

STATE OF TEXAS §
COUNTY OF CALHOUN §
CITY OF PORT LAVACA §

On this the 30th day of July, 2018, the City Council of the City of Port Lavaca, Texas, convened in a special meeting and a workshop session at 8:30 a.m. in the training room at Nautical Landings, located at 106 S. Commerce Street, Suite 1-B, Port Lavaca, Texas, with the following members in attendance:

Jack Whitlow*
Jerry Smith
Tim Dent
Jan Regan
Rosie G. Padron
Jim Ward
Ken Barr

Mayor
Councilman, District 1
Councilman, District 2
Councilman, District 3
Councilwoman, District 4
Councilman, District 5, Mayor Pro Tem
Councilman, District 6,

*Arrived at 8:42 a.m.

And with the following absent:

None

Constituting a quorum for the transaction of business, at which time the following business was transacted:

CALL TO ORDER

Mayor Pro Tem Ward called the special meeting to order at 8:40 a.m. and presided.

AGENDA: *(COUNCIL WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)*

CONSIDER AWARD OF CONTRACT FOR HEATING-VENTILATION-AIR CONDITIONING (HVAC) UPGRADES TO THE BAUER COMMUNITY CENTER

City Engineer/Community and Economic Development, Jody Weaver, reminded Council that at the July 09, 2018 meeting, Council had awarded a bid for HVAC improvements at the Bauer Community Center to Victoria Air Conditioning. The bids from the July 09, 2018 meeting are as follow:

Bidder	Base Bid	Maintenance Alternate	Grand Total	Days to Complete
Victoria Air	\$13,900.00	\$5,100.00	\$19,000.00	45
Coastal Refrigeration	\$27,215.00	\$8,189.00	\$35,404.00	21
Amason Air	No Bid	No Bid	No Bid	No Bid

Weaver said she had asked Victoria Air to make sure their bid was correct since they were substantially lower than Coastal Refrigeration. She said Victoria Air stood by their bid. Weaver advised that on Tuesday, July 10, 2018 she received an email from Randy Barlett of Victoria Air telling her he had found a mistake in his computation and would send a revised one. The revised bid from them is as follow:

Bidder	Base Bid	Maintenance Alternate	Grand Total	Days to Complete
Victoria Air	\$21,000.00	\$5,100.00	\$26,100.00	45

Mr. Barlett of Victoria Air informed Weaver he will withdraw his bid altogether if the revised bid is not or cannot be accepted by Council.

Councilman Dent made a motion to pass the following:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with recommendation of staff, Council hereby rejects amended bid from Victoria Air and holds them to their original bid and if bid is withdrawn, Council then awards bid to the next lowest bidder.

BE IT ALSO RESOLVED, THAT, Council hereby awards contract for replacement of HVAC systems at the Bauer Community Center to Coastal Refrigeration for the sum of thirty-five thousand four hundred and four dollars and no cents (\$35,404.00) with twenty-one (21) days to complete from the Notice to Proceed.

Councilwoman Regan seconded said motion.

Motion passed by the following vote:

AYES: Smith, Dent, Regan, Padron, Ward and Barr

NAYS: None

CONSIDER STATUS OF THE CITY'S TEXAS CAPITAL FUND (TCF) GRANT #7216142 AND AUTHORIZE MAYOR TO EXECUTE A LETTER TO TEXAS DEPARTMENT OF AGRICULTURE (TDA) WITH ITS INTENTION TO PROCEED OR DISCONTINUE THE GRANT AND ALSO TO REIMBURSE TDA AS APPLICABLE

City Engineer/Community and Economic Development, Jody Weaver, advised Council that in October 2016, the City entered into a 3-year contract with the Texas Department of Agriculture (TDA) for an infrastructure project in support of the Maruit Hotel Group LLC's plan to build a new Hampton Inn. As a direct result of Hurricane Harvey, Maruti Hotel Group's project was delayed and currently is on hold. She said that in order to avoid the City's application for the 2018 TxCDBG grant being denied the project must be discontinued, reimburse the State twenty-one thousand four hundred ten dollars and no cents (\$21,410.00) which has already been spent on engineering and administration fees. Mr. Patel is aware that he is obligated by contract to reimburse this cost to the City.

Councilman Ward made a motion to pass the following:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council authorizes the Mayor to sign a letter of notification to Texas Department of Agriculture (TDA) of the City's wish to discontinue the Texas Capital Fund (TCF) grant and authorize payment of the twenty-one thousand four hundred ten dollars and no cents (\$21,410.00) to TDA as reimbursement for the payments that have been issued to date.

Councilwoman Regan seconded said motion.

