DEEMED NECESSARY.
Schedule a meeting with LaQuay Marine. No action necessary.
11. REVIEW RLB CONTRACTING LEASE. DISCUSS AND TAKE ANY ACTION NECESSARY.
After reviewing the draft provided by the City Manager, Commissioner McGuire made a motion for the lease to be for Track 16, 17, and 17A a 1-year term with a 1-year option to renew at \$150 per acre for the first year and \$300 per acre for the second, He is not responsible for the bulkheading, and he must submit a written request to renew with the City having the right to terminate the lease at the time of renewal. Seconded by Commissioner Butler.
Commissioner Roberts abstained from voting.
Motion carried.
12. DISCUSS PASS THROUGH TARIFFS.
Passed. Wants to have workshop to discuss.
13. DISCUSS SLIP RATES AT NAUTICAL LANDINGS MARINA.
Passed. Wants to have workshop to discuss.
14. RECEIVE REPORT ON THE STATUS OF THE PURCHASE OF SMITH HARBOR.
October 22nd issuing and opt of sale. Closing date before the end of the year.

No action necessary.

15. RECEIVE RECOMMENDATIONS FOR VACANCIES ON PORT COMMISSION.

Passed. Wants to have workshop to discuss.

16. REVIEW TO DO LIST. TAKE ANY ACTION DEEMED NECESSARY.

17. GENERAL COMMENTS FROM COMMISSIONERS.

ADJOURN

A motion was made by Commissioner Roberts to adjourn the meeting. It was seconded by Commissioner McGuire. The meeting was adjourned at 4:09 PM.