Motion passed by the following vote:

AYES: Smith, Dent, Regan, Padron, Ward and Barr

NAYS: None

CONSIDER COST PROPOSAL FROM CH2M FOR FINAL DESIGN AND CONSTRUCTION ADMINISTRATION FOR THE FORMOSA WETLANDS WALKWAY AND ALCOA BIRD WATCH TOWER

City Engineer/Community and Economic Development, Jody Weaver, advised Council that in November of 2017, Council selected CH2M as the engineer for the Lighthouse Beach Pier, Bayfront Pier and Wetlands walkway/bird tower. She said bids will be opened on July 31, 2018 for a construction contract award. She stated there is a cost proposal for a lump sum fee of eighty-eight thousand six hundred thirty-five dollars and no cents (\$88,635.00) from CH2M for the design, Corps of Engineers (COE) permitting and construction administration work for this project.

Councilman Dent made a motion to pass the following:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS:

THAT, in accordance with the recommendation of staff, Council hereby accepts a cost proposal for a lump sum fee of eighty-eight thousand six hundred thirty-five dollars and no cents (\$88,635.00) from CH2M for the design, Corps of Engineers (COE) permitting and construction administration work for this project.

Councilman Barr seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Regan, Padron, Ward and Barr

NAYS: None

ADJOURN

Councilman Ward made a motion to adjourn the special meeting

Councilman Barr seconded said motion

Motion passed by the following vote:

AYES: Smith, Dent, Regan, Padron, Ward and Barr

NAYS: None

Special meeting was adjourned at 9:02 a.m.

Jack Whitlow, Mayor

CALL TO ORDER

Mayor Pro Tem Ward called the workshop session to order at 9:12 a.m. and presided.

DISCUSS PROPOSED BUDGET FOR FISCAL YEAR 2018-2019

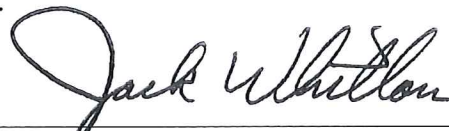
Council discussed this workshop item.

No action was taken.

ADJOURN

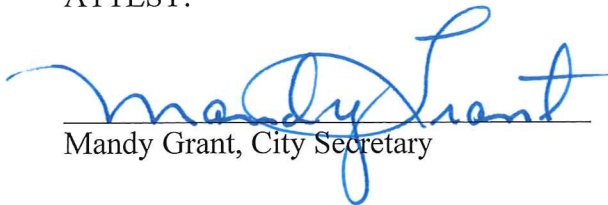
Mayor Whitlow called the workshop session adjourned.

Workshop session was adjourned at 4:42 p.m.



Jack Whitlow, Mayor

ATTEST:



Mandy Grant, City Secretary

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, WILL CONDUCT A SPECIAL MEETING AND A WORKSHOP SESSION ON MONDAY, JULY 30, 2018. THE SPECIAL MEETING WILL BEGIN AT 8:30 A.M. AND THE WORKSHOP WILL BEGIN IMMEDIATELY AFTER THE SPECIAL MEETING, IN THE TRAINING ROOM AT NAUTICAL LANDINGS, 106 S. COMMERCE STREET, SUITE 1-B, PORT LAVACA, TEXAS, TO CONDUCT THE FOLLOWING AGENDA:

CALL TO ORDER

- **ANNOUNCEMENT BY MAYOR THAT COUNCIL SESSION NOW OPEN**

AGENDA: (COUNCIL WILL CONSIDER/DISCUSS THE FOLLOWING ITEMS AND TAKE ANY ACTION DEEMED NECESSARY)

1. CONSIDER AWARD OF CONTRACT FOR HEATING-VENTILATION-AIR CONDITIONING (HVAC) UPGRADES TO THE BAUER COMMUNITY CENTER
2. CONSIDER STATUS OF THE CITY'S TEXAS CAPITAL FUND (TCF) GRANT #7216142 AND AUTHORIZE MAYOR TO EXECUTE A LETTER TO TEXAS DEPARTMENT OF AGRICULTURE (TDA) WITH ITS INTENTION TO PROCEED OR DISCONTINUE THE GRANT AND ALSO TO REIMBURSE TDA AS APPLICABLE
3. CONSIDER COST PROPOSAL FROM CH2M FOR FINAL DESIGN AND CONSTRUCTION ADMINISTRATION FOR THE FORMOSA WETLANDS WALKWAY AND ALCOA BIRD WATCH TOWER

ADJOURN

WORKSHOP SESSION AGENDA:

1. DISCUSS PROPOSED BUDGET FOR FISCAL YEAR 2018-2019

ADJOURN

JACK WHITLOW, MAYOR

CERTIFICATION OF POSTING NOTICE

THIS IS TO CERTIFY THAT THE ABOVE AND FOREGOING NOTICE OF A SPECIAL MEETING AND A WORKSHOP SESSION OF THE CITY COUNCIL OF THE CITY OF PORT LAVACA, TEXAS, TO BE HELD ON MONDAY, JULY 30, 2018 BEGINNING AT 8:30 A.M., WAS POSTED AT CITY HALL, EASILY ACCESSIBLE TO THE PUBLIC, AS OF 5:00 P.M., THURSDAY, JULY 26, 2018.

MANDY GRANT,
CITY SECRETARY

